



*Critical to our success is an engaged community and knowledgeable and experienced staff.*

**Town Council Values**

- *Preserve our high quality of Life*
- *Resource Efficiency/ Environmental Stewardship*
- *Support a sustainable and healthy business climate*
- *Maintain a “real” community*
- *Fiscally Responsible*
- *Historic Core*

**AGENDA**  
**Town of Crested Butte**  
**Regular Town Council Meeting**  
**Monday, May 4, 2015**

**Council Chambers, Crested Butte Town Hall**

**6:00 WORK SESSION**

Discussion of Elk Avenue Closures Policy and Philosophy as Related to Special Events.

**7:00 REGULAR COUNCIL MEETING CALLED TO ORDER BY MAYOR OR MAYOR PRO-TEM**

**7:02 APPROVAL OF AGENDA**

**7:04 CONSENT AGENDA**

- 1) Approval of April 20, 2015 Regular Town Council Meeting Minutes.
- 2) Approval of April 27, 2015 Special Town Council Meeting Minutes.
- 3) Approval of Special Event Application and Special Event Liquor Permit for CB Wine & Food Festival on July 25, 2015 at Big Mine Ice Arena.
- 4) Approval of Special Event Application and Special Event Liquor Permit for Alpenglow Summer Concert Series on Mondays from June 29 to August 10, 2015 at Town Park.
- 5) Approval of Special Event Application and Special Event Liquor Permit for Alpenglow on Elk on August 17, 2015 on Elk Avenue from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street.
- 6) Approval of Special Event Application for Crested Butte Farmers Market on Sundays from June 7 to October 4, 2015 on Elk Avenue from 1<sup>st</sup> Street to 2<sup>nd</sup> Street and Located at Crank’s Plaza on August 2, 2015.
- 7) Approval of Special Event Application and Special Event Liquor Permit for Big Mountain Enduro in Town Park from July 29 through August 3, 2015.
- 8) Approval of Sidewalk Seating Applications for: Barmuda LTD DBA Talk of the Town Located at 230 Elk Avenue; Brick Oven LTD Located at 223 Elk Avenue; The Sunflower Located at 214 Elk Avenue; B & C Restaurants LLC DBA Elk Avenue Prime Located at 226 Elk Avenue; and 21 Elk Coffee House DBA The Secret Stash Located at 303 Elk Avenue.
- 9) Approval of Earth Day Proclamation 2015.
- 10) Approval to Authorize the Town of Crested Butte be Added to a Letter of Support for the Mountain Pact to the Department of the Interior.
- 11) Approval for the Town Manager to Sign 1) a Lease with Gravity Groms for Use of a Portion of the Big Mine Ice Arena and 2) a Lease with Gravity Groms for Use of the Nordic Center During the 2015 Summer Season.

**7:06 PUBLIC COMMENT**

*Citizens may make comments on item not scheduled on the agenda. Those commenting should state their name and physical address for the record. Comments may be limited to five minutes.*

**7:10 STAFF UPDATES**

**7:20 NEW BUSINESS**

- 1) Discussion and Possible Approval of AWE Fest Special Event Application on Sundays, June 14 to July 26 and August 9 to August 23 in the 10 Block of Elk Avenue.
- 7:25** 2) Discussion and Possible Approval of Sidewalk Seating Application for Teocalli Tamale Company DBA Teocalli Tamale Located at 311 ½ Elk Avenue.
- 7:35** 3) Presentation by JVA and Discussion on the Public Works Facility Master Plan.
- 8:35** 4) Update and Discussion Relevant to Alternative Skate Park Locations.

**9:00 LEGAL MATTERS**

**9:05 COUNCIL REPORTS AND COMMITTEE UPDATES**

**9:20 OTHER BUSINESS TO COME BEFORE THE COUNCIL**

**9:30 DISCUSSION OF SCHEDULING FUTURE WORK SESSION TOPICS AND COUNCIL MEETING SCHEDULE**

- Monday, May 18, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, June 1, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, June 15, 2015 – 6:00PM Work Session – 7:00PM Regular Council

**9:35 EXECUTIVE SESSION**

To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a).

**10:35 ADJOURNMENT**



# Staff Report

May 4, 2015

**To:** Mayor and Town Council

**From:** Todd Crossett, Town Manager

**Subject:** **Work Session Pertaining to Elk Avenue Closures Policy and Philosophy for Special Events**

**Date:** May 4, 2015

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## **Background:**

During and following the Whatever USA event of 2014, several members of the business community, particularly in the retail and arts-retail sectors, expressed concern over Elk Avenue closures for special events and negative impacts experienced by some Elk Avenue businesses. A desire was expressed for the Council to review the Town's philosophy and policies on Elk Avenue closures for special events in order to balance the positive and negative impacts on the various businesses on Elk Avenue. This was also reflected in the Town Council's 2015 priorities.

## **Objectives:**

- Review existing procedures, policies and philosophies relevant to the topic
- Review data relevant to the number and types of events for which Elk Avenue closes along with relevant trends
- Review perceived issues, impacts and pros and cons
- Council discussion

**MINUTES**  
**Town of Crested Butte**  
**Regular Town Council Meeting**  
**Monday, April 20, 2015**  
**Council Chambers, Crested Butte Town Hall**

Mayor Pro Tem Schmidt called the meeting to order at 7:06PM.

Council Members Present: Glenn Michel, Shaun Matuszewicz, Chris Ladoulis, Roland Mason, and Skip Berkshire

Staff Present: Town Manager Todd Crossett and Town Clerk Lynelle Stanford

Building and Zoning Director Bob Gillie, Parks and Recreation Director Janna Hansen, and Town Planner Michael Yerman (all for part of the meeting)

**APPROVAL OF THE AGENDA**

Mason moved and Ladoulis seconded a motion to approve the agenda. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

**CONSENT AGENDA**

- 1) Approval of April 6, 2015 Regular Town Council Meeting Minutes.**
- 2) Approval of Intergovernmental Agreement for Trail Services for the Completion of the Deli Trail Between the Town of Crested Butte, the Skyland Metropolitan District, and County of Gunnison.**

Mason moved and Berkshire seconded a motion to approve the Consent Agenda. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

**PUBLIC COMMENT**

None

**STAFF UPDATES**

Bob Gillie

- Welcomed the new building inspector, Astrid Matison. He mentioned that she had a lot of experience, and he was happy to have her.
- Schmidt wondered if there was a lot still coming in to the Building Department. Gillie said they had full BOZAR agendas, but he hoped it would start slowing down. He expected that once the weather cleared, they would see some dirt moved/new houses.

Michael Yerman

- Reported he would be in Fort Collins for a Creative District meeting this week. They were working towards a strategic plan.

Lynelle Stanford

- Mentioned that the Clerk's Office received an application for a liquor license located at the former Bakery Building on 6<sup>th</sup> Street.
- Asked the Council if they wanted to have a possible discussion on road closures. Crossett expounded that there was concern voiced by retailers, art galleries for instance, that the policy on closing Elk Avenue was not balanced. He asked if the Council wanted to have a high level discussion. There was a brief discussion on the Common Consumption Area and how it related to special event liquor permits. The Council was assured the association for the Special Entertainment District would have to come to the Council in advance of utilizing it.

Janna Hansen

- Reported that park crews were getting parks ready for the summer. They were working to clear the pavilions.
- Said that seasonal summer staff would be starting on May 18.
- The new rec coordinator, Kyle Thomas, starts May 4.
- Stated that the skate park was still closed. CIRSA, the insurance carrier, required dates be posted for opening and closing. It was closed because of an insurance requirement.
- Soccer, baseball, and gymnastics were starting.
- There would be a community meeting on May 5 regarding the Big Mine Master Plan.

Todd Crossett

- The consultant he contacted to facilitate the proposed Staff/Council Retreat was not able to assist. He would put out feelers for other possibilities.
- Crested Butte was awarded the Wastewater System of the Year award by the Colorado Rural Water Association.

## **PUBLIC HEARING**

### **1) Discussion and Possible Action Regarding Approval of the Retail Marijuana Establishment License at 310 Belleview Avenue; Suite 2 for Boom Town LLC.**

Schmidt confirmed with Stanford that Boom Town had been operating as a medical dispensary. He also confirmed that Ken Wolf was present to represent Boom Town. Schmidt asked the Council if they had any questions for the applicant. Chief Marshal Tom Martin indicated, on the background check forms, that Boom Town had been listed as a victim, and Ladoulis questioned Wolf on what the situation might have been. Wolf said that he knew of no problems. Matuszewicz stated that since the state license had already been issued, Boom Town could open for retail sales tomorrow (assuming the Council approved). Wolf said they were taking time to redecorate and would open later.

Ladoulis moved and Matuszewicz seconded a motion to approve Boom Town LLC as a Dual (Medical/Retail) Marijuana establishment in the Town of Crested Butte. A roll call vote was taken with all voting, “Yes.” **Motion passed unanimously.**

## **NEW BUSINESS**

### **1) Appointment of New Board of Zoning and Architectural Review Member Erik Nauman.**

Molly Minneman, Historic Preservation Officer and Design Review Coordinator, said they were excited to receive Nauman’s application. She had spoken to him many times, and she believed he would be a good BOZAR member who brought a lot of skills to the table.

Nauman was asked to speak to the Council. He said he wanted to join BOZAR to complement his skills at the job site and to learn more about pre-planning. Ladoulis noticed that Nauman indicated on his BOZAR application that he felt the least effective projects in Town had to do with scale. Ladoulis wondered how he would reconcile that belief with the allowable FAR. Nauman answered that because it was his personal preference, he would not hold prejudice against a project just because of its size. He said larger scale projects could be appropriate in certain instances.

Matuszewicz moved and Mason seconded a motion to appoint Erik Nauman to the Board of Zoning and Architectural Review for a three-year term. A roll call vote was taken with all voting, “Yes.” **Motion passed unanimously.**

### **2) Presentation of Alternative Site Locations for the Proposed Expanded Center for the Arts Facilities and Associated Town Park Amenities.**

Mason recused himself and left the room.

Yerman listed four major points of feedback from the Council at the last meeting:

- Rainbow Park should remain as it currently functions today and to remove references to Rainbow Park in the resolution of support.
- Investigate alternative locations in Town Park that would allow the Center to remain open during construction.
- How recreational programming would be affected if Pitsker Field was moved next to Stepping Stones and converted to Little League only.
- The challenges for relocating Pitsker Field to Town Ranch.

Yerman said the biggest concern with Pitsker as a Little League only field was if it would also work for softball and baseball programming. The loss of a field would cause difficulty in programming softball, and Staff was not recommending converting Pitsker to a Little League only field.

Secondly, they considered relocating Pitsker next to Tommy V at Town Ranch. Yerman said the area considered was four feet lower than the current elevation of Tommy V, and there was a lot of rich soil. He said they were looking at eight feet of fill and \$1M to create the field, not including finding land to mitigate the wetlands. Staff was not recommending this option either. Crossett further explained that they had not heard a significant demand for large fields, and combined with the \$1M expense, the option wasn't recommended.

Therefore, they started to look at an alternative site that would allow the Center to stay open during construction and would keep Pitsker in its current location. Yerman explained that BOZAR would be involved in the building process and it would be lengthy. During the BOZAR process, the public would have a chance to comment on size, scale, and parking. He wanted to allow BOZAR to do that process, and he didn't want to tie BOZAR to a particular design. Yerman said they found an alternative site plan that was a win-win for both parties. The recommended alternative allowed the Center to stay open and provided an approximately 60-foot buffer between Pitsker and the Center. Yerman also mentioned "Section I," which was added to the resolution to require the Center to hire a landscape architect or park planner.

Ladoulis asked, compared to the resolution passed in 2009, how many feet this resolution shifted the building. It was explained that this resolution reflected moving the edge of the building zone 60 feet north. Schmidt wondered if Due thought there would be problems with the sewer line and irrigation ditch. Yerman said that Due was comfortable. Schmidt further wondered about the play structures, and Matusewicz asked about the basketball courts. Yerman explained the landscape architect or park planner, funded by the Center, would make formal recommendations concerning park amenities.

Schmidt asked if anyone in the audience had any comments:

Rob Boyle

- Mentioned that it was brought to his attention that the site plan boundary to the north was on the edge of the National Historic District. Gillie said that information was not true. The National District was largely west of 135, and the Local Historic District was the whole town.
- Reviewed the resolution from 2009, and he lived next door to the proposed Center. He reminded the Council that the scale and aesthetics needed to be considered for planned facilities. He suggested they split the larger building into smaller, peripheral buildings.

Woody Sherwood, Executive Director of the Biery-Witt Center at Mt. Crested Butte. Spoke both professionally and personally.

- As a professional he felt it was a great solution. The Center was good for the community and entire end of the valley.

- Personally, at one time he owned Rocky Mountain Trees. They were contracted to plant four trees as a memorial. He wanted to be sure the trees and what they represented were not lost in the haste.

Sue Navy

- This plan appeared the least disruptive of all proposals, and it looked better to her.

Glo Cunningham

- “Bravo” to all for going through the process and for coming up with a cooperative process.
- It was going to be great, and she wanted to thank everyone.

Berkshire appreciated the time staff took to answer questions, and he felt the process worked well. Matuszewicz agreed, and he thanked the staff and the Center. He said that slowing the process down was good. Ladoulis echoed their comments. Michel was ready to move on and vote on the resolution. Schmidt was glad it worked out this way; however, he wanted them to make sure it was more inviting for people to park at the Four Way in order to walk to the Center. Ladoulis had concern that it was interpreted as the Council endorsing a design plan rather than the Council simply defining a building zone. Schmidt reminded the Council they could hear an appeal of the BOZAR process.

### **3) Resolution No. 4, Series 2015 – Discussion and Possible Decision Regarding Resolutions of the Crested Butte Town Council Expressing Support for the Use of Public Property for the Purpose of Expanding the Center for the Arts’ Facilities.**

Yerman reported that the only change to the resolution from the previous resolution was that “Section I” was added, the requirement for the Center to include a landscape architect or park planner on the project design team.

Schmidt said he never supported the movement of Gothic Field for an arts facility, and he was never on a Council that considered it.

Michel moved and Berkshire seconded a motion to approve the revised Resolution No. 4, Series 2015 supporting the expansion for the Center for the Arts in Town Park as identified in Exhibit A. A roll call vote was taken with all voting, “Yes” (except Mason who recused himself). **Motion passed unanimously.**

### **4) Presentation by Mike McBride Regarding Potential Electric Vehicle Charging Station on Town Property.**

Schmidt asked McBride if he had spoken to any commercial places such as gas stations. McBride said they had not had discussions with businesses at this point in time. Ladoulis wondered if there had to be a certain proximity to power lines. McBride said charging stations could be located anywhere. He mentioned that 480V would provide a one to two hour charging time (also referred to as a Level 3 charging station), which was more

expensive. McBride felt that given the limited number of electric vehicles, the better plan would be a Level 2 charging station. Michel questioned what guaranteed turnover once a vehicle had been filled. He was concerned they could be taking away parking. Gillie answered they could set a time limit, but he wasn't sure how effectively it would be enforced. He said that a Level 2 charging station could charge almost any vehicle in four hours. Ladoulis said he would have to plan his day around a four-hour charging period. McBride explained that the grant money was intended for Level 2. He estimated that a Level 3 charging station without grant funds would be about \$26K. In reality, McBride felt that for a few years they would be lightly used. Their bigger game plan, assuming they found a location that worked and the grant was approved, was they would start to encourage anchor institutions in Gunnison to participate. The viability in Crested Butte would improve if there was a charging station in Gunnison. Michel wondered if the Town would earn revenue. McBride said they have not had the discussion with the board. Their plan was not to charge for electricity because it's more cost effective for about three years, but once the station was used, they would start charging (money).

Matuszewicz asked the Council if this was a statement they wanted to make. He thought it was. He thought they could "drive" electric vehicle tourism here. He wanted to make sure the appearance of the station fit in with Town. McBride said the charging station could be enclosed in some sort of shack. He also mentioned there was required signage attached to the grant funds. Schmidt wondered if there were charging stations in Montrose or Salida. McBride said that there was a charging station in Montrose, which was in range of Gunnison. He thought one might be in the works in Salida.

