



Critical to our success is an engaged community and knowledgeable and experienced staff.

Town Council Values

- *Preserve our high quality of Life*
- *Resource Efficiency/ Environmental Stewardship*
- *Support a sustainable and healthy business climate*
- *Maintain a “real” community*
- *Fiscally Responsible*
- *Historic Core*

AGENDA
Town of Crested Butte
Regular Town Council Meeting
Monday, November 16, 2015
Council Chambers, Crested Butte Town Hall

- 6:00** **RECOGNITION OF OUTGOING MAYOR AND COUNCIL MEMBERS**
- 6:10** **REGULAR COUNCIL MEETING CALLED TO ORDER BY MAYOR OR MAYOR PRO-TEM**
- 6:12** **SWEARING IN OF NEW COUNCIL MEMBERS**
- 6:17** **ELECTION OF MAYOR PRO TEM**
- 6:25** **APPROVAL OF AGENDA**
- 6:28** **CONSENT AGENDA**
- 1) Approval of November 2, 2015 Regular Town Council Meeting Minutes.
2) Approval of 2016 Council Meeting Calendar.
- 6:30** **RECOGNITION OF DAVID JELINEK FOR COMPLETION OF THE COLORADO PUBLIC WORKS INSTITUTE**
- 6:35** **PUBLIC COMMENT**
- Citizens may make comments on item not scheduled on the agenda. Those commenting should state their name and physical address for the record. Comments may be limited to five minutes.*
- 6:40** **STAFF UPDATES**
- 7:00** **PUBLIC HEARING**
- 1) Ordinance No. 11, Series 2015 – An Ordinance of the Crested Butte Town Council Authorizing the Town’s Purchase and Acquisition of Lots 17 and 18, and the North 6.25 Feet of Lot 19, Block 27, Town of Crested Butte, County of Gunnison, State of Colorado for the Purchase Price of \$837,250.00.
- 7:10** **NEW BUSINESS**
- 1) Presentation by Town Manager Regarding Town Council Orientation.
- 7:50** 2) Ordinance No. 12, Series 2015 – An Ordinance of the Crested Butte Town Council Amending Chapter 6-2 of the Crested Butte Municipal Code Providing for a Temporary Reduction to Certain Portions of the Business and Occupation Licensing Tax for the Fiscal and Calendar Year of 2016; and Providing the Automatic Repeal Thereof Effective on the First Day of January, 2017.
- 7:55** 3) Ordinance No. 13, Series 2015 – An Ordinance of the Crested Butte Town Council Adopting Changes and Additions to the 2015 Budget and Appropriations Relative to the General Fund, Sales Tax Fund and Street & Alley Fund.
- 8:00** 4) Approval of 2015/2016 Snow Plan.
- 8:10** 5) Presentation on the Status of the Crested Butte Creative District.
- 8:25** 6) Authorize Mayor to Sign a Letter of Commitment to Participate in Region 10 Phase 2 DOLA Broadband Grant Application.
- 8:35** **LEGAL MATTERS**
- 8:40** **COUNCIL REPORTS AND COMMITTEE UPDATES**
- 8:45** **OTHER BUSINESS TO COME BEFORE THE COUNCIL**
- 8:50** **DISCUSSION OF SCHEDULING FUTURE WORK SESSION TOPICS AND COUNCIL MEETING SCHEDULE**
- Monday, December 7, 2015 – 5:00PM Work Session – 7:00PM Regular Council
 - Monday, December 21, 2015 – 6:00PM Work Session – 7:00PM Regular Council
 - Monday, January 4, 2016 – 6:00PM Work Session – 7:00PM Regular Council
- 8:55** **ADJOURNMENT**

MINUTES
Town of Crested Butte
Regular Town Council Meeting
Monday, November 2, 2015
Council Chambers, Crested Butte Town Hall

Mayor Huckstep called the meeting to order at 7:07PM.

Council Members Present: Jim Schmidt, Glenn Michel, Chris Ladoulis, Roland Mason, Shaun Matuszewicz, and Skip Berkshire

Staff Present: Town Manager Todd Crossett, Town Attorney John Belkin, and Town Clerk Lynelle Stanford

Finance Director Lois Rozman, Building and Zoning Director Bob Gillie, Public Works Director Rodney Due, Parks and Recreation Director Janna Hansen, and Town Planner Michael Yerman (all for part of the meeting)

APPROVAL OF THE AGENDA

Mason moved and Schmidt seconded a motion to approve the agenda. A roll call vote was taken with all voting, “Yes.” **Motion passed unanimously.**

CONSENT AGENDA

1) Approval of October 19, 2015 Regular Town Council Meeting Minutes.

Berkshire moved and Ladoulis seconded a motion to approve the Consent Agenda. A roll call vote was taken with all voting, “Yes.” **Motion passed unanimously.**

RECOGNITION OF DOUG BRADBURY’S EFFORTS ON BAXTER GULCH TRAIL

Huckstep thanked Bradbury, and he gave a brief history of Bradbury’s contributions to mountain biking. Specifically, Bradbury hosted trail workdays at Baxter Gulch for three years, and for four years, he worked on the trail alignment. He also supervised the Youth Corp workers on the Baxter Gulch Trail. Additionally, he aligned the Gunsight Connector Trail, and he created rollovers.

PUBLIC COMMENT

None

STAFF UPDATES

Michael Yerman

- Referred to the memo in the packets on REMP fees. He explained \$2K was added to the budget to assist with energy efficient upgrades for affordable housing self help units.
- They hosted the first home ownership class last week. 13 people attended.
- In November, he was working to organize an open house, including local banks, to inform people about banking and financing (related to owning a home).
- Baxter Gulch and Avalanche Campground were gated and closed for the season.

Janna Hansen

- The last day for seasonal employees was Friday.
- They would have interviews this week for the seasonal ice maintenance and park crew positions.
- They were preparing for the Zamboni and hot water heater to arrive.
- Pavers on the tennis courts were finished.
- Had been working to obtain her commercial driver's license, and she had been practicing by driving a bus.
- Dirt jumps were still underway. They had been working with the Crested Butte Devo team and local designers.

Lois Rozman

- September sales tax was trending up 2.5%, but they were still missing significant filers.
- They would be working to get a new server installed by the end of the year.
- Schmidt asked if Whatever numbers were included in September sales tax numbers. Rozman explained that bars and restaurants hadn't separated Whatever numbers, and their numbers would include Whatever monies.

Rodney Due

- He made the decision not to pave Blocks 79 and 80 this season.
- They were grading and would be seeding in Blocks 79 and 80.
- The foundation was dug for the 5 bay storage building.
- Schmidt wondered if the RV dump station would be open this winter, and Due said it would not be open until next spring.

Lynelle Stanford

- Received a completed liquor license transfer application for Coal Creek Grill.
- The hearing for the transfer of the Dogwood's liquor license would be on December 7.
- Campaign finance forms would be due on Thursday, December 3.
- Schmidt questioned the transfer of the Kochevar's liquor license, and Stanford explained Mike Knoll would be managing Kochevar's.

Todd Crossett

- The Town submitted an application to the state for the oxidation ditch. The grant application would be submitted to DOLA the first part of December.

- There would be a One Valley Prosperity Project meeting on Thursday at Western at 5:30PM.
- The Chamber would be holding a Winter Economic and Tourism Forecast at the Mountain Theatre.
- The election would be tomorrow.
- There would be an upcoming vacation home rental (VHR) discussion.

PUBLIC HEARING

1) Ordinance No. 9, Series 2015 – An Ordinance of the Crested Butte Town Council Amending the Enforcement Procedures Set Forth in Chapter 16, Article 24 of the Crested Butte Municipal Code Applicable to Certain Voluntary Agreements between Property Owners and the Town; Amending the Definition of Rental, Long-Term; and Making Such other Conforming Amendments to the Code in Connection Therewith.

Huckstep confirmed proper public notice was given. The public hearing was opened. Huckstep referred to a staff report from Gillie with the recommendation to approve and memos from Belkin. The public hearing was closed.

Mason questioned the amount of the fines; he thought they were more like \$100, rather than \$1K. Gillie explained that the fee schedule was a part of the budget, and the fee schedule reflected a fine amount of \$100 per day for violations of covenants. The Code said the fine could go up to \$1K per day. Gillie expected it would take several months to implement, and he wouldn't expect anything until February or March of next year.

Schmidt moved and Matuszewicz seconded a motion to adopt Ordinance No. 9, Series 2015. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

2) Ordinance No. 10, Series 2015 – An Ordinance Amending Section 13-1-120 of the Crested Butte Municipal Code to Increase the Minimum Monthly Service Charge Per Meter for Water Used at a "Base Rate" to \$27.50 Per Month Per EQR; Amending Section 13-1-150 of the Code to Increase the Monthly Service Charge for Sewer Service to \$33.50 Per Month Per EQR; Amending Section 13-1-160 of the Code to Increase the Availability of Service Fee to \$9.00 Per Month For Water for Each Building Site and \$9.00 Per Month for Sewer for Each Building Site.

Huckstep confirmed proper public notice was given, and he mentioned a staff report from Rozman with the recommendation to approve. There were no public comments and no questions for staff. The public hearing was closed.

Schmidt moved and Mason seconded a motion to adopt Ordinance No. 10, Series 2015. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

3) Resolution No. 35, Series 2015 – Resolutions of the Crested Butte Town Council to Adopt the Mill Levy for the Town of Crested Butte, Colorado for the Fiscal year

2016, Beginning the First Day of January 2016 and Ending the Last Day of December 2016.

Huckstep confirmed proper public notice was given. He referenced a staff report from Rozman with the recommendation to approve, and Rozman confirmed there were no changes from the time the staff report was written. Ladoulis questioned if the success of 2A (parks funding ballot question) would have an effect. Rozman said it would not.

Michel moved and Schmidt seconded a motion to approve Resolution No. 35, Series 2015. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

4) Resolution No. 36, Series 2015 – Resolutions of the Crested Butte Town Council Adopting the Budget and Appropriating Sums of Money for the Town of Crested Butte, Colorado for the Fiscal Year Beginning the First Day of January 2016, and Ending the Last Day of December 2016, Estimating the Amount of Money Necessary to be Derived from the Revenue Sources, and Setting Forth the Total Estimated Expenditures for Each Fund.

