

# TREE REMOVAL PERMIT APPLICATION



<i>FOR STAFF USE ONLY</i>		
Date Received: _____	Date Approved: _____	
Date Fee Paid: _____	Permit #: _____	
Amount Paid: \$ _____	Cash/Check#: _____	Initial: _____
Replacement Deadline: _____		
If no replacement necessary indicate reason: _____		

**Instructions:**

1. Please complete this application if you wish to remove a tree that has a trunk diameter of two inches (2”) or more when measured at four feet six inches (4’-6”) from ground level.
2. Please submit this completed application to the Building Department with a check in the amount of \$25.00 payable to the **Town of Crested Butte**.
3. Please mark all proposed trees for removal with orange flagging. Town staff will do a site visit to evaluate existing trees on the property.
4. Please read excerpts of Crested Butte Town Code Article 15 Sec. 16-15-10 et. seq. provided on the reverse or visit [www.townofcrestedbutte.com](http://www.townofcrestedbutte.com) for access to the entire Article found under “Town Code” in the brown bar on the left side of the screen.

**Applicant/Owner Information:**

APPLICANT NAME:	MAILING ADDRESS:	PHONE NUMBER:
STREET ADDRESS:	EMAIL ADDRESS:	CELL PHONE NUMBER:
PROPERTY OWNER NAME:	MAILING ADDRESS:	PHONE NUMBER:

**Tree Removal Information:**

LOT NUMBER(S):	BLOCK NUMBER:	SITE ADDRESS:
SPECIES OF TREE(S):	NUMBER OF TREES TO BE REMOVED:	TRUNK DIAMETER(S):

**Reason for Removal:**

**Replacement Plan:**

Please specify the species, diameter or height, and quantity of the replacement tree(s) with no replacement deciduous tree being less than two inches (2”) in diameter measured at the root collar, and no evergreen tree being less than four feet (4’) in height.

TREE SPECIES:	DIAMETER/HEIGHT	QUANTITY:
Aspen (Populus tremuloides) – multi-stem not recommended		
Colorado Blue Spruce (Picea pungens)		
Colorado Green Spruce (Picea pungens ‘Green’)		
Hoopsi Blue Spruce (Picea pungens ‘Hoopsi’)		
Engleman Spruce (Picea engelmannii)		
Lodgepole Pine (Pinus contorta)		
Bristlecone Pine (Pinus longaeva)		
Limber Pine (Pinus flexilis)		
Shubert Chokecherry (Prunus virginiana “Schubert”)		

I hereby certify that I have read and examined the application and that all information is true and correct.

\_\_\_\_\_  
SIGNATURE OF APPLICANT DATE

\_\_\_\_\_  
SIGNATURE OF OWNER DATE

*Updated 06/18/18*

## **Crested Butte Town Code Article 15 – Landscaping**

### **Sec. 16-15-10. - Terms and provisions.**

The terms and provisions of this Article shall apply to all real property presently situated in or subsequently annexed to the corporate limits of the Town. The term "Tree" for the purposes of this Article shall include all coniferous and deciduous Trees having a trunk diameter of two inches (2") or more when measured at four feet six inches (4'-6") from ground level.

### **Sec. 16-15-20. - Intent.**

Landscaping and Trees in particular provide important environmental, aesthetic, and health benefits to the residents and guests of the Town of Crested Butte. Landscaping enhances the quality of life and real estate values of property upon which it exists and other neighboring properties. Large Trees are a resource that cannot be fully replaced if they become dead, diseased, damaged or removed. The intent of this Article is to maintain, to the fullest extent practicable, the number of existing Trees and the maximum diversity of Tree species in the Town by encouraging proper care and maintenance, and minimizing property management, development and construction activities that may result in the damage or loss of large Trees.