Berkshire suggested they could have two stalls available, and a Level 3 charging station would service two cars. Ladoulis said the statement they made should have a useful charger. Matuszewicz compared the Level 3 charging station in Crested Butte to a high speed quad at Cranor Hill. Berkshire had concerns of abuse because people should be charging at home. Gillie said the question was if the Council wanted to allocate the space or not. If they said it was okay, they could start hammering out details. Mason felt that having a charging station made sense because people would buy electric cars. He was in favor of providing space. Michel felt it was a good statement for Town to get behind the charging station at the Four Way. He said they were a little ahead on this one, but they would get there at some point. He also supported the charging station located in a visible place. Ladoulis thought that the Level 3 charging station was the good solution. Berkshire was talking about economy of scale, and he favored a single pedestal with two stalls. McBride explained that the grant funds were for a Level 2 double pedestal. Schmidt agreed that he would like to see a Level 3 charging station. He asked for numbers to compare Level 2 to Level 3. Gillie said they did not want to disrupt heavily used parking places. Schmidt was fine with a charging station somewhere, but he would prefer Level 3 and would consider helping to fund it. Ladoulis said they needed to get a Level 3 if they were going to bother with it. Berkshire agreed with Level 3, but he wanted to hear numbers and the whole story. Matuszewicz was okay with Level 2 if that's what was possible. Mason was reluctant on Level 2. Michel said ideally they would receive Level 3. Schmidt agreed with Matuszewicz. Ladoulis wanted to make sure people were using it. Gillie said the grant was due at the end of May. If GCEA indicated that a

Level 3 charging station was possible, they would draft a letter of support and include it with a discussion on an upcoming agenda.

#### **5) Award of Construction Contract to United Companies for Extension of Recreation Path.**

There were two bids: one for concrete and one for asphalt. The Council was reminded that \$60K was from the Whatever USA funds. Michel said that the Bud Light money was used together with Mt. Crested Butte, and they requested Town used concrete. He felt it was a good statement for collaboration to use concrete. Crossett said that concrete held up better.

Berkshire understood the 5% contingency, but the contract should reflect what the bid was. Crossett said they would be held to their bid amount, but for example, if they found a giant unexpected boulder, Staff did not want to have to come back to the Council for the approval of funds.

Matuszewicz moved and Berkshire seconded a motion that the Town of Crested Butte accept and award the bid for the Rec Path Extension Project 2015 to United Companies in an amount not to exceed \$75,708.15 with the additional \$15,708.15 to come from the General Fund Reserve. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

#### **6) Award of Construction Contract to United Companies for Resurfacing Project.**

Berkshire wondered if Town was going for a cheap solution because they did not want to pay extra for asphalt. Crossett said Due was working to stay within his budget. Berkshire agreed it was laudable, but he asked if they were being penny wise and pound-foolish. Gillie explained that asphalt was more expensive than chip seal, but chip seal bought another seven years before they had to tear up the street. They were using a band-aid to service and extend the life. Gillie further explained that Town could not complete a large project every year. Due was trying to stay within budget and stay within the 20-year street and alley fund.

Matuszewicz moved and Michel seconded a motion that the Town of Crested Butte accept and award the bid for Streets Resurfacing Project 2015 to United Companies in an amount not to exceed \$85,000. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

#### **7) Approval for Town Manager to Sign a Technical Assistance Letter with Trust for Public Lands for Support of a 2015 Parks Sales Tax Initiative.**

Crossett said that the letter did not commit the Town monetarily, but it did not preclude TPL coming back and indicating money was needed for polling. Michel wondered what their angle was, and Crossett said it was part of their mission. Schmidt confirmed that it didn't commit Town to put the issue on the ballot. Crossett said that Town was engaging

them and sending a letter indicating Town would like their technical assistance. They do analysis and help to come up with a plan. Crossett said that they haven't made a statement as a Council until they put the issue on the ballot; TPL would be helping Town evaluate. Berkshire said he did not want the motion to imply a commitment to a proposed tax increase.

Matusewicz moved and Michel seconded a motion to approve the Town Manager to sign a technical assistance letter with Trust for Public Lands for support of a possible 2015 Parks Sales Tax Initiative. A roll call vote was taken with Berkshire, Matusewicz, Mason, Schmidt, and Michel voting, "Yes." Ladoulis voted, "No." **Motion passed.**

## **LEGAL MATTERS**

None

## **COUNCIL REPORTS AND COMMITTEE UPDATES**

Skip Berkshire

- Drove over to Hotchkiss, and the West Elk Scenic Byway meeting was cancelled.

Roland Mason

- Mountain Express ordered three new busses: two big busses and one small bus. The busses would still run on diesel. In 2016 there would be future bus awards, including two big busses coming in 2017.
- Mountain Express planned to submit a bid to run the RTA service, for a five-year contract. Berkshire wondered why since they had done it once before. Mason said that Mountain Express wanted to inspire some type of competition for bids. Berkshire countered that Alpine Express would say it was not fair. Michel said that Mountain Express felt they were on solid legal ground. He further explained that they felt it would help in gaining assets for the organization in a timelier manner. Mason confirmed for Berkshire that he didn't know of any dissatisfaction with RTA. Mason said the issue has been the reliability of busses. Michel explained that in the bigger picture, it was a great opportunity to provide transportation throughout the valley and to become more efficient.
- Mason reported Mountain Express did a great job at handling the increase in traffic. Ridership in March was down two percent, but overall they were up one percent from last year.

Glenn Michel

- Attended the One Valley Prosperity Project meeting two weeks ago at the school. After touching on the surface of issues, they dove in deep and had good conversations about values in the valley. He reported they received really good feedback and were starting to address conflicts.

Chris Ladoulis

- Mentioned he would be attending the ICE event next Saturday, April 25, from Noon to 4PM, to discuss entrepreneurship in the valley.

Shaun Matuszewicz

- Had heard from a member of the public that the One Valley Prosperity Project's website design contract was awarded to a firm in Denver. Michel was not sure who designed the website, but they agreed it was a legitimate concern.

Jim Schmidt

- The Cemetery Committee met, but he was absent.

### **OTHER BUSINESS TO COME BEFORE THE COUNCIL**

None

### **DISCUSSION OF SCHEDULING FUTURE WORK SESSION TOPICS AND COUNCIL MEETING SCHEDULE**

- Monday, April 27, 2015 – 6:00PM Executive Session
- Monday, May 4, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, May 18, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, June 1, 2015 – 6:00PM Work Session – 7:00PM Regular Council

It was mentioned the Executive Sessions on April 27 were pertaining to the possible consideration of buying property and the annexation. Matuszewicz said he would be absent, and Mason said he might be absent as well.

For the record, Schmidt mentioned the Council received an onslaught of emails and letters. Some letters concerned the traffic plan, but most of them concerned the Center for the Arts' expansion plan and Elk Avenue closures.

### **ADJOURNMENT**

Mayor Pro Tem Schmidt adjourned the meeting at 9:02PM.

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Jim Schmidt, Mayor Pro Tem

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Lynelle Stanford, Town Clerk (SEAL)

**MINUTES**  
**Town of Crested Butte**  
**Special Town Council Meeting**  
**Monday, April 27, 2015**  
**Council Chambers, Crested Butte Town Hall**

Mayor Huckstep called the meeting to order at 6:10PM.

Council Members Present: Jim Schmidt, Glenn Michel, Chris Ladoulis, and Skip Berkshire

Roland Mason attended via phone for the first and third Executive Sessions.

Staff Present: Town Manager Todd Crossett and Town Planner Michael Yerman

Building and Zoning Director Bob Gillie and Public Works Director Rodney Due (for part of the meeting)

**APPROVAL OF THE AGENDA**

Schmidt moved and Berkshire seconded a motion to approve the agenda with the addition of an Executive Session. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

**EXECUTIVE SESSIONS**

1) Schmidt moved and Ladoulis seconded a motion to go into Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402 (4)(b). A roll call vote was taken with all present (Mason did not vote) voting, "Yes." **Motion passed unanimously.**

Council went into Executive Session at 6:15PM. Council returned from Executive Session at 7:04PM. Mayor Huckstep made the required announcement upon returning to the open meeting. No action was taken.

2) Schmidt moved and Ladoulis seconded a motion to go into Executive Session to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property under C.R.S. 24-6-402(4)(a). A roll call vote was taken with all present (Mason did not vote) voting, "Yes." **Motion passed unanimously.**

Council went into Executive Session at 7:05PM. Council returned from Executive Session at 7:47PM. Mayor Huckstep made the required announcement upon returning to the open meeting. No action was taken.

3) Schmidt moved and Ladoulis seconded a motion to go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations,

developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) relative to the proposed Slate River Annexation. A roll call vote was taken with all present (Mason did not vote) voting, "Yes." **Motion passed unanimously.**

Council went into Executive Session at 8:05PM. Council returned from Executive Session at 9:42PM. Mayor Huckstep made the required announcement upon returning to the open meeting. No action was taken.

**ADJOURNMENT**

Mayor Huckstep adjourned the meeting at 9:43PM.

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Aaron Huckstep, Mayor

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Lynelle Stanford, Town Clerk (SEAL)



## Staff Report

May 4, 2015

**To:** Mayor and Town Council  
**Thru:** Todd Crossett, Town Manager  
**From:** Lynelle Stanford, Town Clerk  
**Subject:** **CB Wine & Food Festival Special Event Application and Special Event Liquor Permit**  
**Date:** 4-27-2015

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**Summary:** Jenny Birnie and Stephanie Blewett, from the Center for the Arts, have submitted the special event application for the CB Wine & Food Festival. The event organizers have proposed to have their event at Big Mine Ice Arena on Saturday, July 25, 2015. The event is scheduled to take place from 2PM to 5PM. It includes 25-30 tables of winemakers and food provided by local restaurants. There would be music and announcements, so the event organizers have agreed to notify the surrounding neighborhood.

The event organizers have applied for a special event liquor permit. The diagram, included in the packet, depicts security stationed at each entrance and exit to prohibit the entrance and exit of alcoholic beverages. The perimeter would be controlled by the inherent boundaries of the structure.

**Recommendation:** To approve the CB Wine & Food Festival special event application and special event liquor permit with the event organizer agreeing to meet with Parks and Rec prior to the event to review fire watch requirements and to pick up the firebox.

# TOWN OF CRESTED BUTTE SPECIAL EVENT APPLICATION



- A **complete** application must be submitted a **minimum** of forty-five (45) days prior to your event. A **complete** application includes all **fees** and **deposits**.
- Incomplete applications will not be accepted.
- A \$100 late fee will be charged for late applications and no applications will be accepted less than ten (10) business days prior to an event.
- In addition to the application fee and a special event permit fee, a clean-up deposit may be charged depending on the size and scale of the event (see special event fee schedule for details).
- All special events require a minimum of \$1,000,000 in general commercial liability insurance naming the Town of Crested Butte as an additional insured. If you have reserved the Big Mine Ice Arena for more than 299 people you will also need to add the Crested Butte Fire Protection District as an additional insured.
- Additional application fees are required for a Special Event Liquor License.
- Please print clearly and **legibly**
- Block parties must comply with the Block Party Policies and are not Special Events. Contact the Clerk's Office for more information.

Name of Event: CB Wine & Food Festival

Date(s) of Event: Saturday, July 25, 2015

Name of Organization Holding the Event ("Permittee"): Center for the Arts Inc

Note: The permittee of an event must be the same as the named insured on the insurance binder.

Name of Event Organizer: Jenny Birnie

Phone: 970 349 7487 Cell Phone: 970-901-0479

E-Mail: jenny@crestedbuttearts.org Fax Number: 970-349-5626

Name of Assistant or Co-Organizer (if applicable): Stephanie Blewett

Phone: 970-349-7487 Cell Phone: 970-274-1547 E-Mail: stephanie@crestedbuttearts.org

Mailing Address of Organization Holding the Event: PO Box 1819 Crested Butte, CO 81224

Email Address of Organization: see above Phone Number: see above

Detailed Event Description: Please attach an event schedule if applicable  Event Schedule Attached  
Crested Butte Wine & Food Festival Grand Tasting. 2pm-5pm. events for the festival run July 23-26 with the majority of events taking place within the Town of Crested Butte. Event includes 25-30 tables of winemakers and food provided by local restaurants. Entertainment will also be provided.

Event Location: *(Attach map showing location of event; Also attach 8 1/2" X 11" diagram detailing the event showing tents, vendors, security, toilets, tables, signage, fencing, booths, ingress and egress, stage, etc):*

- Map Attached Showing Location of Event       Diagram Attached Detailing Event

Event Time (start time of scheduled event to end time of scheduled event): 2-5pm  
Total Time (including set-up, scheduled event, break-down & clean-up): 9am-9pm  
Expected Numbers: Participants: 50 Spectators: 300-400

Do You Intend to Sell or Serve Alcohol?  Yes / No

If Yes, a Special Event Liquor License is Required, You must Submit a Separate Application for a Special Event Liquor License to the Town Clerk at least 30 days prior to the event to ensure adequate time to comply with state regulations.

Special Event Liquor License Application is Attached with Appropriate Fees and Diagram

Proof of General Commercial Liability Insurance Naming the Town of Crested Butte as Additional Insured, with Coverage of No Less than \$1,000,000 is Required for All Special Events. If your event is in the Big Mine Ice Arena and over 299 people you will also need to add the Crested Butte Fire Protection District as Additional Insured. Events Selling Alcohol also Require Liquor Liability Insurance (Note your application cannot be approved until we receive Proof of Insurance). *Contact the Clerk's Office if you would like to receive an insurance quote through the Town's Insurance Provider.*

Is Proof of Insurance is Attached:  Yes / No

If No, Why Not: \_\_\_\_\_

Will There Be Amplified Sound at This Event?  Yes / No

If Yes, Describe: background music and some announcements at reasonable level for spectators to be able to  
Note: If there will be amplified sound during your event then the rules and requirements of Crested Butte Municipal Code Section 10-9-50 must be followed. Upon completion and submission of this application the Town will provide you with additional information, including details on how to comply with the neighborhood notification process that you will be required to follow.

Are you requesting Town Manager approval for a 1-day banner at the event location for the hours of the event?  Yes / No  
Town Manager Approval: 

Do you plan to apply for a banner permit to erect a banner at the Pitsker Outfield Fence?  Yes / No  
If yes, you must apply for a banner permit separately through Diane at the Front Desk of Town Hall.

How much trash do you anticipate generating at the event? Food & wine trash plus peoples personal items

What recyclable products will be generated at the event? glass, aluminum, cardboard

Describe Your DETAILED Plan for Trash, Recycling and Clean-Up (all events are required to have a plan for handling recycling and garbage during the event and the removal of recycling and garbage after the event). Please note that any plan should emphasize increased recycling and decreased waste production. If you feel that your event will require assistance from a waste company contact the Clerk's Office at 349-5338 or look on the special event section of the Town's website at [www.townofcrestedbutte.com](http://www.townofcrestedbutte.com) for details on the two different waste companies that serve Crested Butte and the scope of their services. Be creative and detailed in you plan. Please note that any event application without a detailed recycling and refuse plan will not be accepted as a complete application: Waste Management will be providing trash and recycling  
Staff and volunteers will man these stations to ensure that proper recycling decisions are made. Large signs and information on recycling rules will be posted at eye level. Announcements will be made during event.

Merchandise

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**Describe Plan for Security (All major impact events, as well as events that receive a special event liquor license, are required to have a security plan):**

4-6 trained CFTA security employees in clearly marked shirts will be at the event to comply with liquor laws and will circulate the event for general safety

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**Describe Plan for Parking:** Participants will be encouraged to ride the bus. Parking adjacent to the big mine ice rink. overflow parking at the school with shuttle provided

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**Describe Plan for Portable Toilets and/or Restrooms:** 4 port-a-potties will be provided at the event.

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**Is Your Event Requesting Any Additional Services from the Town of Crested Butte (such as barricades, utility irrigation locates, traffic control, snow removal, electrical power, trash removal, additional police etc.)? Yes / No**

If Yes, explain request for services in detail (attach additional page if necessary):

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**Will Your Event Require Any Road Closures Yes / No** ✓

If Yes, Explain in Detail Streets Closures and Times of Closures:

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**Will Your Event Impact Mt. Express Bus Service and/or Routes**  Yes / No

If Yes, Explain Impact:

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**Will Your Event Affect Any Handicap Parking Spaces Yes / No** ✓

If yes then you must work with the Marshal's Department to create a temporary handicap parking space/s for the duration of your event.