Huckstep confirmed proper public notice was given, and the public hearing was opened. Huckstep mentioned there was a staff report from Rozman with the recommendation to approve, and there was a staff report with the recommendations from the grant committee. Rozman confirmed there had been no changes from the time the staff report was written. The public hearing was closed, and it was opened to Council discussion.

Schmidt explained the community grant committee had turned down 3 grant-funding requests. They had about \$63K to grant, and there were about \$115K in requests. He offered details if anyone wanted to know. Mason questioned the Wildflower Festival and the Trailhead's denied requests. Schmidt said the Wildflower Festival had asked for money for their website, and they kept asking for the same thing every year. Rozman explained the Trailhead was asking for funds to do a program for field trips. The committee decided the Trailhead was included in the Center for the Arts, and Town committed a large donation to the Center's project. Schmidt said the Snowsports Foundation had a strong budget, and Rozman elaborated they were asking for scholarship money. She said the idea behind community grants was not to grant money for the organization to then grant. Berkshire asked about 3P's (pole, pedal, paddle special event) request. He wondered why they would pour money into a locals' activity. Schmidt countered that people came from out of town for the event. Berkshire then questioned if the School of Dance was a 501c3. Rozman said they were a Colorado non-profit. Berkshire thought that since Town owned their space, and they were requesting funds to resurface the floors, the money should come from the building maintenance fund. Crossett said their lease indicated they took care of the space. Berkshire had concern about using grant money to maintain a building and furthermore to provide for a for profit business.

Ladoulis suggested that next time, the community grant committee should meet and then report back to the Council. Huckstep recognized the challenge in what they granted.

Huckstep referred to correspondence from Keith Bauer on the Nordic Center's capital request to buy a new snow cat. Matusewicz suggested each group do a presentation on what they were requesting. Huckstep said Estes Park had a point system for reviewing grant applications. Mason asked if the floors fell into the scope of what the grants were designed for. Rozman said they could be considered a capital improvement. Mason agreed the reason fit. Matusewicz questioned the request from Six Points in Gunnison, and Schmidt said they served people in Crested Butte.

Matusewicz moved and Michel seconded a motion to approve Resolution No. 36, Series 2015. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

NEW BUSINESS

1) Introduction by Town Attorney John Belkin of the Town's New Water Counsel, Scott Miller, Patrick Miller Noto, Aspen, CO.

Belkin began by explaining that the Town's previous water attorney, who was the water attorney going on 20 years, passed away a couple of summers ago. Miller brought a ton of knowledge, and he had worked on important issues.

Miller said he was honored to work with Town, and he appreciated the opportunity. He briefly explained his background. He said he had been coming to Crested Butte since 1987 or so, and he stated Crested Butte was near and dear to him. Schmidt wanted to know how much of Town's water rights were being used and the possibility of obtaining more. He was told Town was only using about 1/3 of their water rights. Miller said he had been starting to look at the Town's water rights, and he had a decent handle on what Town had. He explained that Lake Irwin was decreed for 324 acre-feet. It was a good water supply, but it was not bomb proof in some respects. He said they could look at ways to shore it up. Town also had direct diversions off Wildcat Creek and Coal Creek, as well as rights on the Slate River. The Slate River had conditional water rights from 1971, senior to in stream flow water rights, which were valuable but not very senior in the grand scheme of Colorado water law.

Miller stated that Staff had to look at the capacity to serve. They would consider population projections to evaluate if Town would have a water supply for 2050 or 2080. Also, they would need to look at sources and determine how reliable and senior they were. Schmidt wanted to know who else had water rights on Coal Creek, and how senior or junior they were compared to Town's. Miller said the McCormick Ditch was the most senior. The point was if Town had enough for the long term.

Huckstep questioned if both Crossett and Belkin were comfortable, and they both said they were. Belkin said Miller had a general view of the Town's water rights. He offered to produce a report for the Council. Huckstep said that only one Council member wanted a report. Schmidt clarified they had been abstractly approached about buying additional water rights, and he wanted to know if it was reasonable. Belkin thought they could give a pretty good idea without heavy lifting. Due said he could put the report together.

Schmidt and Huckstep agreed on getting a report. Due said the Slate River water right provided an additional 15cfs, which was significant. Ladoulis felt a report would be great if they stayed within already budgeted items. He wanted to talk about it more if they would exceed the amount budgeted.

2) Region 10 Broadband Project Introduction.

Mike Lee, Systems Administrator for the City of Gunnison, and Russ Forrest, Assistant County Manager/Community Development, were introduced.

Crossett explained that two years ago, DOLA came to Region 10, and it was decided that broadband was a priority. The Town of Crested Butte contributed about \$285 for Region 10 to hire a consultant to map the region. Phase 1 was to bring enhanced broadband into Montrose. Phase 2 was to get broadband out from a hub to users. Crossett said the initial proposal was to use WAPA lines, but there were a number of challenges. Crossett said the Town needed to make a decision on whether to participate in the grant for Phase 2, and it would be most likely using 2017 funds.

Forrest elaborated that the County had the goal to put the pressure on Century Link, therefore reducing the price of broadband. Forrest said that some assumptions could reduce the overall cost, and they wanted to be cautious about giving a total number. They identified a concept that would work using existing infrastructure. Redundancy was a goal, but they were not quite there in bringing redundancy from Montrose to the Gunnison Valley.

Forrest also said they had to consider SB152, which applied. He did say the concept complied with SB152. Middle mile service was what was being proposed. They would take the infrastructure from Grand Junction to Montrose to Gunnison, and they would connect anchor institutions. They would also create a carrier neutral location (CNL), in which any Internet service provider (ISP) could connect.

Lee showed a slide with a map depicting Phase 1, which had been funded by DOLA. Phase 1 would create a loop, which would provide redundancy from Grand Junction to Montrose. WAPA had power lines that came from Montrose through Gunnison, but they were not in a place where they wanted to participate. Lee thought they were making headway with power utilities. He said the plan was to lease fiber from a company that was owned by Century Link.

Lee said a single strand of fiber brought 40GB of additional bandwidth to the valley, which was significant. Michel questioned the relationship between bandwidth and speed. Lee said they were the same. Crossett said that increased capacity increased speed. Ladoulis wondered if mobile providers were at the table. Lee said the only people at the table were from government. Crossett said they would create a CNL. Ladoulis wanted to know if a cell phone could use the 40GB. Lee said anyone who was a carrier or ISP would have the ability to purchase bandwidth.

Lee said they were trying to break the pricing model. He reviewed proposed pricing including service from Region 10 that would be 70 cents per MB. He reiterated that Region 10 was trying to change the fact that Century Link had a monopoly. Forrest agreed they were not trying to compete with existing ISPs. They had identified the Marshal's Office as a location for the CNL, and they were looking for a route to the school district and up to Mt. Crested Butte. Mason questioned spurs, such as CB South. Lee said the service would go from central office to central office, Crested Butte to Gunnison. He said a private company would have the right to lease from Century Link.

Forrest estimated that a CNL with hardware and software could be in the ballpark of \$77K. Crossett said it would be based on a 50% match. Forrest was working on a December grant request, but he didn't want to say it was five digits yet. Crossett's initial assumption was that it would be a reasonable rate compared to other communities. Michel asked that in working together on a bigger vision if they would help them understand why it was important in ten years to take advantage now. Forrest said they were trying to disrupt in a good way the price structure that existed. He expounded and said they were trying to increase competition, they wanted to allow other Internet providers to compete with Century Link, they were trying to reduce the price to customers and to improve the availability of broadband, and they wanted to provide the end user with better options and better speed. Crossett agreed that broadband was an amenity that was wanted and needed. He saw benefits such as diversifying the economy and the increase in the flow of money from outside the community. Crossett identified a major function of government was to provide to the economy when the free market was not motivated. They would be stepping in as government to create a competitive market. Forrest also recognized they would be creating infrastructure and their own destiny. He said broadband was becoming another utility. Region 10 was proposing to be the operator. Huckstep told the Council to take notice the effort was underway and there could be a request for financial support as well.

3) Ordinance No. 11, Series 2015 – An Ordinance of the Crested Butte Town Council Authorizing the Town's Purchase and Acquisition of Lots 17 and 18, and the North 6.25 Feet of Lot 19, Block 27, Town of Crested Butte, County of Gunnison, State of Colorado for the Purchase Price of \$837,250.00.

Mason moved and Michel seconded a motion to set Ordinance No. 11, Series 2015 for public hearing on November 16, 2015. **Motion passed.**

LEGAL MATTERS

John Belkin

- They were starting to work on leases.
- Explained that he added a draft of the covenant for ADUs. He thought the code changes would make it easier for people to comply, and it gave process to comply.

COUNCIL UPDATES AND COMMITTEE UPDATES

Chris Ladoulis

- The Chamber would be hosting the Winter Economic Forecast on Friday, November 13 at 8AM at the Mountain Theatre.

Jim Schmidt

- The Cemetery Committee met. They had a lot of work done on 7 tombstones. They would be presenting at a work session in January.

Roland Mason

- Attended a Mountain Express meeting on Thursday.
- Ridership was up 16% in September, which included Whatever USA numbers from last year.
- Year-to-date they were up 1%.
- In October they were down 12%. They had discussion of extending the summer schedule into October.
- New busses were coming. They didn't have a chance to have the new busses painted, but they hoped for them to be done this spring.
- They amended the budget to spend more money. They lined up with what Town projected for 2016.

OTHER BUSINESS TO COME BEFORE THE COUNCIL

Mason brought up the Center for the Arts. He wondered that if they did not break ground next year, if Town would have potential for in kind work at Big Mine. Crossett said he hadn't heard final word from the Center, but he would find out. Michel said the Center needed to obtain engineered drawings and bids, and around February or March, they would be at a decision point.

Schmidt mentioned that Sherman Jones had a heart valve replaced. He also suggested a picture be taken of the Council.