### **Sec. 16-15-50. – Removal of Trees on public and private property; permit required.**

- (a) No person, without first obtaining a permit for Tree removal as herein provided, shall remove, cause to be removed or effectively remove through damaging any Tree.
- (b) No person, without first obtaining a permit from the Town Manager or designee(s), shall remove or cause to be removed any Tree. Said Tree removal application shall contain such information as the Town Manager or designee(s) may require to enable them to adequately enforce the provisions of this Article. A request to remove Trees or other landscaping that is part of a site development plan shall be reviewed by the Board as part of the building application process in conformance with Paragraph 18-13-20(a)(11) of this Code.
- (c) No person, without first obtaining a permit, shall top, damage, girdle, limb up, or poison any living Tree. "Topping" is defined as the removal of more than five percent (5%) of the height from the top of any deciduous Tree or the removal of the terminal bud from a coniferous Tree. The "terminal bud" of a coniferous Tree is defined as the highest bud on the Tree. "Limb-up" is defined as the removal of more than one third (1/3) of the live crown or branches of a Tree within one growing season.
- (d) The Town may request, when necessary, to adequately evaluate the intended Tree removal proposal, a site plan drawn to scale showing the following:
  - (1) The location of the driveway, parking areas, all paving, walkways, trash or dumpster locations and other structures on the site.
  - (2) The location of all Trees shall be identified as to type, species and size of trunk diameter measured at four feet six inches (4'-6") from ground level.
  - (3) The identification of all diseased Trees and any Trees damaging or threatening to damage any buildings, structures, roadways, sidewalks, paved surfaces or utility service lines.
  - (4) The identification of any Trees to be relocated and/or removed, Trees to be retained and areas which will remain undisturbed.
  - (5) The identification of any proposed grade changes which might adversely affect or endanger any Trees on the site, with details and specifications as to how the Trees will be protected and preserved.
- (e) After the application for a Tree removal permit is filed, the Town Manager or designee shall review the application (and site plan if required) and determine what effect the intended removal of the Tree(s) will have upon the natural resources, aesthetic qualities and safety of the area. The following factors shall be considered in determining whether a Tree removal permit shall be granted or denied:
  - (1) Whether removal of the Tree(s) is necessary to protect human safety, buildings, structures, utilities and other improvements.
  - (2) Whether removal of the Tree(s) will increase the potential for flooding, snowslides, landslides or other natural hazards.
  - (3) Whether removal of the Tree(s) will increase excess soil erosion, water runoff or otherwise negatively impact the watershed.
  - (4) Whether the removal of the Tree(s) will increase the potential of wind erosion, create dust during winds, or otherwise adversely affect air quality.
  - (5) Whether the removal of the Tree(s) is necessary due to insect infestation or disease.
  - (6) Whether the removal of the Tree(s) will substantially decrease the quantity of species and diversity of Trees in the immediate neighborhood, detract from the aesthetic qualities of the area, or adversely affect the reasonable use and enjoyment of property in the area.
  - (7) Whether the removal of the Tree(s) is necessary in order to construct proposed improvements and to allow reasonable use and enjoyment of the property.
  - (8) Whether the removal of the Tree(s) will result in the implementation of good forestry practices, including consideration to the number and types of healthy Trees that the subject site can support.
  - (9) Whether the removal or relocation of the Tree(s) upholds the intent of the original landscape plan as approved by the Board; and whether the methods proposed to be used for the removal or relocation of any Tree is adequate.
- (f) No person shall remove a totally dead Tree without providing prior notice to the Town Manager or designee and obtaining a Tree removal permit. Following such removal, the owner shall replace the dead Tree with a comparable substitute(s), as defined in Subsection 16-15-60(c) below.
- (g) Any person, in the event of an emergency caused by a Tree being in a hazardous or dangerous condition and posing an immediate threat to person or property, may remove such Tree without adhering to the procedures described herein. The Crested Butte Marshal must be notified prior to the removal of a hazard Tree. Following such removal, the owner shall notify the Town Manager or designee within twenty four (24) hours and submit a Tree replacement plan identifying comparable substitute(s) as defined below in Subsection 16-15-60(c).

### **Sec. 16-15-60. - Maintenance of Trees.**

- (a) Within residential zone districts, unless necessary to allow reasonable use and enjoyment of the property, all healthy living Trees at least five (5) feet in height planted within the front yard setback shall remain, whether the subject setback is ten (10) feet or twenty (20) feet. When such setback is "any distance conditionally approved," all such Trees shall remain in the ten (10) feet closest to the street, whether or not in the setback.
- (b) In the business zone districts, unless necessary to allow reasonable use and enjoyment of the property, all healthy living Trees of any size planted in the front yard setback shall remain.
- (c) Where construction of structures or improvements on any property necessitates the removal of any Tree the Town Manager or designee, as a condition of approval for removal, may require that the owner either relocate or replace the Trees with a comparable substitute elsewhere within the building site. Comparable substitute is defined as a Tree with a canopy at maturity being comparable to the canopy at maturity of the removed Tree with no replacement deciduous Tree being less than two inches (2") in diameter measured at the root collar, and no evergreen Tree being less than four feet (4') in height.
- (d) In the business zone districts, if any Tree located within the building site totaling at least six inches (6") in diameter when measured at four feet six inches (4'-6") from ground level are preserved, upon approval of the Board, one (1) required parking space may not have to be provided. Trees having a diameter of less than two inches (2") when measured at four feet six inches (4'-6") from ground level shall not be included in the above computation.
- (e) In the business zone districts, in the event a suitable location for a Tree replacement is not available on the site, the property owner may either plant a comparable substitute on another property owned by the applicant in a business zone district of Town, or plant a comparable substitute Tree on Town property in a location to be determined by the Town Manager or designee. Any Tree planted on Town property must be warrantied to the Town guaranteeing survival for one (1) year after the time of planting. Substitute Tree(s) must be planted by a professional Tree-planting service provider.

### **Sec. 16-15-80. - Relocation of Trees on public and private property; permit required.**

- (a) No person, without first obtaining a Tree relocation permit as herein provided, shall relocate any Tree on public or private property. Such application may contain such information as needed by the Town Manager or designee to enable adequate review and enforcement of this Section.
- (b) All relocated Trees shall be maintained in a healthy living condition, and any relocated Tree that is severely injured, damaged or dies within two (2) years of relocation, shall be replaced with a Tree of the same type, species and size during the next available planting season after its demise.