**Describe Plan for Notifying Businesses and Neighbors Impacted by Your Event:**

Advertising the festival weekly in the paper, on our marquee, in mailbox brochure, and KBUT announcement

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**Does Your Event Include a Parade Yes / No** ✓

If yes you must read and sign the following: I understand that if items are to be distributed during the parade (i.e. candy, beads, etceteras) individuals will do so exclusively by foot from along-side the vehicles/floats to minimize the likelihood of spectators running up to the vehicles/floats. I understand and agree that items will not be thrown from any vehicle/float.

\_\_\_\_\_  
Signature of Event Coordinator

**Will You Be Selling Products (food, drink or merchandise) At Your Event** ✓ Yes / No

If Yes, You must Collect Sales Tax and Attach a Completed Town of Crested Butte Sales Tax License Application.

Town of Crested Butte Sales Tax Application is Attached.

If Approved Would You Like Town Staff To Post The Event On The Gunnison-Crested Butte Online Community Calendar (this service is free of charge): es / No ✓

If yes, please write two sentences below describing the event in the exact wording it will appear on the calendar: We will post on the calendar

Contact Name & Phone Number for the Calendar: \_\_\_\_\_

Event Fee for the Calendar: \_\_\_\_\_ Website for More Info: www.crestedbuttearts.org

Additional Applicant Comments: \_\_\_\_\_

Please Review Carefully:

In consideration for being permitted by the Town to engage in the permitted event, the Permittee, its heirs, successors, executors, assigns, transferees, employees, officers, directors, members, managers, representatives, contractors, subcontractors, agents, assigns, guests and invitees (collectively, the "Releasor/Idemnitor") hereby acknowledge and agree to the following: (i) Releasor/Idemnitor assume all risk of injury, loss or damage to Releasor/Idemnitor, any of them, arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (ii) Releasor/Idemnitor waive and release the Town from any and all claims, demands and actions for injury, loss or damage arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (iii) Releasor/Idemnitor agree to defend, indemnify and hold harmless the Town from and against any and all liability, claims, damages and demands, including any third party claim asserted against the Town, on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, arising out of or in any way related to the permitted use, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause. For purposes hereof, the term "Town" shall include, individually and collectively, its officers, employees, agents, insurers, insurance pools, contractors and subcontractors. By signing this Special Event Application, the Permittee acknowledges and agrees that this assumption of risk, waiver and indemnity extends to all acts, omissions, negligence or other fault of the Town and that said assumption of risk, waiver and indemnity is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. In any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding such invalidity, continue in full legal force and effect.

The undersigned Permittee certifies that all the statements and answers to the above questions are true without any reservations or evasions. The undersigned also understands that the Town of Crested Butte reserves the right to require payment for additional services for major impact events

Stephanie Blewett / [Signature] 7/1/25/14  
Print Name Clearly / Signature of Applicant (Permittee) Date  
Jenny Birnie

Application is Approved: \_\_\_\_\_ Date: \_\_\_\_\_



CENTFOR-15

SMARES

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

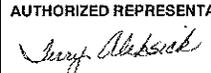
<b>PRODUCER</b> Colorado Nonprofit Insurance Agency 789 Sherman Street, Suite 260 Denver, CO 80203	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (303) 894-0298 E-MAIL ADDRESS: info@co-ni.org	FAX (A/C, No): (303) 894-0161
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Center For The Arts, Inc. PO Box 1819 Crested Butte, CO 81224	<b>INSURER A: Alliance of Nonprofits for Ins</b>	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

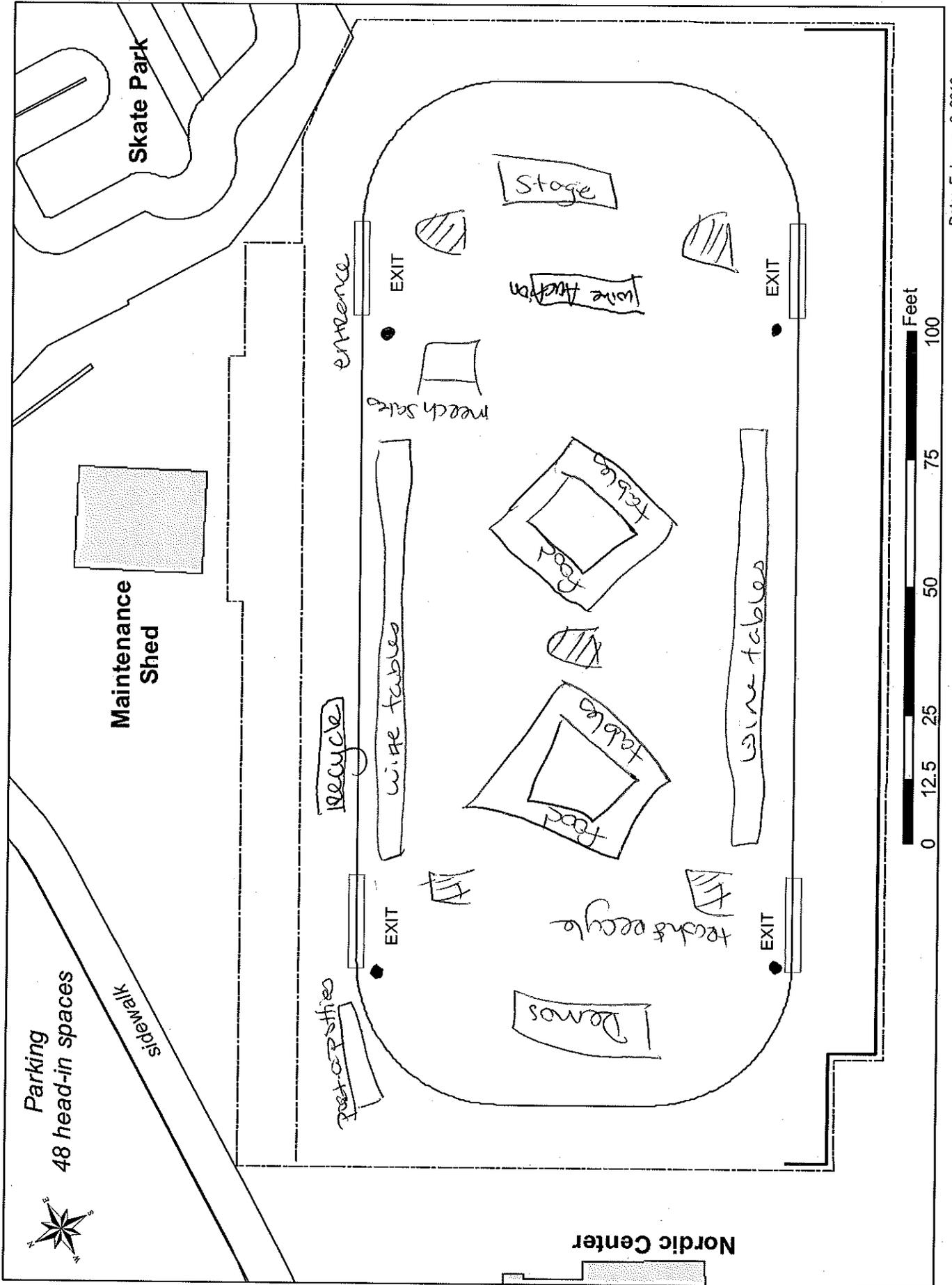
INSTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			<b>2015-11020</b>	<b>04/23/2015</b>	<b>04/23/2016</b>	EACH OCCURRENCE	\$ <b>1,000,000</b>
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ <b>500,000</b>
							MED EXP (Any one person)	\$ <b>20,000</b>
							PERSONAL & ADV INJURY	\$ <b>1,000,000</b>
							GENERAL AGGREGATE	\$ <b>2,000,000</b>
							PRODUCTS - COMP/OP AGG	\$ <b>2,000,000</b>
							<b>LIQUOR LIABILIT</b>	\$ <b>1,000,000</b>
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE	\$
	<b>EXCESS LIAB</b>						AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate Holder is named as Additional Insured in respects to General Liability regarding the : CB Wine and Food Grand Tasting, Saturday, July 26th-29th, 2015

<b>CERTIFICATE HOLDER</b>  Town of Crested Butte PO Box 39 Crested Butte, CO 81224	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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EXHIBIT A  
BIG MINE ICE ARENA - SPECIAL EVENT SITE PLAN



• Security  
 ♻️ teach/recycle

# APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)**

- |                                    |  |   |
|------------------------------------|--|---|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION                      |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                            |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input checked="" type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |   |

<b>LIAB</b>	<b>TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:</b>	
2110 <input checked="" type="checkbox"/>	MALT, VINOUS AND SPIRITUOUS LIQUOR	\$25.00 PER DAY
2170 <input type="checkbox"/>	FERMENTED MALT BEVERAGE (3.2 Beer)	\$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Center for the Arts	State Sales Tax Number (Required) 98-07364
---	---

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP) PO Box 1819 Crested Butte, CO 81224	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) Big Mine Ice Arena 620 2ND STREET CRESTED BUTTE, CO 81224
--	---

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Jenny Birnie	12/6/09	76 KUBLER ST CRESTED BUTTE, CO 81224	970-901-0479
5. EVENT MANAGER Jenny Birnie	12/6/09	76 Kubler St Crested Butte, CO 81224	970-901-0479

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? <u>1</u>	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
7/25/15 From 1 .m. To 6 .m.			

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE	TITLE Executive Director	DATE 11/25/14
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**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

## NOTIFICATION OF AMPLIFIED SOUND

Pursuant to Crested Butte Ordinance No. 19, Series 2007 (a.k.a. The Noise Ordinance) please be advised that there will be amplified sound in your neighborhood on the date(s) and time(s) described below during a Town approved Special Event.

Event Name: Center for the Arts

Event Date(s): 7/25/15

Event Location: Big Mine Ice Arena

Scheduled Start Time & End Time of Amplified Sound: 2pm-5pm

Type of Amplified Sound: music & announcements

Event Holder Contact Name: Jenny Burie Phone: 349-7484

Town Council Approval Date & Time if Applicable: \_\_\_\_\_

CB WINE & FOOD FESTIVAL (July 25, 2015)

DEPARTMENT APPROVALS (For Official Use Only)

Note: Please clearly state in your comment area what requested services your department will/will not provide for the event.

From: Tom Martin
Sent: Thursday, April 23, 2015 7:45 AM
To: Betty Warren
Subject: RE: CB Wine & Food Festival

Restrictions/Comments:

OK with the Marshals department

Tom Martin

Public Works:

Signature: [Handwritten Signature] Date: 3/10/2015
Name (Printed): Rodney E. Due

Conditions/Restrictions/Comments:

OK

Parks and Recreation:

Signature: [Handwritten Signature] Date: 4/28/15
Name (Printed): Janna Hansen

Conditions/Restrictions/Comments:

Please meet w/ me to review Big Mine Fire Watch requirements + pick up fire box prior to event. Big Mine is reserved 7/25 + 7/26 8am-10pm both days for setup + breakdown.

Town Clerk:

Signature: [Handwritten Signature] Date: 4-22-2015
Printed Name (Printed): Lynelle Stanford

Conditions/Restrictions/Comments:

Contingent upon updated insurance policy provided insurance. MS

Town Manager:

Signature: [Handwritten Signature] Date: 4/29/15
Printed Name (Printed): Todd Crossett

Conditions/Restrictions/Comments:

must meet with Parks Director to review fire watch requirements as per above

CB WINE & FOOD FESTIVAL

(July 25, 2015)

Crested Butte Fire Protection District:

W Scott Winman 4/22/15  
Signature Date

Printed Name (Printed)

Conditions/Restrictions/Comments:  
Good Luck with  
your event / /  
j

Mt. Express Bus Service:

[Signature] 4/22/15  
Signature Date  
CHRIS LARSEN  
Printed Name (Printed)

Conditions/Restrictions/Comments:  
No impact on mt

Official Use Only:

Application Received 12/19/14 Date Distributed 1/8/2015

Council Date (if applicable) 1/20/2015

Approval Date \_\_\_\_\_ Method of Approval:  Administratively  By Town Council

Approval Contingencies \_\_\_\_\_

Application fee \$25 Check # 24763 Date Paid 12/19/14  
(BIG MINE ICE ARENA)

Permit Fee \$1,000 Check # 24763 Date Paid 12/19/14

Local Liquor License Fee \$25 Check # 24763 Date Paid 12/19/14

State Liquor License Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_ Date Liq. Application Sent \_\_\_\_\_

Additional Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

Clean Up Deposit \$500 Check # 24763 Date Paid 2/19/14 Date Returned: \_\_\_\_\_



## Staff Report

May 4, 2015

**To:** Mayor and Town Council

**Thru:** Todd Crossett, Town Manager

**From:** Lynelle Stanford, Town Clerk

**Subject:** **Alpenglow Summer Concert Series Special Event Application and Special Event Liquor Permit**

**Date:** 4-27-2015

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**Summary:** Jenny Birnie and Stephanie Blewett, from the Center for the Arts, have submitted a special event application and special event liquor permit for the Alpenglow Summer Concert Series. Alpenglow is a free concert series held in Town Park on the soccer field adjacent to the Center for the Arts. Alpenglow is held on Monday evenings, from 5PM to 8PM, from June 29 to August 10.

The liquor boundary for Alpenglow is marked with signs, and they have security personnel roaming through the crowds to ensure the control of liquor.

**Recommendation:** To approve the special event application and special event liquor permit for the Alpenglow Summer Concert Series.

# TOWN OF CRESTED BUTTE SPECIAL EVENT APPLICATION



- A **complete** application must be submitted a **minimum** of forty-five (45) days prior to your event. A **complete** application includes all **fees** and **deposits**.
- Incomplete applications will not be accepted.
- A \$100 late fee will be charged for late applications and no applications will be accepted less than ten (10) business days prior to an event.
- In addition to the application fee and a special event permit fee, a clean-up deposit may be charged depending on the size and scale of the event (see special event fee schedule for details).
- All special events require a minimum of \$1,000,000 in general commercial liability insurance naming the Town of Crested Butte as an additional insured. If you have reserved the Big Mine Ice Arena for more than 299 people you will also need to add the Crested Butte Fire Protection District as an additional insured.
- Additional application fees are required for a Special Event Liquor License.
- Please print clearly and **legibly**
- Block parties must comply with the Block Party Policies and are not Special Events. Contact the Clerk's Office for more information.

Name of Event: Alpenglow Summer Concert Series

Date(s) of Event: 6/29/15, 7/6/15, 7/13/15, 7/20/15, 7/27/15, 8/3/15, 8/10/15

Name of Organization Holding the Event ("Permittee"): Center for the Arts *JAC*

Note: The permittee of an event must be the same as the named insured on the insurance binder.

Name of Event Organizer: Jenny Birnie

Phone: 970-349-7487 Cell Phone: 970-901-0479

E-Mail: jenny@crestedbuttearts.org Fax Number: \_\_\_\_\_

Name of Assistant or Co-Organizer (if applicable): Stephanie Blewett

Phone: 970-349-7487 Cell Phone: 970-274-1547 E-Mail: stephanie@crestedbuttearts.org

Mailing Address of Organization Holding the Event: PO Box 1819 Crested Butte, CO 81224

Email Address of Organization: \_\_\_\_\_ Phone Number: 970-349-7487

Detailed Event Description: Please attach an event schedule if applicable  Event Schedule Attached

Alpenglow is a free concert series held in the town park next to the Center for the Arts from the last week of June until Mid August. These concerts attract tourists and locals who sit out on the grass, or Dance, and enjoy the music and the company of good friends.

Event Location: *(Attach map showing location of event; Also attach 8 1/2" X 11" diagram detailing the event showing tents, vendors, security, toilets, tables, signage, fencing, booths, ingress and egress, stage, etc):*

Map Attached Showing Location of Event

Diagram Attached Detailing Event

Event Time (start time of scheduled event to end time of scheduled event): 5pm-8pm  
Total Time (including set-up, scheduled event, break-down & clean-up): 11am-8:30pm  
Expected Numbers: Participants: 1000 Spectators: 1000

Do You Intend to Sell or Serve Alcohol?  Yes / No

If Yes, a Special Event Liquor License is Required, You must Submit a Separate Application for a Special Event Liquor License to the Town Clerk at least 30 days prior to the event to ensure adequate time to comply with state regulations.