Ladoulis brought up the topic of a public information officer (PIO). He wanted to find out the Council's appetite and how the role should be determined. He thought Council should appoint someone, so the Town Manager could focus on execution in the event of an emergency. Michel said they could tap into resources from CAST. It was also mentioned that Estes Park had a PIO for a number of years, and the floods proved the value of the position. Ladoulis thought the Council should revisit the PIO and event director positions. Huckstep thought it was important that the PIO understood the community.

Ladoulis thanked Huckstep for serving as mayor, and Mason thanked Matusewicz. Schmidt wished the candidates luck tomorrow.

Huckstep said there were people in Aspen that were digging basements down 2 stories. He wasn't sure if Crested Butte had prohibitions, but he didn't think it was too early to be thinking about it. Belkin asked if they wanted to talk about it. No one on the Council voiced opposition to the topic on a future agenda.

DISCUSSION OF SCHEDULING FUTURE WORK SESSION TOPICS AND COUNCIL MEETING SCHEDULE

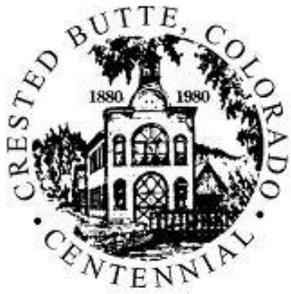
- Monday, November 16, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, December 7, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, December 21, 2015 – 6:00PM Work Session – 7:00PM Regular Council

ADJOURNMENT

Mayor Huckstep adjourned the meeting at 9:02PM.

Glenn Michel, Mayor

Lynelle Stanford, Town Clerk (SEAL)



Staff Report

November 16, 2015

To: Mayor and Town Council
Thru: Todd Crossett, Town Manager
From: Lynelle Stanford, Town Clerk
Subject: **2016 Regular Town Council Meeting Schedule**
Date: November 6, 2015

Summary:

Included in the packet is a Regular Town Council Meeting Schedule for 2016. The Town Charter states that “the Council shall meet regularly at least twice each month at a day and hour to be fixed by the Council.” Meetings are regularly scheduled on the first and third Mondays of each month, excluding holidays. In the case of a holiday falling on a Monday when a meeting would regularly be scheduled, the meeting is held the subsequent Tuesday.

Recommendation:

To approve the 2016 Regular Town Council Meeting Schedule as a part of the Consent Agenda.

2016 Regular Town Council Meeting Schedule

January

4 Town Council 7 p.m.

19 (TUESDAY) Town Council 7 p.m.

*Due to MLK Jr. Day

February

1 Town Council 7 p.m.

16 (TUESDAY) Town Council 7 p.m.

*Due to President's Day

March

7 Town Council 7 p.m.

21 Town Council 7 p.m.

April

4 Town Council 7 p.m.

18 Town Council 7 p.m.

May

2 Town Council 7 p.m.

16 Town Council 7 p.m.

June

6 Town Council 7 p.m.

20 Town Council 7 p.m.

July

5 (TUESDAY) Town Council 7 p.m.

*Due to 4 of July

18 Town Council 7 p.m.

August

2 (TUESDAY) Town Council 7 p.m.

*Due to Colorado Day

15 Town Council 7 p.m.

September

6 (TUESDAY) Town Council 7 p.m.

*Due to Labor Day

19 Town Council 7 p.m.

October

3 Town Council 7 p.m.

17 Town Council 7 p.m.

November

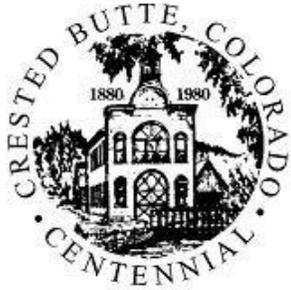
7 Town Council 7 p.m.

21 Town Council 7 p.m.

December

5 Town Council 7 p.m.

19 Town Council 7 p.m.



Staff Update

November 10, 2015

To: Mayor and Town Council
Thru: Todd Crossett, Town Manager
From: Lois Rozman, Finance Director
Subject: 3rd Quarter 2015 Financial Update

Attached is the financial summary for the 3rd quarter of 2015.

General Fund: Revenues are well ahead of budget mostly due to strong sales tax and building department receipts. General Fund expenditures are under budget. There are no areas of concern at this point.

Sewer & Water Fund: Operating revenues are under budget due to tap fees. While building department revenues are up, many of the permits are for remodels, especially of historic buildings, and do not have large tap fees associated with the permit. Service fee revenue is slightly under budget due to less water consumption in an overall wetter than normal spring and summer. All department expenditures are under budget and are expected to remain as such through the end of the year.

General Capital Fund:

Open Space: Open space revenue (1/2 of transfer tax) is ahead of budget with a strong real estate market through the summer. The main expenditure for 2015, was the Town's contribution to the Land Trust for the Promontory parcel (Snodgrass) purchase.

Capital: Revenue is ahead of budget with strong real estate transfer tax as well as use and sales tax revenues. Expenditures are under budget due to a few projects not being completed at this point in time (308 Restrooms, Marshals building heat system, Town Hall lower level restrooms, Depot Renovations). The 308 Restroom project will be completed in the 4th quarter and the other projects will hopefully be completed in 2016.

Conservation Trust Fund: Revenue is under budget as the distribution from the State was delayed for the 3rd quarter. The distribution was received in October. Expenditures are under budget as the planned projects have not yet occurred and will occur in the 4th quarter.

Street & Alley Fund: Revenue is ahead of budget due to the receipt of parking in lieu fees on commercial building projects. Expenditures are currently under budget mostly due to timing differences between when the budget anticipated the expenditure and when it will actually occur.

Several of the planned expenditures will not happen until the 4th quarter. Snow removal expenses in January through March were also under budget as a result of the lighter snow fall.

Affordable Housing Fund: Housing payment in lieu fees are significantly higher than budget with the increased building activity. Due to the decision not to sell the lot in Block 77 as budgeted, the General Fund will need to increase its contribution to the Affordable Housing Fund in the 4th quarter. The infrastructure project in Blocks 79 & 80 will be under budget for the year as the project will not be complete until 2016.

Sales Tax Fund: Both revenue and expenses are over budget due to record sales tax collections and the corresponding payments to the Mountain Express as well as the General and Capital Funds.

Overall, the Town is in very good financial shape for 2015. The entire staff has done, and continues to do, a great job at monitoring expenses while still getting a lot accomplished.

Town of Crested Butte
Financial Summary
September 30, 2015

All	Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
GENERAL FUND				
Revenue	3,163,792.24	2,626,038.88	537,753.36	3,190,084.00
Contribution from Reserve	0.00	0.00	0.00	426,491.00
Total Revenue	<u>3,163,792.24</u>	<u>2,626,038.88</u>	<u>537,753.36</u>	<u>3,616,575.00</u>
EXPENDITURES				
General Government	282,917.03	371,839.50	88,922.47	653,616.00
Court	5,295.37	6,540.69	1,245.32	7,710.00
Council	42,904.86	42,216.50	(688.36)	56,237.00
Elections	5,800.00	2,200.00	(3,600.00)	3,850.00
Legal	69,582.10	145,061.00	75,478.90	187,100.00
Clerk	105,703.62	127,186.52	21,482.90	159,053.00
Manager	123,500.03	139,962.00	16,461.97	183,072.00
Finance	220,193.30	245,381.00	25,187.70	318,289.00
Marshal	563,141.62	582,491.00	19,349.38	758,672.00
Planning	110,883.13	118,591.49	7,708.36	148,854.00
Town Shop	113,661.41	126,792.62	13,131.21	167,877.00
Public Works	131,710.48	133,740.00	2,029.52	171,103.00
Building	261,991.68	302,837.00	40,845.32	392,304.00
Recreation	291,825.71	334,990.69	43,164.98	407,622.00
Total Expenditures	<u>2,329,110.34</u>	<u>2,679,830.01</u>	<u>350,719.67</u>	<u>3,615,359.00</u>
NET REVENUE (EXPENSE)	<u>834,681.90</u>	<u>(53,791.13)</u>	<u>888,473.03</u>	<u>1,216.00</u>
SEWER & WATER FUND				
Revenue	1,782,187.68	1,854,568.00	(72,380.32)	2,227,740.00
EXPENDITURES				
Administration	355,420.57	369,321.20	13,900.63	476,743.00
Water Operations	222,118.46	236,649.94	14,531.48	321,883.00
Wastewater Operations	509,569.60	538,434.27	28,864.67	671,525.00
Capital Expenses	108,891.58	244,000.00	135,108.42	244,000.00
Total Expenditures	<u>1,196,007.52</u>	<u>1,388,405.41</u>	<u>192,397.89</u>	<u>1,714,151.00</u>
NET REVENUE (EXPENSES)	<u>586,180.16</u>	<u>466,162.59</u>	<u>120,017.57</u>	<u>513,589.00</u>
GENERAL CAPITAL FUND				
Open Space				
Revenue	513,353.66	356,700.00	156,653.66	476,200.00
Contribution from Reserve	0.00	0.00	0.00	248,800.00
Expenditures	702,189.83	725,000.00	22,810.17	725,000.00
NET REVENUE (EXPENSE)	<u>(188,836.17)</u>	<u>(368,300.00)</u>	<u>179,463.83</u>	<u>0.00</u>

