



**TOWN OF CRESTED BUTTE
APPLICATION FOR OUTDOOR VENDING LICENSE**

Name: _____

Mailing Address: _____

Residence Address: _____

Home Telephone: _____ Cell Telephone: _____

E-Mail Address: _____

Business Name: _____

Colorado Sales Tax ID Number: _____

Insurance Carrier: _____

(applies to businesses operating on public or town property)

What are you selling? _____

Where do you plan to operate? _____

What days and times do you plan to operate? _____

Please attach copies of the following:

1. Certificate of public liability and property damage insurance naming the Town of Crested Butte as an additional named insured *(applies to businesses operating on public town property)*.
2. Letter of permission for sales on private property from the property owner.
3. Photograph or drawing of the cart you intend to use, complete with dimensions noted.
4. Crested Butte Business License (you may purchase a business license at Town Hall for a fee of \$100 per calendar year).
5. \$25.00 Application Fee.
6. Before you begin vending you must provide the Town of Crested Butte with a copy of your State of Colorado Department of Health license *(for food cart only)*.

Cart Design/Advertising

- Food and merchandise may be sold from mobile handcarts with at least 2 operational wheels. Handcarts are limited to twenty-four (24) square feet in size and seven (7) feet in height, excluding umbrellas and other such devices.
- Advertising is limited to the name of the business, the product(s) being sold and a price list. All such signs must be attached to the cart.

Storage/Cleanliness

- All vendors must keep their areas clear of trash, garbage, and other such nuisances and hazards.
- No handcart may be stored on public property when not in use.

General Rules

- Your outdoor vending license is good for one calendar year beginning Jan 1st.
- Vendors must operate a minimum of 80 days during each calendar license year.
- If you sell your business or otherwise transfer ownership, the outdoor vending license may be transferred as well.
- All vendors operating on private property must attach written permission from the property owner to this application.
- Vendors may not hawk, hail, use noise-making devices, flags, banners or balloons.
- The Town of Crested Butte reserves the right to require a vendor to move for reasons of health and safety, or upon verifiable public complaint as to business practices or licensing violations.
- If a special event permit has been issued for Town property you *must* receive permission from the special event permit holder to operate in their event area during the event.

Renewals

- Your outdoor vending license can be automatically renewed each year by submitting an updated application by January 31st, payment of a Crested Butte business license, proof of current insurance and compliance with all Town ordinances. If there is no communication and the above is not done the vending license will be vacated. This is to establish who will be continuing with an outdoor vending license, in order to review other applications.

Additional Food Vending Rules (4 licenses available):

- You may operate at the traditional Farmers Market located at the 4-way stop at the corner of 6th Street and Elk Avenue, Town owned recreational areas, and the Town parking lot at 1st and Elk. You may operate in other public areas with the permission of the Town Manager.
- Food carts may not operate between 2:30 a.m. and 6:00 a.m. on any day.
- Food must be prepared from a location other than the cart, though it may be kept warm or cold on the cart.
- Limit to 7 Vendors at 4-way stop.
- Outdoor Vendors can sell one’s own business merchandise (hats/t-shirts/etc…) with the name of the establishment on the merchandise.
- Food carts must comply with the State of Colorado Department of Health rules and regulations. Please note that the State’s review process takes a minimum of 2 to 4 weeks to complete. You must provide the Town with a copy of your State license and keep a copy of this license on your person at all times during vending hours. For more information contact the Montrose County Health Department (Jim Austin at 970-252-5067 or Katherine Shiner at 970-252-5040).

Additional Merchandise Vending Rules (2 licenses available):

- Carts may not operate on public property. Only one cart may occupy any one Town lot at any one time.
- Merchandise carts must remain stationary.
- Merchandise carts may not vend food or food products.

As an applicant for a Town of Crested Butte Vending License, I have read the conditions listed on this application and the information that I have provided for this application is accurate. I understand that providing incorrect or false information may result in the revocation of this license. I also understand that operating outside the conditions provided for in the Crested Butte Municipal Code, Chapter 6 Article 4, may be grounds for revocation of this license. My signature below indicates that I have read and understand the conditions of licensing and operation and that the information I have provided is true and correct.

_____ (applicant) _____ (date)

NOTE – You must display a current Town of Crested Butte business license on your cart at all times during hours of operation.