Special Event Liquor License Application is Attached with Appropriate Fees and Diagram

Proof of General Commercial Liability Insurance Naming the Town of Crested Butte as Additional Insured, with Coverage of No Less than \$1,000,000 is Required for All Special Events. If your event is in the Big Mine Ice Arena and over 299 people you will also need to add the Crested Butte Fire Protection District as Additional Insured. Events Selling Alcohol also Require Liquor Liability Insurance (Note your application cannot be approved until we receive Proof of Insurance). *Contact the Clerk's Office if you would like to receive an insurance quote through the Town's Insurance Provider.*

Is Proof of Insurance is Attached?  Yes / No

If No, Why Not: \_\_\_\_\_

Will There Be Amplified Sound at This Event?  Yes / No

If Yes, Describe: A band will play from 5:30-7pm

Note: If there will be amplified sound during your event then the rules and requirements of Crested Butte Municipal Code Section 10-9-50 must be followed. Upon completion and submission of this application the Town will provide you with additional information, including details on how to comply with the neighborhood notification process that you will be required to follow.

Are you requesting Town Manager approval for a 1-day banner at the event location for the hours of the event. Yes / No  Town Manager Approval: \_\_\_\_\_

Do you plan to apply for a banner permit to erect a banner at the Pitsker Outfield Fence Yes / No   
If yes, you must apply for a banner permit separately through Diane at the Front Desk of Town Hall.

How much trash do you anticipate generating at the event? 3 toters of recycle, 3 toters of trash

What recyclable products will be generated at the event? glass, plastic, paper

Describe Your DETAILED Plan for Trash, Recycling and Clean-Up (all events are required to have a plan for handling recycling and garbage during the event and the removal of recycling and garbage after the event). Please note that any plan should emphasize increased recycling and decreased waste production. If you feel that your event will require assistance from a waste company contact the Clerk's Office at 349-5338 or look on the special event section of the Town's website at [www.townofcrestedbutte.com](http://www.townofcrestedbutte.com) for details on the two different waste companies that serve Crested Butte and the scope of their services. Be creative and detailed in you plan. Please note that any event application without a detailed recycling and refuse plan will not be accepted as a complete application: Waste Management will drop off all 6 toters at the begining of the alpenglow season. these toters will be strategically placed throughout the event with people to direct responsible recycling/trash decisions. The toters will then be emptied the next morning by Waste Management.

Crested Butte, CO 81224

**Describe Plan for Security (All major impact events, as well as events that receive a special event liquor license, are required to have a security plan):**

We will have 3-5 security people roaming the park to ensure safety

**Describe Plan for Parking:** parking will be located in the Center for the Arts parking lot, and along whiterock in the designated parking spaces. people will be encouraged to walk and carpool

**Describe Plan for Portable Toilets and/or Restrooms:** two port-a-poties will be located at the corner of the park

**Is Your Event Requesting Any Additional Services from the Town of Crested Butte (such as barricades, utility irrigation locates, traffic control, snow removal, electrical power, trash removal, additional police etc.)?** Yes / ~~No~~

If Yes, explain request for services in detail (attach additional page if necessary):

\* locates will be marked by Parks & Rec (sprinkler locates)

**Will Your Event Require Any Road Closures** Yes / No ✓

If Yes, Explain in Detail Streets Closures and Times of Closures:

**Will Your Event Impact Mt. Express Bus Service and/or Routes**  Yes / No

If Yes, Explain Impact:

**Will Your Event Affect Any Handicap Parking Spaces** Yes / No ✓

If yes then you must work with the Marshal's Department to create a temporary handicap parking space/s for the duration of your event.

**Describe Plan for Notifying Businesses and Neighbors Impacted by Your Event:**

We would talk to each residence about logistics of the event & how it would impact them.

**Does Your Event Include a Parade** Yes / No ✓

If yes you must read and sign the following: I understand that if items are to be distributed during the parade (i.e. candy, beads, etceteras) individuals will do so exclusively by foot from along-side the vehicles/floats to minimize the likelihood of spectators running up to the vehicles/floats. I understand and agree that items will not be thrown from any vehicle/float.

Signature of Event Coordinator

**Will You Be Selling Products (food, drink or merchandise) At Your Event?**  Yes / No

If Yes, You must Collect Sales Tax and Attach a Completed Town of Crested Butte Sales Tax License Application.  Town of Crested Butte Sales Tax Application is Attached.

If Approved Would You Like Town Staff To Post The Event On The Gunnison-Crested Butte Online Community Calendar (this service is free of charge):  es / No

If yes, please write two sentences below describing the event in the exact wording it will appear on the calendar: 23<sup>rd</sup> Annual Aspen Glow Free Summer Concert Series.

Contact Name & Phone Number for the Calendar: Jenny Birnie  
Event Fee for the Calendar: Free Website for More Info: crestbuttearts.org

Additional Applicant Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

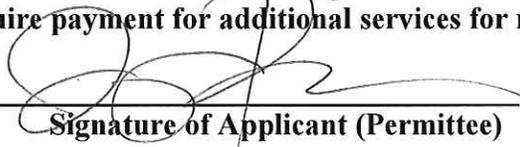
Please Review Carefully:

In consideration for being permitted by the Town to engage in the permitted event, the Permittee, its heirs, successors, executors, assigns, transferees, employees, officers, directors, members, managers, representatives, contractors, subcontractors, agents, assigns, guests and invitees (collectively, the "Releasor/Idemnitor") hereby acknowledge and agree to the following: (i) Releasor/Idemnitor assume all risk of injury, loss or damage to Releasor/Idemnitor, any of them, arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (ii) Releasor/Idemnitor waive and release the Town from any and all claims, demands and actions for injury, loss or damage arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (iii) Releasor/Indemnitor agree to defend, indemnify and hold harmless the Town from and against any and all liability, claims, damages and demands, including any third party claim asserted against the Town, on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, arising out of or in any way related to the permitted use, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause. For purposes hereof, the term "Town" shall include, individually and collectively, its officers, employees, agents, insurers, insurance pools, contractors and subcontractors. By signing this Special Event Application, the Permittee acknowledges and agrees that this assumption of risk, waiver and indemnity extends to all acts, omissions, negligence or other fault of the Town and that said assumption of risk, waiver and indemnity is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. In any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding such invalidity, continue in full legal force and effect.

**The undersigned Permittee certifies that all the statements and answers to the above questions are true without any reservations or evasions. The undersigned also understands that the Town of Crested Butte reserves the right to require payment for additional services for major impact events**

Jenny Birnie

Print Name Clearly /



Signature of Applicant (Permittee)

3/13/15

Date

Application is Approved: \_\_\_\_\_ Date: \_\_\_\_\_



CENTFOR-15

SMARES

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/29/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

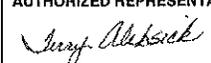
<b>PRODUCER</b> Colorado Nonprofit Insurance Agency 789 Sherman Street, Suite 260 Denver, CO 80203	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (303) 894-0298 E-MAIL ADDRESS: info@co-ni.org	FAX (A/C, No): (303) 894-0161
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  Center For The Arts, Inc. PO Box 1819 Crested Butte, CO 81224	<b>INSURER A: Alliance of Nonprofits for Ins</b>	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

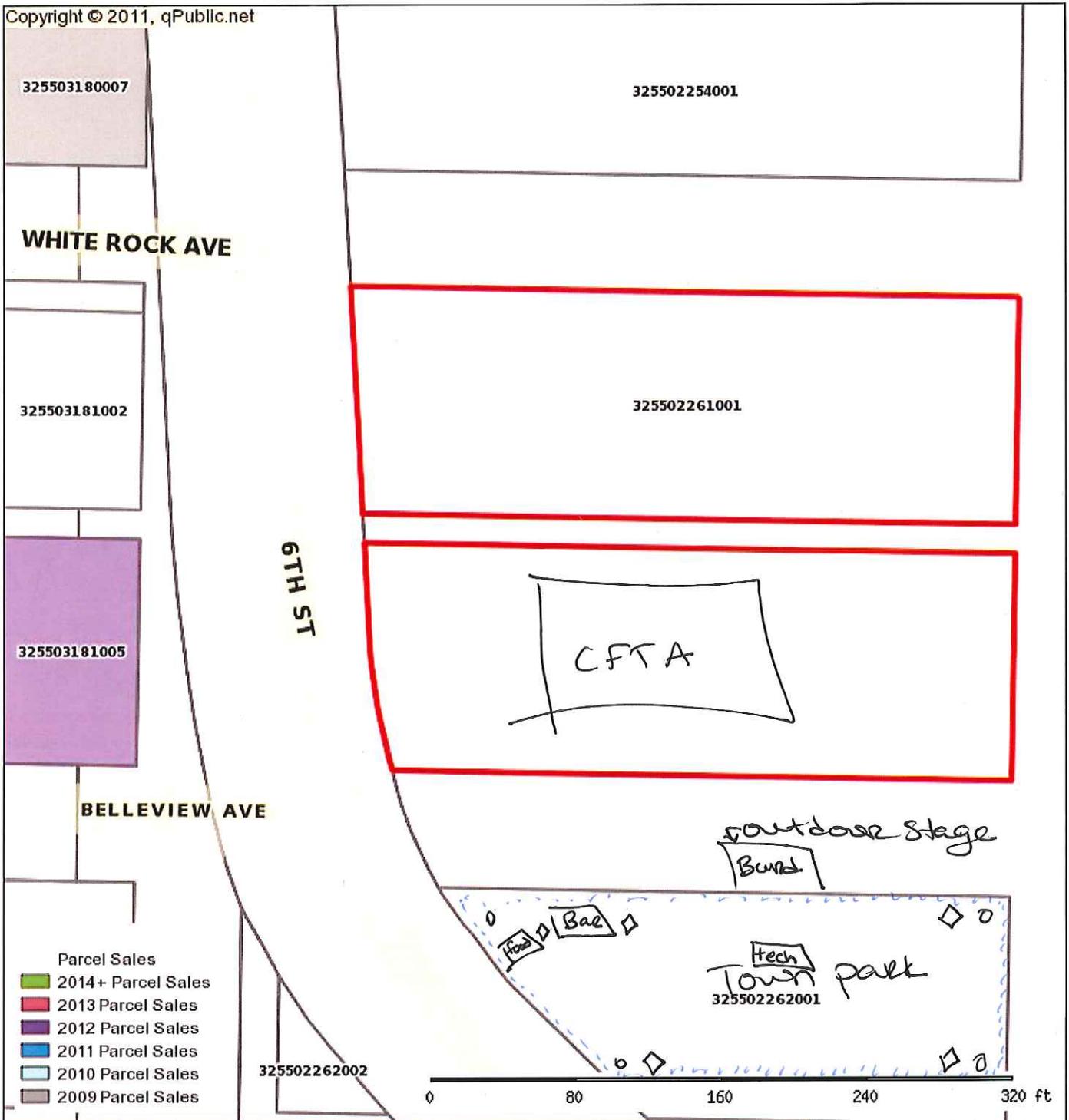
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			2015-11020	04/23/2015	04/23/2016	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$ 20,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							LIQUOR LIABIL \$ 1,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE    OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Town of Crested Butte is included as Additional Insured as respects to General Liability, re: Alpenglow Summer concert series, Dates: June 15-August 17th

<b>CERTIFICATE HOLDER</b>  Town of Crested Butte PO Box 39 Crested Butte, CO 81224	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

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- Parcel Sales
- 2014+ Parcel Sales
  - 2013 Parcel Sales
  - 2012 Parcel Sales
  - 2011 Parcel Sales
  - 2010 Parcel Sales
  - 2009 Parcel Sales

Gunnison County Assessor			
Parcel: 3255-022-61-001 Acres: 1.865			
<b>Name:</b>	CRESTED BUTTE TOWN OF	<b>Land Value:</b>	3695970
<b>Site:</b>	606 SIXTH ST, CRESTED BUTTE	<b>Building Value:</b>	1396630
<b>Sale:</b>		<b>Total Value:</b>	5092600
<b>Mail:</b>	PO BOX 39	<b>Assessed Value:</b>	1476850
	CRESTED BUTTE, CO 81224-0039	<b>2013 Taxes</b>	



○ = security    ◇ = trash/recycle  
 ..... liquor area

## APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)**

- |                                    |  |   |
|------------------------------------|--|---|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION                      |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                            |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input checked="" type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |   |

<b>LIAB</b>	<b>TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:</b>
2110 <input checked="" type="checkbox"/>	MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY
2170 <input type="checkbox"/>	FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY

<b>DO NOT WRITE IN THIS SPACE</b>
LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Center for the Arts	State Sales Tax Number (Required) 98-07364
---	---

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP)  PO Box 1819 Crested Butte, CO 81224
--

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP)  606 6th Street Crested Butte, CO 81224
---

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SECY OF ORG. or POLITICAL CANDIDATE Jenny Birnie	12/6/69	77 Kubler St Crested Butte, CO 81224	970-901-0479

5. EVENT MANAGER Stephanie Blewett	5/21/84	189 Shavan unit B Crested Butte, CO 81224	970-274-1547
---------------------------------------	---------	---	--------------

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? <u>0</u>
--

7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
--

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT									
Date 6/29/15		Date 7/6/15		Date 7/13/15		Date 7/20/15		Date 7/27/15	
Hours From 5	.m.	Hours From 5	.m.	Hours From 5	.m.	Hours From 5	.m.	Hours From 5	.m.
To 8	.m.	To 8	.m.	To 8	.m.	To 8	.m.	To 8	.m.

**OATH OF APPLICANT**

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.*

SIGNATURE 	TITLE Executive Director	DATE 3/13/15
---------------	-----------------------------	-----------------

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$ .

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE**

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

**THE CENTER FOR THE ARTS**

is a **Nonprofit Corporation** formed or registered on 12/26/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871703440.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 04/28/2015 that have been posted, and by documents delivered to this office electronically through 04/29/2015 @ 13:24:06.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 04/29/2015 @ 13:24:06 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 9173138.



A handwritten signature in cursive script that reads "Wayne W. Williams".

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."*

## NOTIFICATION OF AMPLIFIED SOUND

Pursuant to Crested Butte Ordinance No. 19, Series 2007 (a.k.a. The Noise Ordinance) please be advised that there will be amplified sound in your neighborhood on the date(s) and time(s) described below during a Town approved Special Event.

Event Name: Alpenglow Summer concert Series

Event Date(s): 6/29/15, 7/6/15, 7/13/15, 7/20/15, 8/3/15, 8/10/15

Event Location: Town Park adjacent to the Center for the Arts

Scheduled Start Time & End Time of Amplified Sound: 5:30 pm - 7:30 pm

Type of Amplified Sound: musical band

Event Holder Contact Name: Jenny Brienie Phone: 349.7487

Town Council Approval Date & Time if Applicable: \_\_\_\_\_

ALPENGLOW SUMMER CONCERT SERIES

DEPARTMENT APPROVALS (For Official Use Only)

Note: Please clearly state in your comment area what requested services your department will/will not provide for the event.

From: Tom Martin  
Sent: Saturday, April 25, 2015 7:36 AM  
To: Betty Warren  
Subject: RE: Special Events: Alpenglow

ons/Restrictions/Comments:

OK with the Marshal's department

Tom Martin

Empty box for comments/restrictions.

Public Works:

Rodney E Dura 4/27/2015  
Signature Date  
Rodney E Dura  
Name (Printed)

Conditions/Restrictions/Comments:

OK

Parks and Recreation:

Janna Hansen 4/28/15  
Signature Date  
Janna Hansen  
Name (Printed)

Conditions/Restrictions/Comments:

Happy Summer Season!

Town Clerk:

Lynelle Stanford 4.28.15  
Signature Date  
Lynelle Stanford  
Printed Name (Printed)

Conditions/Restrictions/Comments:

Empty box for comments/restrictions.

Town Manager:

Todd Crosssett 4/29/15  
Signature Date  
Todd Crosssett  
Printed Name (Printed)

Conditions/Restrictions/Comments:

Empty box for comments/restrictions.