Town of Crested Butte
Financial Summary
September 30, 2015

	All	Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
Capital					
Revenue		1,043,552.71	726,237.00	317,315.71	1,002,821.00
Contribution from Reserve		0.00	0.00	0.00	0.00
Expenditures		<u>865,556.37</u>	<u>1,117,469.68</u>	<u>251,913.31</u>	<u>1,727,200.72</u>
NET REVENUE (EXPENSE)		<u>179,196.34</u>	<u>(390,032.68)</u>	<u>569,229.02</u>	<u>(723,179.72)</u>
CONSERVATION TRUST FUND					
Revenue		7,482.18	10,009.00	(2,526.82)	12,015.00
Contribution from Reserve		0.00	0.00	0.00	0.00
Expenditures		<u>1,100.00</u>	<u>9,500.00</u>	<u>8,400.00</u>	<u>9,500.00</u>
NET REVENUE (EXPENSE)		<u>6,382.18</u>	<u>509.00</u>	<u>5,873.18</u>	<u>2,515.00</u>
STREET & ALLEY FUND					
Revenue		1,011,943.33	726,752.00	285,191.33	754,999.00
Contribution from Reserve		0.00	0.00	0.00	0.00
Expenditures		<u>284,685.73</u>	<u>529,472.00</u>	<u>244,786.27</u>	<u>649,232.00</u>
NET REVENUE (EXPENSE)		<u>727,257.60</u>	<u>197,280.00</u>	<u>529,977.60</u>	<u>105,767.00</u>
AFFORDABLE HOUSING FUND					
Revenue		414,783.23	398,755.00	16,028.23	917,340.00
Contribution from Reserve		0.00	0.00	0.00	62,460.00
Expenditures		<u>281,437.48</u>	<u>301,175.00</u>	<u>19,737.52</u>	<u>979,800.00</u>
NET REVENUE (EXPENSE)		<u>133,345.75</u>	<u>97,580.00</u>	<u>35,765.75</u>	<u>0.00</u>
SALES TAX FUND					
Revenue		2,851,676.15	2,427,484.00	424,192.15	2,954,775.00
Contribution from Reserve		0.00	0.00	0.00	5,000.00
Expenditures		<u>2,887,711.70</u>	<u>2,431,110.00</u>	<u>(456,601.70)</u>	<u>2,956,375.00</u>
NET REVENUE (EXPENSE)		<u>(36,035.55)</u>	<u>(3,626.00)</u>	<u>(32,409.55)</u>	<u>3,400.00</u>

TOWN OF CRESTED BUTTE
 KEY REVENUE COMPARISON
 September 30, 2015

	Year to Date Actual	Budget to Actual	Amount Variance	Prior Year To Date Actual	Current to Prior Variance
Sales Tax	2,551,668.30	2,192,010.00	359,658.30	2,237,917.75	313,750.55
General Fund					
Property Tax	221,750.60	222,413.00	(662.40)	216,477.83	5,272.77
Building Dept.	276,101.40	100,694.00	175,407.40	133,396.87	142,704.53
Recreation Fees	101,736.11	87,654.88	14,081.23	125,631.75	(23,895.64)
Fines	25,663.25	23,366.00	2,297.25	22,055.85	3,607.40
Water & Wastewater					
Tap Fees	618,114.48	693,500.00	(75,385.52)	227,503.34	390,611.14
Service Charges	913,857.46	919,333.00	(5,475.54)	895,800.66	18,056.80
General Capital					
Transfer Tax	1,024,312.31	711,000.00	313,312.31	895,370.40	128,941.91
Street & Alley					
Property Tax	655,101.80	658,772.00	(3,670.20)	635,174.29	19,927.51
Affordable Housing					
Housing in Lieu Pmt	224,862.78	82,000.00	142,862.78	119,865.75	104,997.03



Staff Report

November 16, 2015

To: Mayor and Town Council
Thru: Todd Crossett, Town Manager
From: Bob Gillie, Rodney Due, Lois Rozman
Subject: **Town Purchase of Parcel in Block 27, Ordinance #11, Series 2015**
Date: November 13, 2015

Summary: The parcel of land behind the Pita's in Paradise location, on the south side of the alley, was listed for sale this year for \$1,000,000 and fenced off. In the past, this parcel had been informally used for parking and snow storage. The parcel is 7031.25 square feet and has a historic shed on the back northeast corner.

Background: During the snow storage and removal discussion on September 21, 2015, Rodney Due discussed this parcel as a critical snow storage location for core snow removal activities. The parcel takes snow from the core and the alleys adjacent to Elk Avenue on the south side. Loss of this lot would seriously impact the Town's ability to manage snow in the core and result in the need to plow and remove snow simultaneously during snow events, adding up to \$156,000 a year in snow removal costs.

In addition, the site had been used in the past for porta potties and the storage of planters during special events. The storage of planters is significant because otherwise the planters must be loaded up and trailered out of the core, adding significant staff time in the pre-dawn hours each time planters must be moved for an event.

The availability of vacant land in the core is extremely limited and is rapidly coming to the point of non-availability. The Town has at times been criticized for a perceived lack of aggressiveness in using Payment-In-Lieu of parking fees. This property may represent the last viable parcel in the core that is available for acquisition to impact parking, snow storage and other Town activities.

The staff, as part of its due diligence, commissioned an appraisal. The appraisal came in at \$850,000. In order to secure the lot and give the Town time to consider an ordinance, a contract was entered into on the lot at a price of \$837,250. The contract will become null and void if the Council chooses to not pass Ordinance #11. Ordinance #11 was set for public hearing at the November 2, 2015 regular Town Council meeting.

Discussion:

Pros:

- The Town is in desperate need of locations to store snow in the core. As parcels continue to be developed, the difficulty and cost of managing snow has risen significantly over the past decade. This property is a critical acquisition to try and stem this tide.
- The acquisition of this parcel would greatly enhance the ability of the Town to manage parking and special events in the core. If we manage the parking to enhance turnover and provide more parking it would be consistent with the intent of Payment-In-Lieu of parking fee expenditures.
- There are elements of this parcel (trees and garage) that may not lend itself to parking but could lend itself to other uses.
- Private development of this parcel would exacerbate parking and snow storage problems in an already strained core area.

Cons:

- The cost of the parcel is significant and would require expenditure of most of the PIL of parking fund and additional funds.
- The acquisition of the parcel would preclude private development which could enhance property and sales tax increments in the future.

Legal Implications: The Town would need to sanction the acquisition by passing an ordinance to that affect.

Financial Implications: Assuming the acquisition price is \$837,250 the recommendation for application of funds to purchase is:

- \$560,000 from Parking in Lieu Fund balance (current fund balance is \$569,000)
- \$277,250 plus closing costs from Sales Tax Fund current revenues.

The current estimate is for the Sales Tax fund to have \$500,000 in undistributed revenue just from 2015 (not touching any of the “interest” fund balance). The \$500,000 is made up from increased sales tax collections as well as the General fund not needing the full amount of its 73% allocation (actually taking \$200,000 less than what was budgeted).

The above application of funds is the best way to accomplish the purchase without harming any current fund balances in the General, Street, and Sales Tax funds. It only touches the Parking-In-Lieu fund balance. There is also a nexus with the lot located in the core area where both Parking-In Lieu revenue and sales tax is primarily generated.

Staff Recommendation: The Town has acquired several pieces of property in the past that, when acquired, may have appeared financially questionable but proved to be clairvoyant in retrospect.

Staff recommends that the Town acquire this parcel as a critical piece of infrastructure that will enhance the Town’s ability to manage its growing demands and reduce ongoing costs.

Recommended Motion: I move to approve Ordinance #11, Series 2015.

ORDINANCE NO. 11

SERIES 2015

AN ORDINANCE OF THE CRESTED BUTTE TOWN COUNCIL AUTHORIZING THE TOWN'S PURCHASE AND ACQUISITION OF LOTS 17 AND 18, AND THE NORTH 6.25 FEET OF LOT 19, BLOCK 27, TOWN OF CRESTED BUTTE, COUNTY OF GUNNISON, STATE OF COLORADO FOR THE PURCHASE PRICE OF \$837,250.00

WHEREAS, the Town of Crested Butte, Colorado ("Town") is a home rule municipality duly and regularly organized and now validly existing as a body corporate and politic under and by virtue of the Constitution and the laws of the State of Colorado;

WHEREAS, the Town staff has recommended that the Town purchase and acquire certain real property in Crested Butte legally described as Lots 17 and 18, and the North 6.25 Feet of Lot 19, Block 27, Town of Crested Butte, County of Gunnison, State of Colorado (the "Subject Property") for the purchase price of \$837,250.00, with the same to be used for parking, snow storage and other public purposes as the Town deems fit;

WHEREAS, pursuant to Colorado law, the Town Council is authorized to acquire interests in real property necessary, suitable or proper for public purposes;

WHEREAS, the Town Council has considered the Town staff's afore-described recommendation and desires to now proceed with consummating the purchase and acquisition of the Subject Property pursuant to the terms and requirements of this ordinance; and

WHEREAS, the Town Council hereby finds that it is in the best interest of the Town and the health, safety and welfare of the residents and visitors of Crested Butte that the Town purchase and acquire the Subject Property to be used for public purposes as set forth hereinbelow.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CRESTED BUTTE, COLORADO, THAT,

Section 1. Authorization to Purchase and Acquire the Subject Property. The Town Council, pursuant to the Crested Butte Municipal Code and the laws of the State of Colorado, hereby authorizes the purchase by the Town, for the sum of \$837,250.00 (the "Subject Property Purchase Price") plus customary costs and expenses, closing costs and fees, to purchase and acquire the Subject Property, and authorizes and directs the Mayor, Town Manager and Town Clerk to appropriately execute any and all contracts, deeds and any and all other documents necessary and appropriate to consummate said purchase and acquisition.

Section 2. Appropriation of Funds for the Purchase and Acquisition of the Subject Property. The Town Council hereby appropriates the sum of \$837,250.00 plus customary costs and expenses, closing costs and fees for the purchase and acquisition of the Subject Property, with \$569,000.00 coming out of the Town's Parking in Lieu Fund and the balance coming out of the Town's Sales Tax Fund, and authorizes the expenditure of said sums for such purpose.

Section 3. Severability. If any section, sentence, clause, phrase, word or other provision of this ordinance is for any reason held to be unconstitutional or otherwise invalid, such holding shall not affect the validity of the remaining sections, sentences, clauses, phrases, words or other provisions of this ordinance, or the validity of this ordinance shall stand notwithstanding the invalidity of any section, sentence, clause, phrase, word or other provision.

Section 4. Savings Clause. Except as amended hereby, the Crested Butte Municipal Code, as amended, shall remain valid and in full force and effect. Any provision of any ordinance previously adopted by the Town which is in conflict with this ordinance is hereby repealed as of the enforcement date hereof.

INTRODUCED, READ AND SET FOR PUBLIC HEARING THIS ___ DAY OF _____, 2015.

ADOPTED BY THE TOWN COUNCIL UPON SECOND READING IN PUBLIC HEARING THIS ___ DAY OF _____, 2015.

