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June 20, 2023

**To:** Mayor Billick and Town Council

**From:** Mel Yemma, AICP, Long-Range Planner

**Thru:** Troy Russ, Community Development Director

**Subject:** Facilities Use Plan Adoption

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**Summary:** Town Staff has refined the Crested Butte Facilities Use Plan utilizing feedback from the Town Council and community since the May 1, 2023, work session. Staff is seeking adoption of this planning document to guide municipal facility use and management for the Town going forward.

**Background:** The Facilities Use Plan is a long-range planning document that, if approved, would guide the programmed use and management of Town-owned facilities and vacant properties that are used for existing municipal operations, commercial leases, and future development opportunities. Please note, this document does not include consideration of changes to the Town's leasing policy for non-residential leases. The Town Council expects to continue a separate discussion on the Town's overall role in supporting community non-for-profits, including the leasing policy later this summer and fall.

The goals of this plan were developed using the Community Compass decision-making framework. The plan was charged with:

1. Evaluating how the Town's existing facilities can effectively and efficiently meet current and future municipal operational needs within the fiscal resources of the Town; and,
2. Identify ways the remaining Town's facilities should be leveraged to support the needs of the greater community.

The planning process for this effort kicked off in January and focused on targeted stakeholder engagement with the Town's department heads, commercial tenants of Town-owned properties, organizations who expressed a need or interest in municipal facility space, and the Town's regional partners to gather data and input to inform the development of this plan. A detailed overview of the community engagement process from this plan is provided in the draft plan, as well as on the [Town's website](#).

The plan includes:

1. An overview and evaluation of how the Town's existing facilities are used.