6/29, 7/16, 1/13, 1/20, 1/27, 4/3, 8/10/15

ALPENGLOW SUMMER CONCERT SERIES

Crested Butte Fire Protection District:

W Scott Wimmer 4/27/15  
Signature Date

Printed Name (Printed)

Conditions/Restrictions/Comments:

Good luck with  
your event,

Mt. Express Bus Service:

[Signature] 4/24/15  
Signature Date

Printed Name (Printed)

Conditions/Restrictions/Comments:

No impact on Mx

Official Use Only:

Application Received 3/13/2015 Date Distributed 4-24-15

Council Date (if applicable) MAY 4, 2015

Approval Date \_\_\_\_\_ Method of Approval:  Administratively  By Town Council

Approval Contingencies \_\_\_\_\_

Application fee \$25 Check # \_\_\_\_\_ Date Paid 3-13-15

$\$200 \times 7 = \$1400 - 25\% = \$1050$   
Permit Fee \$1050 Check # \_\_\_\_\_ Date Paid 3-13-15

$\$25 \times 7$   
Local Liquor License Fee \$175 Check # \_\_\_\_\_ Date Paid 3-13-15

State Liquor License Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_ Date Liq. Application Sent \_\_\_\_\_

Additional Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

Clean Up Deposit \$200 Check # \_\_\_\_\_ Date Paid 3-13-15 Date Returned: \_\_\_\_\_

\$ 1,450



## Staff Report

May 4, 2015

**To:** Mayor and Town Council  
**Thru:** Todd Crossett, Town Manager  
**From:** Lynelle Stanford, Town Clerk  
**Subject:** **Alpenglow on Elk Special Event Application and Special Event Liquor Permit**  
**Date:** 4-27-2015

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**Summary:** Jenny Birnie and Stephanie Blewett, from the Center for the Arts, have submitted a special event application and special event liquor permit for Alpenglow on Elk. Alpenglow on Elk is proposed for Monday, August 17, 2015. The band would set up at 2<sup>nd</sup> Street and Elk Avenue. Food vendors and the bar would be located within the liquor footprint on Elk Avenue between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street. The event organizers would use fencing to designate the liquor perimeter, and security personnel would be located at every entrance and exit point.

The event organizers have been asked by staff to coordinate directly with Waste Management for trash and recycling. Also, staff specified that the event coordinators would need to coordinate with GCEA for power for the event; the Town does not provide power. In addition, Mountain Express has specified that 2<sup>nd</sup> Street would need to remain open to allow Mountain Express to follow their standard route. They would re-route on Maroon Avenue and then continue on 2<sup>nd</sup> Street on their normal route to the bus stop at Old Town Hall.

**Recommendation:** To approve the special event application and special event liquor permit for Alpenglow on Elk with event organizers agreeing to coordinate with Waste Management and GCEA as well as agreeing to keep 2<sup>nd</sup> Street open for Mountain Express to travel their regular route to the bus stop at Old Town Hall.

# TOWN OF CRESTED BUTTE SPECIAL EVENT APPLICATION



- A **complete** application must be submitted a **minimum** of forty-five (45) days prior to your event. A **complete** application includes all **fees** and **deposits**.
- Incomplete applications will not be accepted.
- A \$100 late fee will be charged for late applications and no applications will be accepted less than ten (10) business days prior to an event.
- In addition to the application fee and a special event permit fee, a clean-up deposit may be charged depending on the size and scale of the event (see special event fee schedule for details).
- All special events require a minimum of \$1,000,000 in general commercial liability insurance naming the Town of Crested Butte as an additional insured. If you have reserved the Big Mine Ice Arena for more than 299 people you will also need to add the Crested Butte Fire Protection District as an additional insured.
- Additional application fees are required for a Special Event Liquor License.
- Please print clearly and **legibly**
- Block parties must comply with the Block Party Policies and are not Special Events. Contact the Clerk's Office for more information.

Name of Event: Alpenglow on Elk

Date(s) of Event: Monday, August 17, 2015

Name of Organization Holding the Event ("Permittee"): Center for the Arts Inc

Note: The permittee of an event must be the same as the named insured on the insurance binder.

Name of Event Organizer: Jenny Birnie

Phone: 970-349-7487 Cell Phone: 970-901-0479

E-Mail: jenny@crestedbuttearts.org Fax Number: \_\_\_\_\_

Name of Assistant or Co-Organizer (if applicable): Stephanie Blewett, Laura De Felice

Phone: 970-349-7487 Cell Phone: 970-2741547 E-Mail: Stephanie@crestedbuttearts.org

Mailing Address of Organization Holding the Event: PO Box 1819

Email Address of Organization: \_\_\_\_\_ Phone Number: 970-349-7487

Detailed Event Description: Please attach an event schedule if applicable  Event Schedule Attached

Alpenglow on Elk Ave! Our wonderful music event on Elk Avenue. This was a huge hit last year in collaboration with the Pro Challenge. There will be an awesome band setup at 2nd and elk, several food vendors, and a bar. We hope this will bring more patrons and encourage shopping on elk

Event Location: *(Attach map showing location of event; Also attach 8 1/2" X 11" diagram detailing the event showing tents, vendors, security, toilets, tables, signage, fencing, booths, ingress and egress, stage, etc):*

Map Attached Showing Location of Event

Diagram Attached Detailing Event

Event Time (start time of scheduled event to end time of scheduled event): 5pm-7:30pm  
Total Time (including set-up, scheduled event, break-down & clean-up): 10am-9pm (estimated)  
Expected Numbers: Participants: 1000 Spectators: 1000

Do You Intend to Sell or Serve Alcohol?  Yes / No

**If Yes, a Special Event Liquor License is Required, You must Submit a Separate Application for a Special Event Liquor License to the Town Clerk at least 30 days prior to the event to ensure adequate time to comply with state regulations.**

Special Event Liquor License Application is Attached with Appropriate Fees and Diagram

**Proof of General Commercial Liability Insurance Naming the Town of Crested Butte as Additional Insured, with Coverage of No Less than \$1,000,000 is Required for All Special Events. If your event is in the Big Mine Ice Arena and over 299 people you will also need to add the Crested Butte Fire Protection District as Additional Insured. Events Selling Alcohol also Require Liquor Liability Insurance (Note your application cannot be approved until we receive Proof of Insurance). Contact the Clerk's Office if you would like to receive an insurance quote through the Town's Insurance Provider.**

Is Proof of Insurance is Attached?  Yes / No

If No, Why Not: \_\_\_\_\_

Will There Be Amplified Sound at This Event?  Yes / No

If Yes, Describe: a band will play at 2nd and elk

**Note: If there will be amplified sound during your event then the rules and requirements of Crested Butte Municipal Code Section 10-9-50 must be followed. Upon completion and submission of this application the Town will provide you with additional information, including details on how to comply with the neighborhood notification process that you will be required to follow.**

Are you requesting Town Manager approval for a 1-day banner at the event location for the hours of the event?  Yes / No

Town Manager Approval: JRE

Do you plan to apply for a banner permit to erect a banner at the Pitsker Outfield Fence?  Yes / No   
If yes, you must apply for a banner permit separately through Diane at the Front Desk of Town Hall.

How much trash do you anticipate generating at the event? food waste

What recyclable products will be generated at the event? recycleable plates and cups

**Describe Your DETAILED Plan for Trash, Recycling and Clean-Up (all events are required to have a plan for handling recycling and garbage during the event and the removal of recycling and garbage after the event). Please note that any plan should emphasize increased recycling and decreased waste production. If you feel that your event will require assistance from a waste company contact the Clerk's Office at 349-5338 or look on the special event section of the Town's website at [www.townofcrestedbutte.com](http://www.townofcrestedbutte.com) for details on the two different waste companies that serve Crested Butte and the scope of their services. Be creative and detailed in you plan. Please note that any event application without a detailed recycling and refuse plan will not be accepted as a complete application: bear proof recycle and trash totes will be dropped off by waste management the day of the event. these will be placed throughout the even with volunteers to direct responsible recycling and disposal choices. The totes will then be picked up by waste management on Tuesday morning.**

Bar Sales

food

**Describe Plan for Security (All major impact events, as well as events that receive a special event liquor license, are required to have a security plan):**

we will have security people placed at each corner of the event and some walking through the event to ensure safety The liquor perimeter will be fenced.

**Describe Plan for Parking:** we will encourage people to use the public parking lots at 1st and elk, and 3rd and maroon, and at the 4-way

**Describe Plan for Portable Toilets and/or Restrooms:** we would like to utilize the public restrooms located next to the fire station

**Is Your Event Requesting Any Additional Services from the Town of Crested Butte (such as barricades, utility irrigation locates, traffic control, snow removal, electrical power, trash removal, additional police etc.)?**  Yes / No

If Yes, explain request for services in detail (attach additional page if necessary): barricade to block elk, electrical power for the band, trash removal

**Will Your Event Require Any Road Closures?**  Yes / No

If Yes, Explain in Detail Streets Closures and Times of Closures: elk Avenue from 3rd to 2nd street, 10am-9pm

**Will Your Event Impact Mt. Express Bus Service and/or Routes?**  Yes / No

If Yes, Explain Impact: yes, between 2nd and 3rd on Elk

**Will Your Event Affect Any Handicap Parking Spaces?** Yes / No

If yes then you must work with the Marshal's Department to create a temporary handicap parking space/s for the duration of your event.

**Describe Plan for Notifying Businesses and Neighbors Impacted by Your Event:**

We would talk to each business personally about the logistics of the event, how it will impact them, and follow up with a reminder letter closer to the event.

**Does Your Event Include a Parade?** Yes / No

If yes you must read and sign the following: **I understand that if items are to be distributed during the parade (i.e. candy, beads, etceteras) individuals will do so exclusively by foot from along-side the vehicles/floats to minimize the likelihood of spectators running up to the vehicles/floats. I understand and agree that items will not be thrown from any vehicle/float.**

\_\_\_\_\_  
Signature of Event Coordinator

**Will You Be Selling Products (food, drink or merchandise) At Your Event?**  Yes / No

If Yes, You must Collect Sales Tax and Attach a Completed Town of Crested Butte Sales Tax License Application.  Town of Crested Butte Sales Tax Application is Attached.

If Approved Would You Like Town Staff To Post The Event On The Gunnison-Crested Butte Online Community Calendar (this service is free of charge):  Yes / No

If yes, please write two sentences below describing the event in the exact wording it will appear on the calendar: 23rd Annual AlpenGlow Free Summer Concert Series (on Elk).

Contact Name & Phone Number for the Calendar: Jenny Birnie 970-349-7487  
Event Fee for the Calendar: free! Website for More Info: crestedbuttearts.org

Additional Applicant Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Review Carefully:

In consideration for being permitted by the Town to engage in the permitted event, the Permittee, its heirs, successors, executors, assigns, transferees, employees, officers, directors, members, managers, representatives, contractors, subcontractors, agents, assigns, guests and invitees (collectively, the "Releasor/Idemnitor") hereby acknowledge and agree to the following: (i) Releasor/Idemnitor assume all risk of injury, loss or damage to Releasor/Idemnitor, any of them, arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (ii) Releasor/Idemnitor waive and release the Town from any and all claims, demands and actions for injury, loss or damage arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (iii) Releasor/Idemnitor agree to defend, indemnify and hold harmless the Town from and against any and all liability, claims, damages and demands, including any third party claim asserted against the Town, on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, arising out of or in any way related to the permitted use, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause. For purposes hereof, the term "Town" shall include, individually and collectively, its officers, employees, agents, insurers, insurance pools, contractors and subcontractors. By signing this Special Event Application, the Permittee acknowledges and agrees that this assumption of risk, waiver and indemnity extends to all acts, omissions, negligence or other fault of the Town and that said assumption of risk, waiver and indemnity is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. In any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding such invalidity, continue in full legal force and effect.

The undersigned Permittee certifies that all the statements and answers to the above questions are true without any reservations or evasions. The undersigned also understands that the Town of Crested Butte reserves the right to require payment for additional services for major impact events

Jenny Birnie / [Signature] / 3/12/15  
Print Name Clearly / Signature of Applicant (Permittee) / Date

Application is Approved: \_\_\_\_\_ Date: \_\_\_\_\_



CENTFOR-15

SMARES

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/29/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

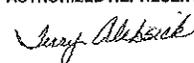
<b>PRODUCER</b> Colorado Nonprofit Insurance Agency 789 Sherman Street, Suite 260 Denver, CO 80203	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (303) 894-0298		FAX (A/C, No): (303) 894-0161
	E-MAIL ADDRESS: info@co-ni.org		
<b>INSURED</b>  Center For The Arts, Inc. PO Box 1819 Crested Butte, CO 81224	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A: Alliance of Nonprofits for Ins</b>		
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			2015-11020	04/23/2015	04/23/2016	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 20,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							LIQUOR LIABILIT	\$ 1,000,000
							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
PROPERTY DAMAGE (Per accident)	\$							
							\$	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Town of Crested Butte is included as Additional Insured as respects to General Liability, re: Alpenglow Summer concert series, Dates: June 15-August 17th

<b>CERTIFICATE HOLDER</b>  Town of Crested Butte PO Box 39 Crested Butte, CO 81224	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  



- Parcel Sales
- 2014+ Parcel Sales
  - 2013 Parcel Sales
  - 2012 Parcel Sales
  - 2011 Parcel Sales
  - 2010 Parcel Sales
  - 2009 Parcel Sales

Gunnison County Assessor			
Parcel: 3255-031-50-001 Acres: 0.087			
Name:	SALTICK LLC	Land Value:	334510
Site:	232 ELK AVE, CRESTED BUTTE	Building Value:	822370
Sale:		Total Value:	1156880
Mail:	PO BOX 901 CRESTED BUTTE, CO 81224	Assessed Value:	335500
		2013 Taxes	



Date printed: 03/13/15 : 13:54:54

o = security    ◇ = trash & recycle  
 ..... = liquor licence area

## NOTIFICATION OF AMPLIFIED SOUND

Pursuant to Crested Butte Ordinance No. 19, Series 2007 (a.k.a. The Noise Ordinance) please be advised that there will be amplified sound in your neighborhood on the date(s) and time(s) described below during a Town approved Special Event.

Event Name: A Pergolas on Elk

Event Date(s): 8/17/15

Event Location: Elk Ave between 2nd & 3rd

Scheduled Start Time & End Time of Amplified Sound: 5pm - 7:30pm

Type of Amplified Sound: Musical band

Event Holder Contact Name: Center for the Arts Phone: ~~970~~ 970.349.7487

Town Council Approval Date & Time if Applicable: \_\_\_\_\_

## APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

**IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)**

- |                                    |  |   |
|------------------------------------|--|---|
| <input type="checkbox"/> SOCIAL    | <input type="checkbox"/> ATHLETIC                              | <input type="checkbox"/> PHILANTHROPIC INSTITUTION                      |
| <input type="checkbox"/> FRATERNAL | <input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER    | <input type="checkbox"/> POLITICAL CANDIDATE                            |
| <input type="checkbox"/> PATRIOTIC | <input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY | <input checked="" type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES |
| <input type="checkbox"/> POLITICAL | <input type="checkbox"/> RELIGIOUS INSTITUTION                 |   |

<b>LIAB</b>	<b>TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:</b>	
2110 <input checked="" type="checkbox"/>	MALT, VINOUS AND SPIRITUOUS LIQUOR	\$25.00 PER DAY
2170 <input type="checkbox"/>	FERMENTED MALT BEVERAGE (3.2 Beer)	\$10.00 PER DAY

**DO NOT WRITE IN THIS SPACE**

LIQUOR PERMIT NUMBER

1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE Center for the Arts	State Sales Tax Number (Required) 98-07364
---	---

2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE  
(include street, city/town and ZIP)  
PO Box 1819  
Crested Butte, CO 81224

3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT  
(include street, city/town and ZIP)  
2nd & 3rd Elk Ave  
Crested Butte, CO 81224

NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE Jenny Birnie	12/06/69	76 Kubler Crested Butte, CO 81224	970-901-0479

5. EVENT MANAGER Stephanie Blewett	05/21/1984	189 Shavano St Unit B Crested Butte, CO	970-274-1547
---------------------------------------	------------	---	--------------

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? <u>8</u>	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES TO WHOM? _____
--	--

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED?  Yes  No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date 8/17/15		Date		Date		Date		Date	
Hours	From	Hours	From	Hours	From	Hours	From	Hours	From
To	.m.	To	.m.	To	.m.	To	.m.	To	.m.
5	.m.								
8	.m.								

### OATH OF APPLICANT

*I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct and complete to the best of my knowledge.*

SIGNATURE	TITLE Executive Director	DATE 3/12/15
-----------	-----------------------------	-----------------

### REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
--	--	---------------------------------------

SIGNATURE	TITLE	DATE
-----------	-------	------

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

### LIABILITY INFORMATION

License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE**

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

**THE CENTER FOR THE ARTS**

is a **Nonprofit Corporation** formed or registered on 12/26/1986 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871703440.

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 03/09/2015 that have been posted, and by documents delivered to this office electronically through 03/10/2015 @ 14:25:25.

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Denver, Colorado on 03/10/2015 @ 14:25:25 pursuant to and in accordance with applicable law. This certificate is assigned Confirmation Number 9120112.



A handwritten signature in blue ink that reads "Wayne W. Williams".