TOWN OF CRESTED BUTTE, COLORADO

By: _____
_____, Mayor

ATTEST:

Lynelle Stanford, Town Clerk

(Seal)



Staff Report

November 16, 2015

To: Mayor and Town Council
From: Todd Crossett, Town Manager
Subject: **Town Council Orientation**
Date: November 13, 2015

Town Manager Crossett and Town Attorney Belkin request to strike this item from the November 13 agenda and will provide an orientation presentation at the Council's December 7th meeting.



Staff Report

November 6, 2015

To: Mayor and Town Council
Thru: Todd Crossett, Town Manager
From: Lois Rozman, Finance Director

Subject: Ordinance No. 12 Setting Business & Occupation License Tax (BOLT) for 2016 (Temporary Reduction to Certain Portions of the Business and Occupation Licensing Tax)

Summary: Ordinance No 12, Series 2015 sets the Business and Occupation License Tax (“BOLT”) for 2016 to \$100.00, \$25.00 if the business has paid BOLT in Mt. Crested Butte. Voters passed a significantly higher BOLT tax ranging from \$100.00 up to \$1,500 based on the number of employees a business had. In an effort to get more business to join the Chamber, both Crested Butte and Mt. Crested Butte annually lower the BOLT to \$100.00 per year. To comply with Amendment 1 (“TABOR”) regulations and preserve the higher voter approved BOLT rate, the Council must adopt the lower BOLT rate annually. Of the \$100.00 collected, \$25.00 stays with the Town for the business license and the remaining \$75.00 goes to the Chamber to operate the Visitor Center and market the area.

Recommendation: Staff recommends setting Ordinance No. 12 for public hearing at the December 7th Council meeting.

Proposed Motion: I move to set Ordinance No. 12, Series 2015 for public hearing at the December 7th Council meeting.

**ORDINANCE NO. 12
SERIES 2015**

**AN ORDINANCE OF THE CRESTED BUTTE TOWN COUNCIL
AMENDING CHAPTER 6-2 OF THE CRESTED BUTTE MUNICIPAL
CODE PROVIDING FOR A TEMPORARY REDUCTION TO CERTAIN
PORTIONS OF THE BUSINESS AND OCCUPATION LICENSING TAX
FOR FISCAL AND CALENDAR YEAR OF 2016; AND PROVIDING THE
AUTOMATIC REPEAL THEREOF EFFECTIVE ON THE FIRST DAY
OF JANUARY, 2017.**

WHEREAS, the Town of Crested Butte, Colorado (the Town) is a Home Rule Municipality, duly and regularly organized and now validly existing as a body corporate and politic under and by virtue of the Constitution and laws of the State of Colorado; and,

WHEREAS, the Town Council of the Town of Crested Butte wishes to encourage businesses subject to the various provisions of the Town Code pertaining to the licensing of businesses within the Town, and, specifically, Section 6-2-40 of the Town Code pertaining to the required payments of the Business and Occupation Licensing Tax, to participate in the Chamber of Commerce in order to more effectively market and promote the Town of Crested Butte as a year-around resort and tourist destination, and promote activities and events beneficial to the business community; and,

WHEREAS, the Town Council finds that temporarily amending the Business Occupation and Licensing Tax for the calendar and fiscal year 2016 is in the best interest of the businesses within the Town of Crested Butte;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CRESTED BUTTE, COLORADO, THAT:

Section 1. Amending the Ordinance. Section 6-2-40 of the Crested Butte Municipal Code is temporarily amended to read as follows: “A Business Occupation Licensing Tax is hereby levied and there shall be collected and paid on any person doing business in the Town of Crested Butte, Colorado in the amount as set forth in Appendix A to this Code, in the calendar and fiscal year 2016.

Section 2. Amending Appendix A. Chapter 6 Business Licenses is hereby amended to change the effective date to Calendar Year 2016 and adding provision for additional fees due to late payment of business license renewals. Appendix A is hereby attached as “Exhibit A.”

Section 3. Effective Date. The provisions of this Ordinance amending Section 6-2-40 of the Town Code shall take effect at 12:01 A.M. on January 1, 2016, and shall expire at 12:00 Midnight on December, 31, 2016 without further action by the Town Council of the Town of Crested Butte, Colorado. Upon expiration of the terms of this Ordinance, the provisions of Section 6-2-40, of the Town Code of the Town of Crested Butte, Colorado as enacted prior to the

effective date hereof shall be in full force and effect.

Section 4. Savings Clause. Except as hereby amended, the Crested Butte Municipal Code shall remain valid, and in full force and effect. Any provision of any ordinance previously adopted by the Town of Crested Butte which is in conflict with this Ordinance is hereby repealed as of the enforcement date thereof.

Section 5. Severability. If any Section, sentence, clause, phrase, word or other provision of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such holding shall not affect the validity of the remaining Sections, sentences, clauses, phrases, words or other provisions of this Ordinance, or the validity of this Ordinance as an entirety, it being the legislative intent that this ordinance shall stand notwithstanding the invalidity of any Section, sentence clause, phrase, word or other provision. If any Section, provision, clause, phrase, word or other provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of this ordinance and the application thereof to other persons or circumstances shall not be affected thereby.

INTRODUCED, AND FIRST READ BEFORE THE TOWN COUNCIL THIS SIXTEENTH DAY OF NOVEMBER, 2015.

ADOPTED BY THE TOWN COUNCIL UPON SECOND READING AND PUBLIC HEARING THIS _____ DAY OF DECEMBER, 2015.

TOWN OF CRESTED BUTTE, COLORADO

By: _____
Glenn Michel, Mayor

ATTEST:

Lynelle Stanford, Town Clerk

(SEAL)

“Exhibit A”

APPENDIX A

Fee Schedule

CHAPTER 6 <i>Business Licenses</i>			
<i>Code Section</i>	<i>Description</i>	<i>Effective Dates</i>	<i>Fee</i>
6-2-40	Business license occupation license	Calendar Year 2016	\$100.00
6-2-40	Late fee for renewals after January 31 st - additional fee	Calendar Year 2016	\$25.00
6-2-40	Late fee for renewals after March 31 st -additional fee	Calendar Year 2016	\$50.00
6-2-40	Late fee for renewals after June 30 th -additional fee	Calendar Year 2016	\$75.00
6-2-40	Late fee for renewals after September 30 th -additional fee	Calendar Year 2016	\$100.00



Staff Report

November 10, 2015

To: Mayor and Town Council

Thru: Todd Crossett, Town Manager

From: Lois Rozman, Finance Director

Subject: Ordinance No. 13 – Amending the 2015 Budget

Summary:

Ordinance No. 13 adopts changes to the 2015 budget for additional expenditures out of the General, Sales Tax and Street & Alley funds. The changes are as follows:

General Fund increased from \$3,614,958 to \$3,753,093:

General Government Dept:

- \$125,000 additional contribution to Affordable Housing for Block 79/80 infrastructure and payment of Anthracite Place tap fees. This is needed because of not selling the Lot 10, Block 77 as budgeted. Total contribution from General to Affordable Housing is \$325,000. Council/Staff discussed this during budget work sessions.

Elections Dept:

- Professional Services increased by \$5,800 for extra work on voter registrations/voter rolls by the County, approved by Council
- Advertising increased by \$1,335 for extra ads for voter registration, approved by Council

Finance Dept:

- Software increased by \$6,000 to get started on MuniRevs conversion. There is \$20,000 for this software approved in 2016, but to try and get the system up and running for the January tax returns due February 20, we need to start with the programmers by December 1st. We believe this will be easier on business than dealing with 2 different forms for the tax rate change effective 1/1/2016.

Total revenue is estimated to be \$3,765,075 with \$429,991 Contribution from Reserve

Sales Tax Fund increased from \$2,956,375 to \$3,564,100:

- Increase Transportation Distribution from \$632,699 to \$760,000 due to increased sales tax collection
- Increase General Capital Distribution from \$53,280 to \$160,000 due to increased sales tax collection
- Increase Affordable Housing Distribution from \$0 to \$220,000 due to increased sales tax collection (per Council discussion during budget to distribute excess sales tax funds to Affordable Housing)
- Increase Capital Investment from \$0 to \$280,000 for Block 27 vacant lots (412 3rd St)

- Reduce the General Fund Distribution from \$2,226,296 to \$2,100,000
- Total revenue is estimated to be \$3,564,100 including \$5,000 contribution from transportation reserve

Street & Alley Fund increased from \$649,232 to \$1,209,232:

- Parking Lots increased from \$2,000 to \$562,000 for the purchase of vacant lots in Block 27; Parking In Lieu Fund balance used for this portion of the purchase
- Total revenue is estimated to be \$1,260,000 including \$240,000 in Contribution from the Parking In Lieu Fund

Recommendation: Staff recommends setting Ordinance No. 13 for public hearing at the December 7th Council meeting.

Motion: I move to set Ordinance No. 13, Series 2015 for public hearing at the December 7, 2015 Council meeting.

**ORDINANCE NO. 13
SERIES 2015**

AN ORDINANCE OF THE CRESTED BUTTE TOWN COUNCIL ADOPTING CHANGES AND ADDITIONS TO THE 2015 BUDGET AND APPROPRIATIONS RELATIVE TO THE GENERAL FUND, SALES TAX FUND AND STREET & ALLEY FUND

WHEREAS, the Town Council, pursuant to Resolution No. 23, Series 2014, adopted the budget and projected expenditures for the Town for 2015, and

WHEREAS, the income and expenditures for the General Fund, Sales Tax Fund and Street & Alley Fund for the fiscal year 2015, January 1 through December 31, are more than budgeted and appropriated, and

WHEREAS, the increases and contingencies could not have been reasonably foreseen at the time of adoption of Resolution No. 23, Series 2014, and

WHEREAS, the revenues to pay the increased expenditures are available in the same funds from unappropriated funds and surpluses,

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CRESTED BUTTE, COLORADO:

That the appropriation for expenditures from the following funds are increased as set forth below:

1. General Fund from \$3,614,958 to \$3,753,093
2. Sales Tax Fund from \$2,956,375 to \$3,564,100
3. Street & Alley Fund from \$649,232 to \$1,209,232

INTRODUCED AND FIRST READ BEFORE THE TOWN COUNCIL THIS SIXTEENTH DAY OF NOVEMBER, 2015.