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Certificate Confirmation Page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click Business Center and select "Frequently Asked Questions."*

ALPENGLOW ON ERM (AUG 17, 2015)

DEPARTMENT APPROVALS (For Official Use Only)

Note: Please clearly state in your comment area what requested services your department will/will not provide for the event.

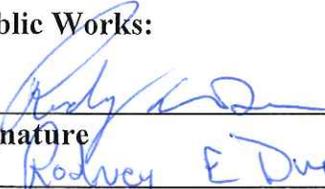
From: Tom Martin  
Sent: Saturday, April 25, 2015 7:36 AM  
To: Betty Warren  
Subject: RE: Special Events: Alpenglow

Conditions/Restrictions/Comments:

OK with the Marshal's department

Tom Martin

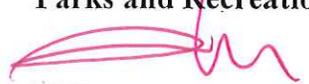
Public Works:

 4/27/2015  
Signature Date  
Name (Printed) Rodney E Due

Conditions/Restrictions/Comments:

OK, Town does not provide power for events, coordinate with GCEA, TRASH? coordinate with P&R, suggest meeting closer to actual event

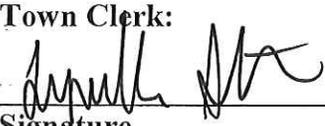
Parks and Recreation:

 4/28/15  
Signature Date  
Name (Printed) Janna Hansen

Conditions/Restrictions/Comments:

OK - No need for us to be involved w/ trash if you are coordinating w/ waste management. Thanks!

Town Clerk:

 4-28-2015  
Signature Date  
Printed Name (Printed) Lynelle Stanford

Conditions/Restrictions/Comments:

Town Manager:

 4/29/15  
Signature Date  
Printed Name (Printed) Todd Crosscut

Conditions/Restrictions/Comments:

Town will not provide power. Understand that applicant is contracting with waste mgmt for trash which will not be handled by Parks

ALPENGLOW ON ELK (AUGUST 17, 2015)

8/17/15

Crested Butte Fire Protection District:

W South Wimmer 4/27/15  
Signature Date

Printed Name (Printed)

Conditions/Restrictions/Comments:

Good Luck with  
your event //

Mt. Express Bus Service:

[Signature] 4/24/15  
Signature Date

Printed Name (Printed)

Conditions/Restrictions/Comments:

Bus will reroute onto  
maroon  
Please keep in mind - 2nd  
Street needs to remain open  
to have bus get to the Old Town Hall

Official Use Only:

Application Received 5/13/2015 Date Distributed \_\_\_\_\_

Council Date (if applicable) MAY 4, 2015

Approval Date \_\_\_\_\_ Method of Approval:  Administratively  By Town Council

Approval Contingencies \_\_\_\_\_

Application fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

Permit Fee \$200 Check # 25125 Date Paid 3/13/15

Local Liquor License Fee \$25 Check # 25125 Date Paid 3/13/15

State Liquor License Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_ Date Liq. Application Sent \_\_\_\_\_

Additional Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

Clean Up Deposit \$200 Check # 25125 Date Paid 3/13/15 Date Returned: \_\_\_\_\_



## Staff Report

May 4, 2015

**To:** Mayor and Town Council  
**Thru:** Todd Crossett, Town Manager  
**From:** Lynelle Stanford, Town Clerk  
**Subject:** Crested Butte Farmers Market Special Event Application  
**Date:** 4-27-2015

---

**Summary:** Zach Vaughter is the event organizer for the Crested Butte Farmers Market. The Farmers Market takes place on Sundays beginning June 7 through October 4, 2015. The Farmers Market is typically located in the 100 Block of Elk Avenue, except it would be relocated to Crank's Plaza on Sunday, August 2 because of the Crested Butte Arts Festival. Set up begins on Sundays at 8AM, and take down is completed by 4PM.

**Recommendation:** To approve the Crested Butte Farmers Market special event application with the agreement to the location at Crank's Plaza on Sunday, August 2 and for bicycles to keep the street clear during the Farmers Market for emergency access.

# TOWN OF CRESTED BUTTE SPECIAL EVENT APPLICATION



- A **complete** application must be submitted a **minimum** of forty-five (45) days prior to your event. A **complete** application includes all **fees** and **deposits**.
- Incomplete applications will not be accepted.
- A \$100 late fee will be charged for late applications and no applications will be accepted less than ten (10) business days prior to an event.
- In addition to the application fee and a special event permit fee, a clean-up deposit may be charged depending on the size and scale of the event (see special event fee schedule for details).
- All special events require a minimum of \$1,000,000 in general commercial liability insurance naming the Town of Crested Butte as an additional insured. If you have reserved the Big Mine Ice Arena for more than 299 people you will also need to add the Crested Butte Fire Protection District as an additional insured.
- Additional application fees are required for a Special Event Liquor License.
- Please print clearly and **legibly**
- Block parties must comply with the Block Party Policies and are not Special Events. Contact the Clerk's Office for more information.

Name of Event: Crested Butte Farmers Market

Date(s) of Event: Sundays - June 7th 2015 - Oct. 4th 2015  
6/7, 14, 21, 28, 7/5, 12, 19, 26 8/2, 9, 16, 23, 30 9/6, 13, 20, 27 10/4

Name of Organization Holding the Event ("Permittee"): CB Farmers Market  
 Note: The permittee of an event must be the same as the named insured on the insurance binder.

Name of Event Organizer: Zach Vaughter

Phone: 615-594-4676 Cell Phone: 4

E-Mail: info@cbfarmersmarket.org Fax Number: N/A

Name of Assistant or Co-Organizer (if applicable): N/A

Phone: N/A Cell Phone: N/A E-Mail: N/A

Mailing Address of Organization Holding the Event: PO Box 2313, CB, CO 81224

Email Address of Organization: info@cbfarmersmarket.org Phone Number: 615-594-4676

Detailed Event Description: Please attach an event schedule if applicable  Event Schedule Attached

Sundays June 7th - Oct. 4th : Set-up - 9am -> 10am  
Elk Ave: 1st - 2nd St. Market: 10am - 2pm  
Breakdown: 2pm - 4pm

Event Location: (Attach map showing location of event; Also attach 8 1/2" X 11" diagram detailing the event showing tents, vendors, security, toilets, tables, signage, fencing, booths, ingress and egress, stage, etc):

- Map Attached Showing Location of Event  Diagram Attached Detailing Event

Event Time (start time of scheduled event to end time of scheduled event): 8:00am - 4:00pm  
Total Time (including set-up, scheduled event, break-down & clean-up): 3 hrs / weekly  
Expected Numbers: Participants: ~1000-3000 w/ky Spectators: ~1000-3000 w/ky

Do You Intend to Sell or Serve Alcohol? ~~Yes/No~~ **No**

If Yes, a Special Event Liquor License is Required, You must Submit a Separate Application for a Special Event Liquor License to the Town Clerk at least 30 days prior to the event to ensure adequate time to comply with state regulations.

Special Event Liquor License Application is Attached with Appropriate Fees and Diagram

↳ wine vendors offer samples & sales & acquire their own tasting room permit from the State.  
Proof of General Commercial Liability Insurance Naming the Town of Crested Butte as Additional Insured, with Coverage of No Less than \$1,000,000 is Required for All Special Events. If your event is in the Big Mine Ice Arena and over 299 people you will also need to add the Crested Butte Fire Protection District as Additional Insured. Events Selling Alcohol also Require Liquor Liability Insurance (Note your application cannot be approved until we receive Proof of Insurance). *Contact the Clerk's Office if you would like to receive an insurance quote through the Town's Insurance Provider.*

Is Proof of Insurance is Attached? **Yes** / No

If No, Why Not: \_\_\_\_\_

Will There Be Amplified Sound at This Event?  Yes / No

If Yes, Describe: we may occasionally need amplified sound for musicians or events

Note: If there will be amplified sound during your event then the rules and requirements of Crested Butte Municipal Code Section 10-9-50 must be followed. Upon completion and submission of this application the Town will provide you with additional information, including details on how to comply with the neighborhood notification process that you will be required to follow.

Are you requesting Town Manager approval for a 1-day banner at the event location for the hours of the event. **Yes** / **No** Town Manager Approval: \_\_\_\_\_

Do you plan to apply for a banner permit to erect a banner at the Pitsker Outfield Fence **Yes** / **No**  
If yes, you must apply for a banner permit separately through Diane at the Front Desk of Town Hall.

How much trash do you anticipate generating at the event? Each week produces ~1 15 gallon bag of trash

What recyclable products will be generated at the event? patron soda cans / vendor cups

Describe Your DETAILED Plan for Trash, Recycling and Clean-Up (all events are required to have a plan for handling recycling and garbage during the event and the removal of recycling and garbage after the event). Please note that any plan should emphasize increased recycling and decreased waste production. If you feel that your event will require assistance from a waste company contact the Clerk's Office at 349-5338 or look on the special event section of the Town's website at [www.townofcrestedbutte.com](http://www.townofcrestedbutte.com) for details on the two different waste companies that serve Crested Butte and the scope of their services. Be creative and detailed in you plan. Please note that any event application without a detailed recycling and refuse plan will not be accepted as a complete application:

The CBFM has pioneered 0-waste events for the past 7 years. We have 3, and utilize 3, trash-compost-recycling stations at the market each Sunday. All food waste is distributed to local farmers, recycling is recycled, and trash was handled w/ Golden Eagle waste management contractor. Each year we get better & better at perfecting our system.

Describe Plan for Security (All major impact events, as well as events that receive a special event liquor license, are required to have a security plan):

The market manager is on site @ all markets, at all times, w/ phone. Marshalls check in regularly, all dogs are monitored while inside the market.

Describe Plan for Parking: Vendors are asked to park at the back of the 1st & Elk lot, some vendors pay to park at the venue.

Describe Plan for Portable Toilets and/or Restrooms: Patrons & vendors are generally directed to the 2nd St. Bus Stop Facility.

Is Your Event Requesting Any Additional Services from the Town of Crested Butte (such as barricades, utility irrigation locates, traffic control, snow removal, electrical power, trash removal, additional police etc.)? Yes  No

If Yes, explain request for services in detail (attach additional page if necessary): Road Closure - CBFM places its own barriers/barricades. "No parking" signs placed & removed in late may/late October by town. Otherwise, we are minimum impact event & manage ourselves.

Will Your Event Require Any Road Closures  Yes / No

If Yes, Explain in Detail Streets Closures and Times of Closures: 100 block of Elk Ave. Sundays b/w 6/7 - 10/4, 9am - 4pm, except on arts fest / weekend.

Will Your Event Impact Mt. Express Bus Service and/or Routes  Yes / No

If Yes, Explain Impact: \_\_\_\_\_

Will Your Event Affect Any Handicap Parking Spaces Yes /  No

If yes then you must work with the Marshal's Department to create a temporary handicap parking space/s for the duration of your event.

Describe Plan for Notifying Businesses and Neighbors Impacted by Your Event:

The CBFM ED spends considerable time communicating w/ the business owners & residents on the 100 block of Elk

Does Your Event Include a Parade Yes /  No

If yes you must read and sign the following: I understand that if items are to be distributed during the parade (i.e. candy, beads, etceteras) individuals will do so exclusively by foot from along-side the vehicles/floats to minimize the likelihood of spectators running up to the vehicles/floats. I understand and agree that items will not be thrown from any vehicle/float.

Signature of Event Coordinator

Will You Be Selling Products (food, drink or merchandise) At Your Event?  Yes / No

If Yes, You must Collect Sales Tax and Attach a Completed Town of Crested Butte Sales Tax License Application.  Town of Crested Butte Sales Tax Application is Attached.

If Approved Would You Like Town Staff To Post The Event On The Gunnison-Crested Butte Online Community Calendar (this service is free of charge): es / No

If yes, please write two sentences below describing the event in the exact wording it will appear on the calendar: "The award winning Crested Butte Farmers Market operates every Sunday between June 7th 2015 - October 4th 2015 from 10am - 2pm on the 100 block of Elk Ave. Providing the finest in High altitude agriculture."

Contact Name & Phone Number for the Calendar: Zach - 615-594-4676

Event Fee for the Calendar: FREE Website for More Info: www.cbfarmersmarket.org

Additional Applicant Comments: Thank-you for your time & consideration! The CBFM provides an amazingly dynamic event that positively impacts the financial net of the town & greater community; we look forward to the 2015 season.

Please Review Carefully:

In consideration for being permitted by the Town to engage in the permitted event, the Permittee, its heirs, successors, executors, assigns, transferees, employees, officers, directors, members, managers, representatives, contractors, subcontractors, agents, assigns, guests and invitees (collectively, the "Releasor/Idemnitor") hereby acknowledge and agree to the following: (i) Releasor/Idemnitor assume all risk of injury, loss or damage to Releasor/Idemnitor, any of them, arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (ii) Releasor/Idemnitor waive and release the Town from any and all claims, demands and actions for injury, loss or damage arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (iii) Releasor/Idemnitor agree to defend, indemnify and hold harmless the Town from and against any and all liability, claims, damages and demands, including any third party claim asserted against the Town, on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, arising out of or in any way related to the permitted use, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause. For purposes hereof, the term "Town" shall include, individually and collectively, its officers, employees, agents, insurers, insurance pools, contractors and subcontractors. By signing this Special Event Application, the Permittee acknowledges and agrees that this assumption of risk, waiver and indemnity extends to all acts, omissions, negligence or other fault of the Town and that said assumption of risk, waiver and indemnity is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. In any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding such invalidity, continue in full legal force and effect.

The undersigned Permittee certifies that all the statements and answers to the above questions are true without any reservations or evasions. The undersigned also understands that the Town of Crested Butte reserves the right to require payment for additional services for major impact events

Zach Vaughter

Print Name Clearly /

[Signature]  
Signature of Applicant (Permittee)

2/27/15

Date

Application is Approved: \_\_\_\_\_ Date: \_\_\_\_\_



Example for 2015 season - BTW 1st & 2nd Block of ELK

## 2014 Crested Butte Farmers Market Map (June 29, 2014)

**B**elow you'll find the market layout for the Crested Butte Farmers Market. This is the market map for Sunday, June 8. Spaces are numbered consecutively and you'll also find landmarks listed below such as restaurants that may further help you to identify your spot. Each square represents 10 X 15 space (10 feet deep, 15 feet wide). As some vendors will be joining us later in the season or in a rotation, we will update this map weekly. Be sure to check your email for updates. If you do not see your business listed, it is because you are not scheduled for this date. If your business is marked by an asterisk (\*), it is because you are a waitlisted vendor filling space for a full-season vendor, and your location may change from market to market.

### South Side of Elk

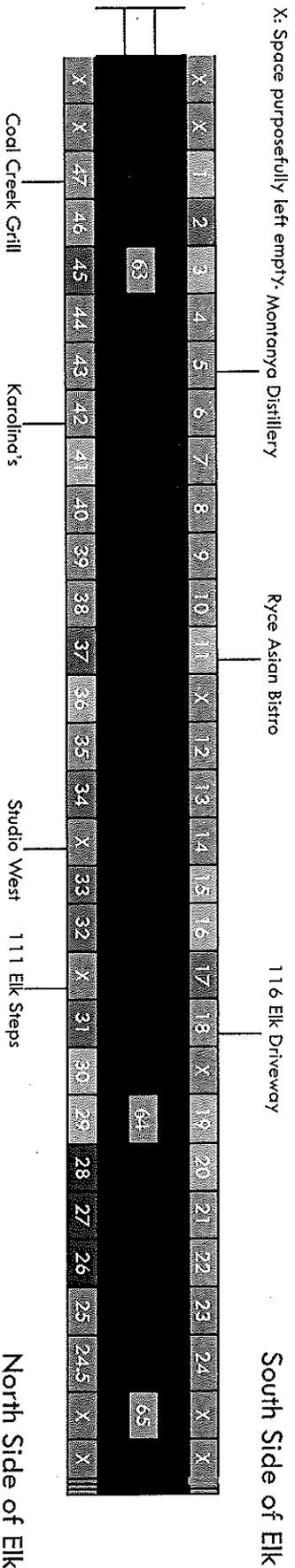
- 1 Red Top Agua Frescas
- 2 Rose of Wellness
- 3 Love Bites
- 4 Round Mountain Organics
- 5 & 6 RainCrow Farm
- 7, 8, 9 Delicious Orchards
- 10 Big B's Cider
- 11 Heartsongs
- 12, 13, 14 Weathervane Farms
- 15 Whimsicles
- 16 Gunnison Soaps
- 17 Escape Body Works Massage
- 18 Non Profit 1
- 19 & 20 InnerFire Pizza
- 21 & 22 Sitting Area

### North Side of Elk

- 28, 27 & 26 Mountain Oven
- 29 1st Ascent Coffee
- 30 Just Crepes
- 31 Damselfly Organics
- 32 225 Grand
- 33 Roots of Discovery
- 34 Rebecca Bourke
- 35 Non Profit # 2
- 36 Ellens Pickles
- 37 Laz Ewe 2 Bar
- 40, 39, 38 Borden Farms
- 41 Stone Cottage Cellars
- 42 Cobblestone Farm
- 43 & 44 Bella Farm
- 45 Smoky Bay
- 46 Sprouts Tent
- 47 Market Info Tent

### Legend

- Market Booths
- Produce Vendor
- Animal Food Vendor
- Value-added Food Vendor
- Prepared Food Vendor
- Artist / Non-food Vendor
- Not-for-profit





# Town of Crested Butte Special Event Vendor List

Event Name: CB Farmers Market

Date of Event: sundays - 6/7/15 - 10/4/15

**Name of Vendor**

**Nature of Business**  
(what are they selling)

Delicious Orchards

Fruits, vegis, meats

Ellens Pickles

HC soaps

Dantelles cupcakes

Bottoms UP Farm

Myth oven

Twisted Roots Farm

Gumi soaps

Laze Ewe 2 Bar

Weatherwane Farm

Rose of wellness

Lobblestone Farm

Border Farm

Rebecca Burke

Arts

Roots of Discovery

Damselfly Organics

**This form is due two weeks prior to your event. If there are any changes please notify the sales tax department as soon as possible!**

Please remit this list to:

Town of Crested Butte - Sales Tax  
PO Box 39  
Crested Butte, CO 81224

or

email: [tinac@crestedbutte-co.gov](mailto:tinac@crestedbutte-co.gov)  
Fax: (970)349-6626

# NOTIFICATION OF AMPLIFIED SOUND

Pursuant to Crested Butte Ordinance No. 19, Series 2007 (a.k.a. The Noise Ordinance) please be advised that there will be amplified sound in your neighborhood on the date(s) and time(s) described below during a Town approved Special Event.

Event Name: Crested Butte Farmers Market

Event Date(s): Sundays 6/27/15 → 10/2/15

Event Location: 100 Block of Elk Ave.

Scheduled Start Time & End Time of Amplified Sound: 10am → 2pm

Type of Amplified Sound: Local Musicians & Performances

Event Holder Contact Name: Zach Vargher Phone: 615.594.4676

Town Council Approval Date & Time if Applicable: \_\_\_\_\_

FARMERS MARKET (SUNDAYS JUNE 7 - OCT 4, 2015)

DEPARTMENT APPROVALS (For Official Use Only)

Note: Please clearly state in your comment area what requested services your department will/will not provide for the event.

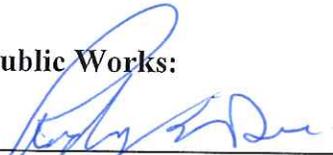
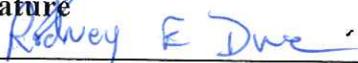
From: Tom Martin  
Sent: Saturday, April 25, 2015 7:37 AM  
To: Betty Warren  
Subject: RE: Farmers Market-Special Event

Restrictions/Comments:

OK with the Marshal's department

Tom Martin

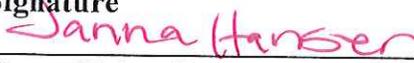
Public Works:

  
Signature \_\_\_\_\_ Date 4/27/2015  
  
Name (Printed) \_\_\_\_\_

Conditions/Restrictions/Comments:

OK, AS long as the weekend closure does not conflict with any Event closure that has prior approval.

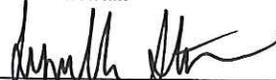
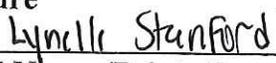
Parks and Recreation:

  
Signature \_\_\_\_\_ Date 4/28/15  
  
Name (Printed) \_\_\_\_\_

Conditions/Restrictions/Comments:

Happy Summer Season!

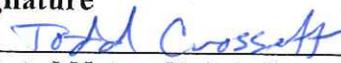
Town Clerk:

  
Signature \_\_\_\_\_ Date 4-27-2015  
  
Printed Name (Printed) \_\_\_\_\_

Conditions/Restrictions/Comments:

The Farmers Market will be need to be located at Crank's Plaza on August 2 because of the Arts Festival. No other event conflicts at this time.

Town Manager:

  
Signature \_\_\_\_\_ Date 4/28/15  
  
Printed Name (Printed) \_\_\_\_\_

Conditions/Restrictions/Comments:

August 2nd will be at Crank's Plaza  
Keep bicycles off of street

FARMERS MARKET (SUNDAYS JUNE 7-OCT 4, 2015)

Crested Butte Fire Protection District:  
W Scott Wimmer 4/28/15  
Signature Date  
\_\_\_\_\_  
Printed Name (Printed)

Conditions/Restrictions/Comments:  
Ensure Bicycles do not  
block Street,

Mt. Express Bus Service:  
Chris Larser 4/24/15  
Signature Date  
Chris Larser  
Printed Name (Printed)

Conditions/Restrictions/Comments:  
No impact on my

Official Use Only:

Application Received 4/6/2015 Date Distributed 4-24-2015

Council Date (if applicable) 5-4-2015

Approval Date \_\_\_\_\_ Method of Approval:  Administratively  By Town Council

Approval Contingencies \_\_\_\_\_

Application fee \$ 25 Check # 1569 Date Paid 4/6/15

18 DATES x \$ 50 : 2 = \$ 450  
Permit Fee \$ 450 Check # 1569 Date Paid 4/6/15

Local Liquor License Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

State Liquor License Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_ Date Liq. Application Sent \_\_\_\_\_

Additional Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

Clean Up Deposit \$ 75 Check # 1569 Date Paid 4/6/15 Date Returned: \_\_\_\_\_



## Staff Report

May 4, 2015

**To:** Mayor and Town Council  
**Thru:** Todd Crossett, Town Manager  
**From:** Lynelle Stanford, Town Clerk  
**Subject:** **Restaurant/Bar Seating on Public Sidewalks**  
**Date:** April 24, 2015

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### Summary:

The following are establishments, all having been approved the previous year, applying for sidewalk seating for 2015: Barmuda LTD DBA Talk of the Town located at 230 Elk Avenue; Brick Oven LTD located at 223 Elk Avenue; The Sunflower located at 214 Elk Avenue; B & C Restaurants LLC DBA Elk Avenue Prime located at 226 Elk Avenue; 21 Elk Coffee House Inc DBA The Secret Stash located at 303 Elk Avenue; and Teocalli Tamale Company DBA Teocalli Tamale located at 311 ½ Elk Avenue. A representative from each business has signed the Application for Revocable License for Restaurant/Bar Seating on Public Sidewalks and agreed to abide by the terms and limitations of the license where granted. All of the establishments, with the exception of Teocalli Tamale, have proposed the same diagrams and seating plans from the previous year.

If approved, the following stipulations will apply:

Insurance renewal provided to the Town by The Secret Stash at the time of expiration of the current policy on August 1, 2015.

Insurance renewal provided to the Town by Elk Avenue Prime at the time of expiration of the current policy on August 21, 2015

### Recommendation:

Staff recommends approving the following sidewalk seating applications as submitted: Barmuda LTD DBA Talk of the Town, Brick Oven LTD, The Sunflower, B& C Restaurants LLC DBA Elk Avenue Prime, and 21 Coffee House Inc DBA The Secret Stash.



# Application for Revocable License for Restaurant/Bar Seating on Public Sidewalks Town of Crested Butte 2015

Date: 4-1-15

Business Name: Bermuda Ltd DBT Talk of the Town  
 Owner: Joel Lewis  
 Address: 230 Elk Ave Block 28 Lot 1-5  
 Contact: Joel Lewis  
 Phone #: 970 349 6809 Cell # 970 275 1244  
 E-mail address: \_\_\_\_\_

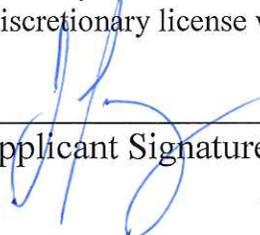
Property Owner: Donner Tevis  
 Address: 1750 COUNTY ROAD 730, GUNNISON, CO 81230  
 Phone #: (970) 596-4336 Cell # 970 596 4226  
 E-mail address: donner-tevis@gmail.com

Is it the intent to serve alcohol on the licensed premises  Yes  No

[If yes, fill out the attached liquor license permit application and report of change and return with application with the required state fee. If the license is not granted this fee will be returned to the applicant.]

Please attach a map of the requested seating area (see attached example). The map should be to scale and no smaller than 1/8 of an inch to a foot with dimensions noted. The map should show the table and chair layout, the adjacent pedestrian area and at least ten feet on either side of the requested licensed area showing access to the pedestrian area. Show the percent grade on any adjacent brick areas used for the pedestrian area. A containment structure (fencing) location which separates the license area from the pedestrian way should also be shown on the map and a separate detail of what is proposed for the containment structure should be provided.

I have read the reverse side of this form which lists the limitations and requirements for securing the license and I agree to abide by the terms and limitation of the license where granted. I understand that failure to abide by these requirements is grounds for immediate revocation of the license. I certify that all information provided herein is accurate. I understand that this application is for a discretionary license which may or may not be granted by the Town.

 owner  
 Applicant Signature and Title

4-8-15  
 Date

## Requirements and Limitations for Use of Public Right of Way for a Restaurant/Bar Seating Revocable License

In order to apply for a license the business must meet the following criteria.

1. The business must have a valid conditional use permit and, business license for a restaurant/bar issued within the Town of Crested Butte.
2. The business must have direct first floor frontage adjacent to the hard surfaced sidewalk on Elk Avenue.

The requested licensed area must meet the following criteria.

3. The licensed area must be directly adjacent to the appurtenant business frontage.
4. The licensed area may not restrict the public right of way in a manner that leaves less than seven feet of hard surfaced area for pedestrian travel. There must be at least three feet adjacent to any parallel parking adjacent to the pedestrian way. There must be at least an additional four feet of hard surfaced pedestrian surface with a cross slope of no greater than 2% for handicap accessibility. The two areas are mutually exclusive. The pedestrian way may not be obstructed by impediments such as light poles, trash cans, flower boxes or bike racks and access to the pedestrian way must also be at least seven feet wide and meet the accessibility requirements.
5. The licensed area may not be wider than the business frontage on the first floor adjacent to the Elk Avenue sidewalk.
6. The seating area may not be larger than the interior seating area of the restaurant.
7. The containment barrier must be no taller than 42 inches and be at least partially transparent to allow viewing into the site.

Restrictions on time of use of the licensed area are as follows.

8. The dates of the license shall be from the Friday prior to Memorial day to October 15 of the current calendar year.
9. The licensed area may not be utilized during July 4<sup>th</sup> and the two day period covered by the Arts Fair and the one day used for set up for the Arts Fair. The Town Council may place additional restrictions on a year by year basis depending on special events requested.
10. The tables, chairs, liquor containment structure and any other items associated with the restaurant use must be removed daily from the public right of way from during the time when the restaurant is not open. The tables and chairs must be removed from the license area. The containment fencing may be left parallel against the front wall of the business frontage if collapsed..

The business must adhere to the following rules and regulations.

11. The business is responsible for keeping the licensed area clean and free of debris and food waste.
12. The business may not make permanent changes to or damage the licensed area including but not limited to drilling into the public sidewalk.
13. The business may not utilize portable heating devices in the licensed area.
14. The business must operate entirely within the licensed premises and not encroach into the pedestrian way.

After approval of the license but prior to utilizing the licensed area the business must provide the following.

15. Proof of liability insurance in the amount of a minimum of \$1,000,000 with the Town of Crested Butte named as an additionally insured.
16. If applicable, authorization of liquor license premise modification to include the licensed area by the State of Colorado.
17. Payment of a licensed lease fee of \$3.00 per square foot which may be pro-rated for the license period in 2010.
18. Applicant shall execute a revocable license agreement with the Town.

# Seating Proposal

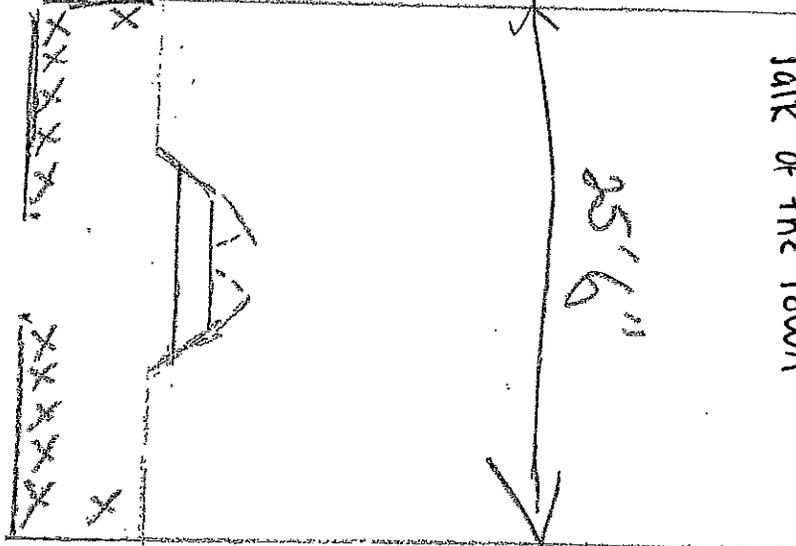
12-30" high wood stools  
(w/ slat finish)

Talk of the Town

25'6"

There will be 2 no smoking signs on either side of entry!

License Area  
4' x 25'6"



Containment Barrier  
(see below)

Concrete side walls  
8'2"

Lamp post

Bike section  
8'

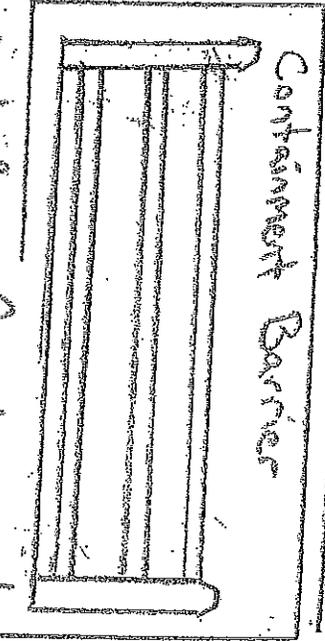
Elk Avenue

3" horizontal flat metal slats

10" spacing

412"

Containment Barrier



2-Flour Bike Racks  
need to be moved

Barrier will have a ledge for drivers!



## PERMIT APPLICATION AND REPORT OF CHANGES

CURRENT LICENSE NUMBER 15635360000

ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN

LOCAL LICENSE FEE \$ \_\_\_\_\_

APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165

1. Applicant is a <input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership..... <input checked="" type="checkbox"/> Limited Liability Company	PRESENT LICENSE NUMBER <u>15635360000</u>
--	--

2. Name of Licensee <u>Bermuda LTD</u>	3. Trade Name <u>Talk of the Town</u>
---	--

4. Location Address  
230 Elk Ave

City <u>Crested Butte Co.</u>	County <u>Gunnison</u>	ZIP <u>81224</u>
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**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
• License Account No. _____  1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)...\$75.00  2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE	2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00  2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea).... 100.00  2260-100 (999) <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) . 50.00  2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00  2280-100 (999) <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>\$300</u>
Section B – Duplicate License	
• Liquor License No. _____  2270-100 (999) <input type="checkbox"/> Duplicate License .....\$50.00	2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____  1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____

**DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY**

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
---------------------	------------------------	--------

-750 (999)	-100 (999)	The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.	<b>TOTAL AMOUNT DUE</b> \$ _____ .00
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## INSTRUCTION SHEET

FOR ALL SECTIONS, COMPLETE QUESTIONS 1-4 LOCATED ON PAGE 1

**Section A**

*To Register or Change Managers*, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature (Please note: Hotel, Restaurant, and Tavern licensees are required to register their managers).

**Section B**

*For a Duplicate license*, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

Check the appropriate box in section C and proceed below.

- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 4) *To modify Premise*, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 5) *For Optional Premises or Related Facilities* go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.