ADOPTED BY THE TOWN COUNCIL UPON SECOND READING AND PUBLIC HEARING THIS _____ DAY OF DECEMBER, 2015.

TOWN OF CRESTED BUTTE

(SEAL)

By _____
Glenn Michel, Mayor

ATTEST:

Lynelle Stanford, Town Clerk



Staff Report

November 16, 2015

To: Mayor and Town Council

Thru: Todd Crossett, Town Manager

From: Rodney E. Due- Public Works Director, Janna Hansen- Parks and Recreation Director

Subject: Snow and Ice Control Operations Plan

Date: November 10, 2015

Summary: At the beginning of each snow season the Public Works Director and the Parks and Recreation Director present the Snow and Ice Control Operations Plan to the Town Council for approval. The purpose of this plan is to outline municipal responsibilities and procedures for controlling snow and ice accumulation on the streets and sidewalks of Town. Appropriate snow and ice control is necessary to maintain emergency services and routine travel.

Discussion: Some of the highlights in the 2015-16 Snow and Ice Control Plan are listed below:

1. Snow plowing will commence at 3 inches of accumulation and snow blowing of sidewalks will commence at 1 inch of accumulation as defined by the Snow Removal Map.
2. Every effort will be made to keep the Bus Route and Emergency Routes clear of snow and ice accumulation.
3. One seasonal operator will be hired, and augment the primary crew, typically between December 1st and March 31st each year.
4. The primary snow crew will remove snow from the banks on Elk Avenue **between snow events** to promote pedestrian safety, enhance pedestrian and vehicular visibility, and provide easy access to businesses.
5. Snow banks will remain on Elk Avenue the week prior to Christmas through the week after New Year's, and to accommodate additional snow required for Special Events.

Recommendation: Staff recommends approval of the Town of Crested Butte 2015-16 Snow and Ice Control Operations Plan as presented.

Proposed Motion: I move to approve the Town of Crested Butte 2015-16 Snow and Ice Control Operations Plan



Town of Crested Butte Snow and Ice Control Operations Plan 2015-2016

INTRODUCTION

A. Purpose

The Town of Crested Butte develops a Snow and Ice Control Operations Plan with the primary purpose of outlining municipal responsibilities and procedures for controlling snow and ice accumulation on the streets and sidewalks of this community. Appropriate snow and ice control is necessary to maintain emergency services and routine travel. These responsibilities and procedures will provide a guide for efficient and effective snow and ice control.

B. Annual Snow Summit

The purpose of the Town of Crested Butte's annual Snow Summit is to discuss with the involved stake-holders general snow removal procedures, outline any proposed changes, and develop a dialogue between the involved parties allowing them to exchange ideas and voice concerns. This Summit should be scheduled in early November of each year with the following stake-holders invited:

Gunnison County Public Works
Gunnison County Sheriff's Department
Crested Butte Fire District
Crested Butte Search and Rescue
Crested Butte Marshal's Office
Crested Butte Public Works Department
Crested Butte Parks and Recreation Department
CDOT (Colorado Department of Transportation)
Mt. Express Bus Service
Regional Transportation Authority (RTA)
Atmos Energy (Gas Company)
GCEA/REA (Electric Company)
Waste Management (Refuse Disposal)
FEDEX/UPS
Century Link/Time Warner
Chamber of Commerce
Private Snow Removal Contractors

C. Responsibilities

1. The Street Division is responsible for conducting snow and ice control operations on municipal streets and public parking areas.
2. The Parks Maintenance Division is responsible for clearing sidewalks, crosswalks, park paths, snow removal at the Ice Arena, and creating “cut-outs” as identified in the sidewalk plan.
3. Adjacent property owners are responsible for maintaining the sidewalk snow clearance and ice control after the initial removal by the Parks Maintenance Division identified in the sidewalk plan. (Attachment 1 - Ordinance 3, 2007)
4. Private Contractors removing snow from private property must not obstruct traffic signs, fire hydrants, handicap access areas and public right of ways. Private contractors will also maintain line of sight on intersections, sidewalks, driveways and parking areas for both vehicles and pedestrians.
5. Gunnison County Public Works Department works cooperatively with the Town of Crested Butte Public Works Department while plowing snow through town.
6. The Water Division will mark fire hydrants with poles by November 1st, and will clear snow from fire hydrants for access.

D. Periodic Reviews

The Director of Public Works and the Parks and Recreation Director will review and update the Snow and Ice Control Operations Plan on an annual basis, and present any revisions to the Town Manager in preparation for presentation to the Town Council prior to December 1st of each year.

PERSONNEL

A. Staffing

1. All CDL certified personnel are subject to duty during major snow and ice storms.
2. Tasks assigned during a snow and ice storm will remain within the capabilities of the employee’s skill set.
3. The Public Works Department and the Parks and Recreation Department will develop a secondary snow crew in preparation for an extended snow cycle.
4. The primary snow crew will begin at 1200 a.m. and work until 08:30 a.m. (Crews may work until 10:00a.m. during snow events). One seasonal plow operator will be hired, and augment the crew, generally between December 1st and March 31st each year.
5. If continued operations are necessary due to an extreme event, the Public Works Director will determine the procedures necessary to direct resources.
6. Parks Maintenance Division begins between 6:00-6:30 a.m. and the sidewalk removal involves approximately 4 hours of snow and ice removal.

B. Control and Direction

The Public Works Department retains responsibility for the overall coordination of snow and ice control preparations for the streets. The Parks Maintenance Division will coordinate with the Public Works Department in providing effective direction to maintain the sidewalks during a snow event.

C. Organization

The normal chain of command and line of authority will be followed during snow and ice storms unless otherwise designated.

D. Telephone Number Lists

A telephone number list will be updated on an annual basis prior to November 1st.

OPERATIONAL PROCEDURES

The Town's response to a storm event depends on the type, severity, and duration of the weather conditions. The Public Works Director determines plow routes and the sequencing of operations and retains the flexibility to adjust the route assignments based on storm conditions.

A. Roadways

The following strategic plan shall serve as guidelines for roadway operations subject to specific conditions. The areas below are listed in the sequence of plowing. Snow plowing will commence at 3 inches of accumulation.

1. Plow Public Works yard including access to bus area, search and rescue building, tow lot and wastewater facilities;
2. Plow east side of 6th Street including Chamber Parking Lot, and Chamber bus stop;
3. Plow southwest of 6th and Elk;
4. Plow 4-way including parking lots, bus turn, and bus pull-out;
5. Plow core area including 5th, 4th, 3rd, 2nd streets on both sides of Elk; Elk Avenue Public Parking Lot, Fire Hall and adjacent public parking lot; Alleys one block north and south of Elk Avenue (2nd St. to 5th St.); and public buildings (e.g. Town Hall, Marshal's and Old Rock Library) parking and access areas.
6. Plow northwest of Elk and 6th;
7. Plow Treasury Hill;
8. Center for the Arts

Every effort will be made to keep the Bus Route and Emergency Routes cleared of snow and ice accumulation.

Snow will be plowed to alternate sides of the streets to coincide with the following winter parking rules:

Residential parking restrictions are in effect November 1st through April 30th and enforced between 01:00 a.m. – 10:00 a.m. Vehicles may be parked on the north and east sides of the

streets on Tuesday, Thursday, and Saturdays. Vehicles may be parked on the South and West sides of the streets on Sunday, Monday, Wednesday, and Fridays.

1. Snow Banks on Elk Avenue

The primary snow crew will remove snow from the banks on Elk Avenue ***between snow events*** to promote pedestrian safety, enhance pedestrian and vehicular visibility, and provide easy access to businesses. ****Snow banks will remain on Elk Avenue the week prior to Christmas through the week after New Year's, and to accommodate additional snow required for special events.***

2. Snow pack

Every effort will be made to keep no more than 6 inches of snow pack on the streets prior to removal. The bus route and emergency routes will be cleared of snow and ice after each event.

3. Sand

The Public Works Department deposits sand at the intersections along Elk Avenue, bus routes, and the school zone during normal business hours. The Mt. Express Supervisor will sand the bus routes after normal business hours, weekends, and holidays. The Parks Maintenance Division deposits sand at the cross walks. These tasks are completed when conditions merit, and the Town has the available personnel. The Town of Crested Butte tries to minimize the amount of sand placed on streets due to air quality standards, and to prevent storm drain blockages.

4. Snow Hauling

Certain public right of way locations and dedicated snow storage areas within our community require additional service after snow plowing operations cease. These areas will be maintained between snow events by the primary snow crew. During extended snow cycles this will be done by the secondary snow crew during normal business hours.

The existing snow storage areas include the abutting street right of ways and the following lots:

1. First and Beckwith
2. Ruth's Road Dead-End
3. Three Ladies Park
4. Gravel Pit
5. Public Works Yard
6. Teocalli Eastside Dead-End
7. Totem Pole Park
8. Lots North of Nordic Center/Ice Rink Parking Lot
9. Lots North of Rainbow Park (Block 76 - Temporary)
10. Blocks 79 and 80 (Temporary)
11. Academy Lots (Temporary)

5. Clean-up Procedures

The Public Works Department begins street cleaning to remove the sand when both the streets and curb/gutters are dry. Generally, this service begins in late spring.

B. Pedestrian Areas

The Parks Maintenance Division will clear snow from the following sidewalks and other pedestrian areas after each snow event of 1 inch or greater. These areas are depicted on snow removal map.

1. Sidewalks /Handicap Ramps – All sidewalks and handicap ramps will be cleared as indicated on the snow removal map.
2. Cut-outs on both Elk Avenue and Sixth Street will be completed as indicated by the snow removal map.
3. Crosswalks- All entrances to crosswalks on Elk Avenue will be cleared, and the crosswalks entrances on Sixth Street will be cleared as indicated on the snow removal map.
4. Bus Stop Shelters- Reasonable access to bus stops will be maintained and bus shelters will be cleared of snow when necessary.

C. Residents/Business and Property Owners

This snow and ice control plan identifies the streets, sidewalks, and public facilities that the Town will maintain during a snow event. ***Property and business owners also have certain responsibilities that include clearing their own driveways and maintaining adjacent sidewalks, clearing areas for wildlife resistant containers and dumpsters, removing snow from sidewalks and public parking areas resulting from plowing, roof and overhang shedding, and remove ice dams created from heated sidewalks.*** We regret that snow must be plowed off the street into driveways, but there is no other choice. Residents/business owners are responsible for these areas and should be cleared without depositing any snow or ice into the roadway or sidewalks, and should not obstruct the vision of driveways and sidewalks. (Attachment 1 – Ordinance 3, 2007)

Snow pushed into the street not only makes snow plowing more difficult for street crews, but can cause a dangerous obstacle in the roadway or a nuisance to your neighbors. Garbage containers placed too close to the street may be subject to damage by snow plowing operations.

EMERGENCY SNOW OPERATIONS PLAN

In the event of an extreme and long snow event, the Public Works Director reserves the authority to modify the operational snow plan according to the availability of personnel and equipment, and to ensure employee safety.

If declared, the Public Works Director will convene a stakeholder meeting to initiate the following plan, and initiate a public service notification plan that includes KBUT, and social media.

Priority 1 – Emergency Routes for ambulance and fire equipment, Public Works yard, and Marshal's parking area.

Priority 2 – Mt. Express Bus Routes as determined by the snow event, and Red Lady Avenue near Community School (if open).

A. Elastic Clause

This plan may be superseded by verbal or written orders when, due to a shortage of personnel, equipment failure, and/or extreme weather cycles, conditions warrant necessary changes to accomplish snow and ice control operations.



Staff Report

November 16, 2015

To: Mayor and Town Council
From: Michael Yerman, Town Planner
Thru: Todd Crossett, Town manager
Subject: **Creative District Update**
Date: November 16, 2015

The Town of Crested Butte has been nominated as Colorado Creative District by the State of Colorado. To become a certified Creative District, the Town and the creative community have to complete several tasks over a 2 year period. The Town Council adopted the Creative District Strategic Plan by Resolution 28, Series 2015 which was one of the major tasks required in the first year. The Town and creatives have several important tasks that must be completed within the next 6 months to stay on track for the official designation. These tasks include the following:

- Creation of the Creative District Committee
- Marketing Plan
- Communications Plan
- Creation of a Public Arts Program
- Baseline Data Collection
- Education and Professional Development
- Creation of Community Spaces
- Involvement of the Youth
- Wayfinding

As part of the nomination Colorado Creative Industries (“CCI”) is providing the Town with financial and technical assistance over the next year to help the Town with the formation of the Creative District Commission. Marcie Erion, from the City of Loveland, is assisting the creative community in developing guidelines and defining the roles and responsibilities of the new Commission. Attached to this memo is the draft ordinance establishing the Creative District Commission that will be presented to the Council at the next meeting. It is important the Commission is formed by early next year to allow enough time to complete the remaining tasks required for official designation by June of 2106.

Over the next 2 years, the Creative District Commission will have grant funds to execute projects within the district. Matching funds were appropriated in the 2016 budget for this year and if the Town is successful in becoming a certified district additional funds are available in 2017.

Marcie Erion will be giving the Council a short presentation on the role of the Commission and providing details on the different components that could be included in a public arts programs.

ARTICLE 8

Creative District Commission

Sec. 2-8-10. Creation.

Pursuant to state law, CRS _____, there is hereby created a Creative District Commission for the Town. The Town Council shall appoint all commission members to the terms specified below in this article. The Creative District Commission shall make recommendations to the Town Council on the implementation of the Creative District Strategic Plan adopted by Resolution 28, Series 2015.

Sec. 2-8-20. Members; terms.

The Creative District Commission shall be comprised of 9 members. (1) Member of Town Council shall serve as Council liaison. (3) Members that represent the Creative Sector of the Crested Butte and (4) members that represent the community at large shall be appointed to 3 year terms. Initial terms will be staggered in (1), (2), and (3) years terms. Every year a minimum of two Commission terms will expire on the 1st of the year. The final member will be a staff liaison appointed by the Town manager and will not have voting power. The Council liaison shall vote in the event of any ties.

Sec. 2-8-30. Purpose.

The Creative District Commission is created for the following purposes:

(1) To prepare and maintain, subject to periodic revision as necessary, a Strategic Plan for the District.

(2) Make recommendations to the Town Council on the placement of Public Art or other cultural amenities on public property or right-of-way.

(3) The Commission shall not review art projects or applications on private property or fund private art projects.

(4) Expend funds less than \$2,500 to further the mission of the Creative District. The Commission shall make recommendations to the Town on the expenditure of funds greater than \$2,500.

(6) Coordinate with the various other organizations, departments, nonprofits, businesses or other entities to promote the arts and the creative sector inside the district for the purposes of education, marketing, or programming of activities in the district. The Commission shall only serve in an advisory role in promoting the arts and creative sector and shall respect the authority of individual organizations, departments, nonprofits, businesses or other entities in carrying out the implementation of the Strategic Plan unless specifically identified above.

(7) The creation of subcommittees with at least one member of the commission may be created to work with carry out the mission of strategic plan with members of the public. Commission members shall update the Creative District Commission during regular meetings on the progress of the subcommittee. The Creative District Commission or Town Council will have the final decision power

on any action requiring a vote of the expenditure of funds or the use of public property or right-of-ways.

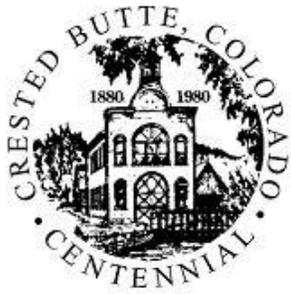
- (8) Create and implement a public arts policy.
- (9) Uphold the unique community character and respect the historic context of the district.
- (10) Maintain a sustainable funding source for future projects in the district.

Sec. 2-8-40. Meetings; quorum.

Meetings of the Creative District Commission shall be called by the Chair or, in his or her absence, by the Vice Chair, as appropriate, given the business to be transacted by the Creative District Commission. Four (4) members of the Creative District Commission shall be a quorum for the transaction of business. The meetings of the Creative District Commission shall be open to the public, except as otherwise allowed by the Colorado Sunshine Act of 1972, as amended; and it shall take official action only at a public meeting by motion adopted by the affirmative vote of at least four (4) members of the Creative District Commission.

Sec. 2-8-50. Record of proceedings.

Creative District Commission meetings shall have action minutes taken on all voting decisions of the Commission and be available for public inspection at the Town Clerk's office. All recommendations to the Town Council shall be in written form and be placed on the next available Council agenda for the Council's consideration. All necessary agreements, leases, reports, or other documentation needed to carry out a recommendation by the Creative District Commission for action by Council shall be prepared by the Staff liaison and reviewed by the Town Attorney prior to being placed on a Council agenda.



Staff Report

November 16, 2015

To: Mayor and Town Council

From: Todd Crossett, Town Manager

Subject: **Authorize the Mayor to Sign a Letter of Commitment to Participate in Region 10 Phase 2 DOLA Broadband Grant Application**

Date: November 13, 2015

As of packet deadline, the Town had not yet received finalized information as to project specifics and estimated costs from Region 10. Therefore staff requests that this item be pulled from the agenda at this time.

**Sales Tax Totals
September**

	% of Total	2015	△ %	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Bars & Restaurants	26%	86,721	-9.6%	95,978	70,679	65,889	60,184	52,920	48,649	49,917	53,068	51,006	43,212	38,845
Grocery Sales	10%	32,162	8.1%	29,745	26,235	24,405	22,652	20,486	20,555	25,955	23,798	22,336	19,743	17,777
Retail	30%	99,090	26.7%	78,202	62,542	61,640	57,534	54,758	46,660	46,088	54,122	61,854	50,105	47,809
Lodging	15%	49,823	-4.6%	52,248	41,717	39,160	36,392	30,270	25,184	21,748	19,412	15,926	15,668	11,887
Construction, Auto & Hardware	9%	30,513	4.2%	29,292	21,895	21,124	20,706	20,435	25,395	28,356	32,400	34,151	27,643	20,249
Services (telephone, car leases, etc...)	7%	24,991	3.0%	24,251	20,008	24,148	13,315	11,894	12,537	14,200	13,958	13,539	13,027	9,254
Other (Gas, Electric, etc...)	3%	9,928	-18.5%	12,186	8,660	8,802	8,991	8,354	7,523	9,420	8,527	6,787	5,998	6,099
Total	100%	333,227	3.5%	321,901	251,738	245,166	219,774	199,118	186,503	195,685	205,286	205,599	175,397	151,921

Year To Date

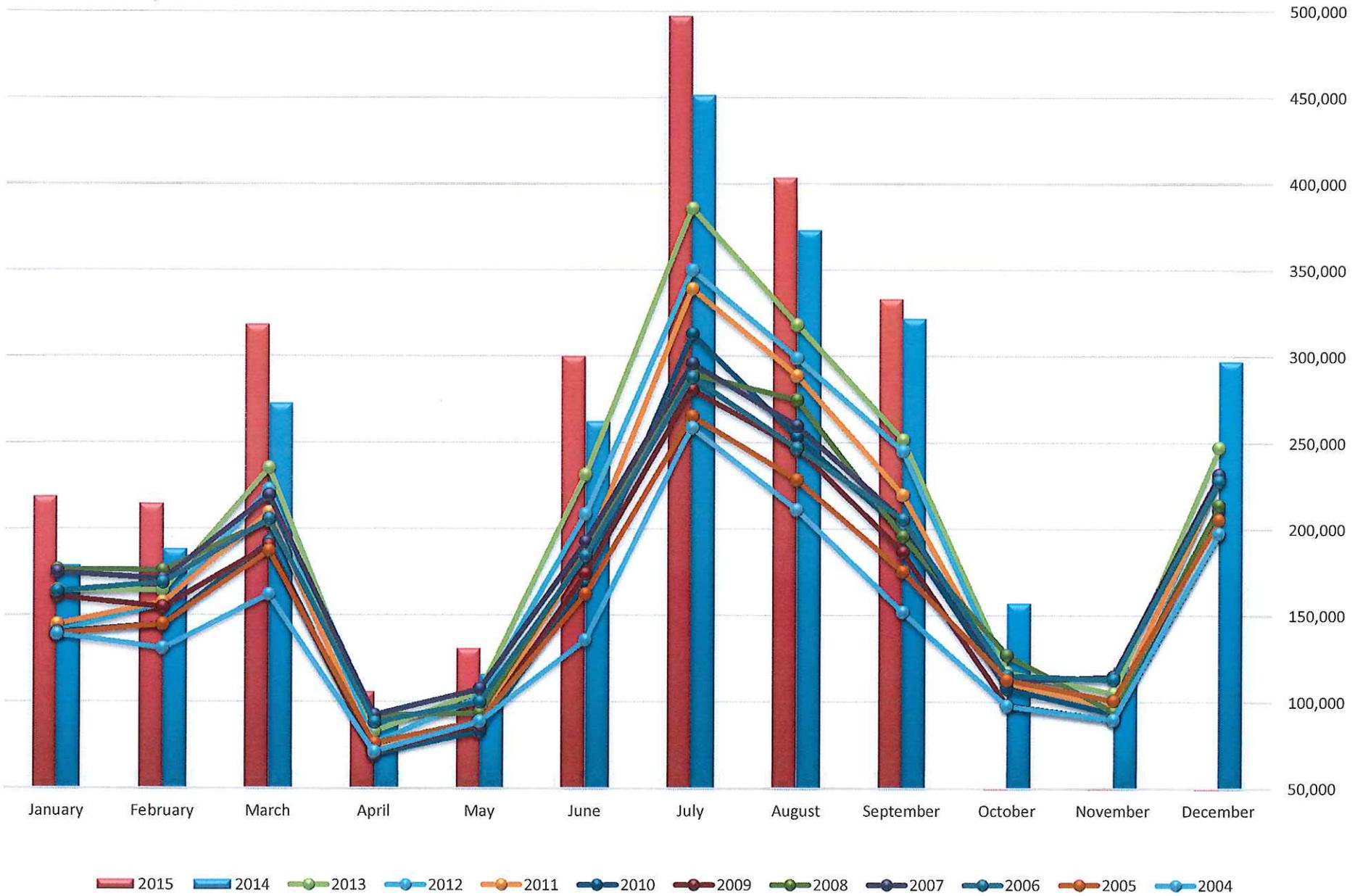
	% of Total	2015	△ %	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Bars & Restaurants	32%	804,283	10.8%	725,638	622,069	572,953	528,328	474,382	461,829	487,901	488,934	461,687	405,738	371,226
Grocery Sales	11%	286,195	8.0%	264,943	234,955	217,044	213,853	200,288	210,642	242,740	231,857	208,147	186,947	171,958
Retail	30%	757,080	14.8%	659,323	556,245	521,855	486,603	454,353	431,385	468,873	493,135	503,209	465,952	428,280
Lodging	10%	249,538	16.9%	213,446	182,500	156,977	152,511	128,819	116,389	113,956	107,271	107,653	95,031	73,432
Construction, Auto & Hardware	8%	205,936	18.5%	173,830	154,945	150,599	152,500	142,735	157,617	189,612	222,698	193,009	172,375	156,209
Services (telephone, car leases, etc...)	5%	116,611	4.2%	111,868	93,529	88,128	74,448	68,269	73,287	82,756	88,538	84,169	68,949	79,624
Other (Gas, Electric, etc...)	4%	102,602	-3.3%	106,100	95,319	93,961	97,056	94,922	100,362	103,942	85,625	93,102	73,059	68,417
Total	100%	2,522,247	11.8%	2,255,148	1,939,561	1,801,519	1,705,300	1,563,767	1,551,512	1,689,780	1,718,057	1,650,976	1,468,052	1,349,146

**Sales Tax Totals
month/year**

	2015	Δ %	2014	Δ %	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
January	218,747	22.5%	178,624	8.8%	164,184	140,874	144,719	140,101	160,880	176,523	174,827	163,832	139,350	138,994
February	214,516	13.9%	188,357	14.6%	164,402	156,639	157,612	144,899	154,777	176,016	170,840	168,818	144,990	131,003
March	318,418	16.8%	272,671	15.9%	235,215	222,821	209,508	192,397	190,312	204,826	219,530	205,882	187,240	162,014
April	105,717	16.2%	90,956	9.8%	82,841	75,955	72,536	69,893	70,535	92,042	92,237	88,071	76,076	71,121
May	130,887	13.1%	115,762	9.5%	105,719	102,728	86,876	82,799	86,761	93,502	107,435	99,837	88,914	88,658
June	299,944	14.4%	262,233	13.3%	231,505	208,541	186,343	168,318	173,948	186,660	192,340	184,335	162,259	135,688
July	497,255	10.1%	451,499	17.0%	385,817	349,992	339,212	313,088	280,628	289,756	295,911	287,881	265,411	258,666
August	403,535	8.1%	373,145	17.3%	318,141	298,802	288,719	253,153	247,169	274,770	259,652	246,720	228,415	211,080
September	333,227	3.5%	321,901	27.9%	251,738	245,166	219,774	199,118	186,503	195,685	205,286	205,599	175,397	151,921
YTD	2,522,247	11.8%	2,255,148	16.3%	1,939,561	1,801,519	1,705,300	1,563,767	1,551,512	1,689,780	1,718,057	1,650,976	1,468,052	1,349,146
October	0	-100.0%	157,061	34.0%	117,220	111,921	111,103	107,695	98,120	127,093	111,956	115,367	112,837	97,726
November	0	-100.0%	120,433	14.7%	104,983	92,783	96,695	93,314	89,737	94,189	114,666	112,958	100,716	89,852
December	0	-100.0%	296,979	20.2%	247,107	231,055	229,511	211,084	197,395	213,908	231,452	227,710	205,526	197,632
Total	2,522,247	-10.9%	2,829,621	17.5%	2,408,871	2,237,278	2,142,608	1,975,860	1,936,765	2,124,971	2,176,131	2,107,011	1,887,131	1,734,355

**** Bold numbers reflect highest sales tax for that period**

2004-2015 Total Sales Tax



High Country Conservation Advocates

• 411 Third Street, Unit 3 • PO Box 1066 • Crested Butte, Colorado 81224 •
www.hccacb.org • 970.349.7104

November 4, 2015

Lynelle Stanford, Town Clerk
Crested Butte Mayor and Crested Butte Town Council
PO Box 39
Crested Butte, CO 81224
970.349.5338
lstanford@crestedbutte-co.gov

Dear Ms. Stanford, Crested Butte Mayor and Town Council:

I am writing on behalf of High Country Conservation Advocates (HCCA) to thank the Mayor and Town Council for their support of the Crested Butte Land Trust's effort to acquire a private parcel on Copley Lake. HCCA supports this proposal because it would preserve the character and quality of this property, benefiting the Town of Crested Butte's watershed, important wildlife habitat, and close-to-Town recreational opportunities.

Copley Lake is within the Coal Creek Watershed and feeds into Elk Creek, which shortly downstream merges with Coal Creek above the Town of Crested Butte's municipal intake. The Trust's acquisition of this land should help safeguard against potential future water degradation in the watershed. The property also provides important habitat for species of conservation concern, and with ever increasing pressures on wildlife, this proposal serves as a proactive habitat protection for these species. Finally, Copley Lake provides outstanding undeveloped recreational opportunities in close proximity to Crested Butte and Lake Irwin. The Elk Creek trail that leads to the property is surrounded primarily by undeveloped lands managed by the Gunnison National Forest. The trail is popular and highly accessible from Kebler Pass. Copley Lake is often a destination as well as a short detour for those climbing Mt Emmons.

Because nearby Forest Service managed public lands and private lands within a stone's throw of this property remain subject to a massive mining proposal, any future conveyance to the Forest Service must be done in a manner that ensures the values and integrity of the property will not be degraded in any way. Such an assurance is necessary to ensure the water, wildlife, and recreational values that weigh strongly in favor of the Trust acquiring this land are protected now and for future generations.

Preserving land in the Upper Gunnison Valley provides significant benefits for our community and way of life, especially, where, as here, the preservation runs hand-in-hand with watershed, wildlife habitat, and recreational benefits. We thank you for your support of the Trust's proposal.

Sincerely,



Allison N. Melton
Public Lands Director
alli@hccaonline.org

PROTECTING WHY YOU LOVE IT HERE SINCE 1977

December 7, 2015

Work Session **Starting at 5PM

Affordable Housing Guidelines

Public Hearing

Transfer of The Dogwood Liquor License located at 309 3rd Street From The Dogwood LLC to Elevated Spirits LLC

New Business

Short Term Rental Regulations
Council Committee Assignments

December 21, 2015

January 4, 2016

January 19, 2016

Work Session

Cemetery Committee

Sam Light – attorney focusing on local government referred by Tami Tanoue and covered by CIRSA

Elyse Ackerman – DOLA

Both Sam and Elyse will be presenting on Council roles and responsibilities.

Future Work Session Items:

- Vending at the Four Way
- Cemetery Committee (Update and planning future work)
- Camping @ Town Ranch (allow? Not allow? Allow camping in other places?)
- BLM and OBJ Campground/Seasonal Housing Shortage (this could be combined with others – especially the Affordable Housing item at the bottom of this list)
- CBMBA and Trail priorities/signage (basically – what is the future plan for new trails/existing trail completion in the valley? What should be our priorities as a Council?)
- Perimeter Trail – Update, timelines, costs, what does this look like when finished
- Land Trust and Town Preservation Priorities – basically a joint planning/discussion with the CBLT (maybe in Exec Session if they would like) to confer on the priority parcels identified by the CBLT and the priorities of the Town (for planning future open space acquisitions). Maybe even a discussion about purchasing trail easements.
- Elk Avenue Rule Set re: Private Clubs – the whole “private clubs on Elk Avenue” concern that was raised when Irwin obtained a private liquor license for the Scarp Ridge Lodge.

- Affordable Housing/Density/Workforce – Blk 79/80
- Double Basements
- Sidewalk Seating Fee Discussion