<b>STORAGE PERMIT</b>	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
<b>CHANGE TRADE NAME OR CORPORATE NAME</b>	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td> <td style="width: 50%; padding: 2px;">New Trade Name</td> </tr> <tr> <td style="width: 50%; padding: 2px;">Old Corporate Name</td> <td style="width: 50%; padding: 2px;">New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
<b>CHANGE OF LOCATION</b>	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES:</b> An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

CHANGE OF MANAGER	<p><b>8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.</b></p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
-------------------	---

MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Sidewalk Seating</u></p> <hr/> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>5-22-2015</u> (mo/day/year) End <u>10-15-2015</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? ..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises? ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><b>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</b></p> <p><b>(g) Attach any existing lease that is revised due to the modification.</b></p>
--	---

**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Title <u>OWNER</u>	Date <u>4-8-15</u>
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**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)**

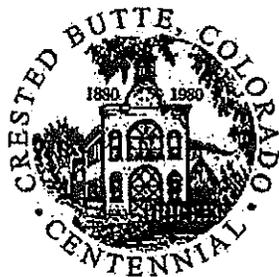
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	Date filed with Local Authority	
Signature	Title	Date

**REPORT OF STATE LICENSING AUTHORITY**

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
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Application for Revocable License for  
Restaurant/Bar Seating on Public  
Sidewalks  
Town of Crested Butte 2015

.....  
Date: 03/03/15

Business Name: BRICK OVEN LTD  
Owner: BRICK OVEN LTD  
Address: 223 Elk Avenue Block 21 Lot 28-29  
Contact: Dan Loftus or Brian Schneider  
Phone #: 970/349-5044 Cell # Dan-970/209-3859; Brian 209-8723  
E-mail address: bookie@bookiesoffice.com

Property Owner: Four Squared LLC  
Address: c/o Box 762, Gunnison, CO 81230  
Phone #: 970/641-2952 Cell # \_\_\_\_\_  
E-mail address: bookie@bookiesoffice.com

Is it the intent to serve alcohol on the licensed premises  Yes  No

[If yes, fill out the attached liquor license permit application and report of change and return with application with the required state fee. If the license is not granted this fee will be returned to the applicant.]

Please attach a map of the requested seating area (see attached example). The map should be to scale and no smaller than 1/8 of an inch to a foot with dimensions noted. The map should show the table and chair layout, the adjacent pedestrian area and at least ten feet on either side of the requested licensed area showing access to the pedestrian area. Show the percent grade on any adjacent brick areas used for the pedestrian area. A containment structure (fencing) location which separates the license area from the pedestrian way should also be shown on the map and a separate detail of what is proposed for the containment structure should be provided.

I have read the reverse side of this form which lists the limitations and requirements for securing the license and I agree to abide by the terms and limitation of the license where granted. I understand that failure to abide by these requirements is grounds for immediate revocation of the license. I certify that all information provided herein is accurate. I understand that this application is for a discretionary license which may or may not be granted by the Town.

*DZ* owner  
Applicant Signature and Title

3/5/15  
Date

## Requirements and Limitations for Use of Public Right of Way for a Restaurant/Bar Seating Revocable License

In order to apply for a license the business must meet the following criteria.

1. The business must have a valid conditional use permit and, business license for a restaurant/bar issued within the Town of Crested Butte.
2. The business must have direct first floor frontage adjacent to the hard surfaced sidewalk on Elk Avenue.

The requested licensed area must meet the following criteria.

3. The licensed area must be directly adjacent to the appurtenant business frontage.
4. The licensed area may not restrict the public right of way in a manner that leaves less than seven feet of hard surfaced area for pedestrian travel. There must be at least three feet adjacent to any parallel parking adjacent to the pedestrian way. There must be at least an additional four feet of hard surfaced pedestrian surface with a cross slope of no greater than 2% for handicap accessibility. The two areas are mutually exclusive. The pedestrian way may not be obstructed by impediments such as light poles, trash cans, flower boxes or bike racks and access to the pedestrian way must also be at least seven feet wide and meet the accessibility requirements.
5. The licensed area may not be wider than the business frontage on the first floor adjacent to the Elk Avenue sidewalk.
6. The seating area may not be larger than the interior seating area of the restaurant.
7. The containment barrier must be no taller than 42 inches and be at least partially transparent to allow viewing into the site.

Restrictions on time of use of the licensed area are as follows.

8. The dates of the license shall be from the Friday prior to Memorial day to October 15 of the current calendar year.
9. The licensed area may not be utilized during July 4<sup>th</sup> and the two day period covered by the Arts Fair and the one day used for set up for the Arts Fair. The Town Council may place additional restrictions on a year by year basis depending on special events requested.
10. The tables, chairs, liquor containment structure and any other items associated with the restaurant use must be removed daily from the public right of way from during the time when the restaurant is not open. The tables and chairs must be removed from the license area. The containment fencing may be left parallel against the front wall of the business frontage if collapsed..

The business must adhere to the following rules and regulations.

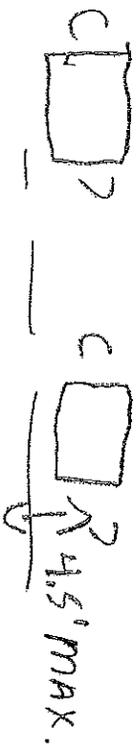
11. The business is responsible for keeping the licensed area clean and free of debris and food waste.
12. The business may not make permanent changes to or damage the licensed area including but not limited to drilling into the public sidewalk.
13. The business may not utilize portable heating devices in the licensed area.
14. The business must operate entirely within the licensed premises and not encroach into the pedestrian way.

After approval of the license but prior to utilizing the licensed area the business must provide the following.

15. Proof of liability insurance in the amount of a minimum of \$1,000,000 with the Town of Crested Butte named as an additionally insured.
16. If applicable, authorization of liquor license premise modification to include the licensed area by the State of Colorado.
17. Payment of a licensed lease fee of \$3.00 per square foot which may be pro-rated for the license period in 2010.
18. Applicant shall execute a revocable license agreement with the Town.

Current Premise

Walkway  
← 7' →



Barrier  
REQD.

3.5'  
concrete

32'



3" square post  
w/ 4" square top

28" square  
tables

All 2 top

1" x 2" Rail

8.5'  
Bicks to sidewalk



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/23/2015
--------------------------------

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Leavitt Group Four Corners 72 Suttle Street Suite L Durango CO 81303	<b>CONTACT NAME:</b> Nancy Dombrowski	
	<b>PHONE (A/C No. Ext):</b> (970)259-7966	<b>FAX (A/C No):</b> (970)259-4915
<b>E-MAIL ADDRESS:</b> nancy-dombrowski@leavitt.com		
<b>INSURED</b> Brick Oven, LTD PO Box 2283 Crested Butte CO 81224-9608		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: AMCO Insurance Company NAIC # 19100
		INSURER B:
		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:

**COVERAGES**                      **CERTIFICATE NUMBER:** 15-16 GL3                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			ACP7531070603	4/2/2015	4/2/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			WC STATU-TORY LIMITS    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			ACP7531070603	4/2/2015	4/2/2016	\$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 The Town of Crested Butte is named as additional insured as respects General Liability RE: Outdoor service May 23rd through Oct 15th

<b>CERTIFICATE HOLDER</b> (970) 349-6626 Town of Crested Butte P O Box 39 Crested Butte, CO 81224	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Rene' Larricq/RL
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## PERMIT APPLICATION AND REPORT OF CHANGES

CURRENT LICENSE NUMBER 40-98299  
 ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN  
 LOCAL LICENSE FEE \$ \_\_\_\_\_  
 APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165

1. Applicant is a		<b>PRESENT LICENSE NUMBER</b>
<input checked="" type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership..... <input type="checkbox"/> Limited Liability Company		40982990000
2. Name of Licensee <b>BRICK OVEN LTD</b>	3. Trade Name <b>BRICK OVEN</b>	
4. Location Address <b>223 Elk Avenue</b>		
City <b>Crested Butte</b>	County <b>Gunnison</b>	ZIP <b>81224</b>

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
• License Account No. _____  1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)..\$75.00  2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE	2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00  2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea).... 100.00  2260-100 (999) <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) . 50.00  2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00  2280-100 (999) <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>\$300</u>
Section B – Duplicate License	
• Liquor License No. _____  2270-100 (999) <input type="checkbox"/> Duplicate License .....\$50.00	2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____  1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____

**DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY**

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
-750 (999)	-100 (999)	TOTAL AMOUNT DUE \$ _____ .00

The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.

## INSTRUCTION SHEET

FOR ALL SECTIONS, COMPLETE QUESTIONS 1-4 LOCATED ON PAGE 1

**Section A**

*To Register or Change Managers*, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature (Please note: Hotel, Restaurant, and Tavern licensees are required to register their managers).

**Section B**

*For a Duplicate License*, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

Check the appropriate box in section C and proceed below.

- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 4) *To modify Premise*, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 5) *For Optional Premises or Related Facilities* go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.

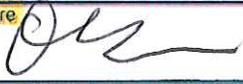
STORAGE PERMIT	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> Retail Warehouse Permit for:</p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> Wholesalers Branch House Permit</p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>								
CHANGE TRADE NAME OR CORPORATE NAME	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td> <td style="width: 50%; padding: 2px;">New Trade Name</td> </tr> <tr> <td style="padding: 2px;"> </td> <td style="padding: 2px;"> </td> </tr> <tr> <td style="padding: 2px;">Old Corporate Name</td> <td style="padding: 2px;">New Corporate Name</td> </tr> <tr> <td style="padding: 2px;"> </td> <td style="padding: 2px;"> </td> </tr> </table>	Old Trade Name	New Trade Name			Old Corporate Name	New Corporate Name		
Old Trade Name	New Trade Name								
Old Corporate Name	New Corporate Name								
CHANGE OF LOCATION	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES:</b> An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p>Date filed with Local Authority _____ Date of Hearing _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>								

CHANGE OF MANAGER	<p><b>8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.</b></p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
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MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Side walk Seating</u></p> <p>_____</p> <p>_____</p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>05/22/2015</u> (mo/day/year) End <u>10/15/2015</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? ..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises? ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
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**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature 	Title <u>owner</u>	Date <u>3/5/15</u>
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**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)**

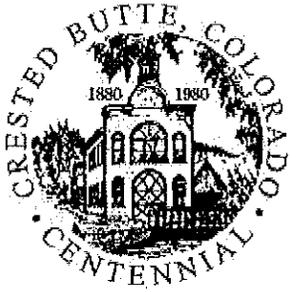
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	Date filed with Local Authority
Signature	Title
	Date

**REPORT OF STATE LICENSING AUTHORITY**

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
-----------	-------	------



Application for Revocable License for Restaurant/Bar Seating on Public Sidewalks  
Town of Crested Butte 2015

Date: 3/3/15

Business Name: The Sunflower  
Owner: Robin Yost  
Address: 214 Elk Ave Block 28 Lot 10A Kapushion subdivision  
Contact: Robin Yost  
Phone #: 349-6866 Cell # 596.1248  
E-mail address: Robin.yost@gmail.com

Property Owner: Chris Steward  
Address: 1110 N. Henness Rd # 308 Baso Grande Az. 85122  
Phone #: 1241-5376 Cell # 970 401 0485  
E-mail address: cesteward2007@msn.com

Is it the intent to serve alcohol on the licensed premises  Yes  No

[If yes, fill out the attached liquor license permit application and report of change and return with application with the required state fee. If the license is not granted this fee will be returned to the applicant.]

Please attach a map of the requested seating area (see attached example). The map should be to scale and no smaller than 1/8 of an inch to a foot with dimensions noted. The map should show the table and chair layout, the adjacent pedestrian area and at least ten feet on either side of the requested licensed area showing access to the pedestrian area. Show the percent grade on any adjacent brick areas used for the pedestrian area. A containment structure (fencing) location which separates the license area from the pedestrian way should also be shown on the map and a separate detail of what is proposed for the containment structure should be provided.

I have read the reverse side of this form which lists the limitations and requirements for securing the license and I agree to abide by the terms and limitation of the license where granted. I understand that failure to abide by these requirements is grounds for immediate revocation of the license. I certify that all information provided herein is accurate. I understand that this application is for a discretionary license which may or may not be granted by the Town.

Robin Yost  
Applicant Signature and Title

3/3/15  
Date

## Requirements and Limitations for Use of Public Right of Way for a Restaurant/Bar Seating Revocable License

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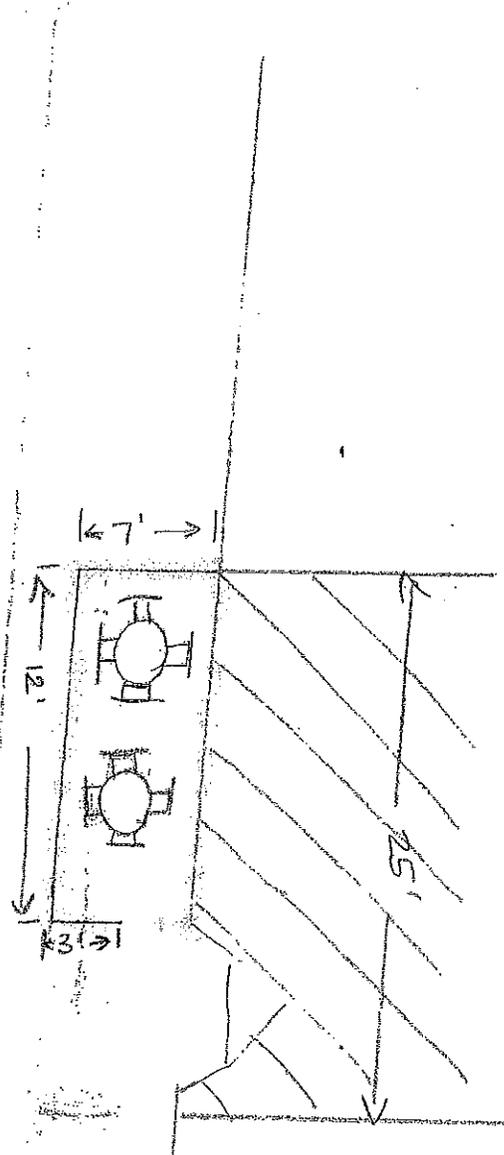
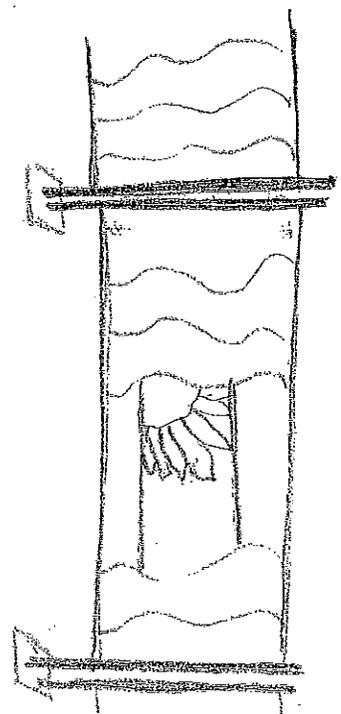
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15. Proof of liability insurance in the amount of a minimum of \$1,000,000 with the Town of Crested Butte named as an additionally insured.
16. If applicable, authorization of liquor license premise modification to include the licensed area by the State of Colorado.
17. Payment of a licensed lease fee of \$3.00 per square foot which may be pro-rated for the license period in 2010.
18. Applicant shall execute a revocable license agreement with the Town.



ELK AVENUE

SEE EXISTING FENCE  
INCLUDING DETAIL

CONTAINMENT BARRIER  
2" X 2" STEEL TUBULARS  
1/2" HAMMERED WAVY  
PICKETS  
OVERALL HEIGHT 86"



## PERMIT APPLICATION AND REPORT OF CHANGES

CURRENT LICENSE NUMBER 15718980000

ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN

LOCAL LICENSE FEE \$ \_\_\_\_\_

APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165

1. Applicant is a <input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership ..... <input checked="" type="checkbox"/> Limited Liability Company	PRESENT LICENSE NUMBER <div style="font-size: 1.5em; font-weight: bold;">15718980000</div>
---	---

2. Name of Licensee <div style="font-size: 1.2em; font-family: cursive;">The Sunflower LLC</div>	3. Trade Name <div style="font-size: 1.2em; font-family: cursive;">The Sunflower</div>
---	---

4. Location Address <div style="font-size: 1.2em; font-family: cursive;">214 Elk Avenue</div>
--

City <div style="font-size: 1.2em; font-family: cursive;">Crested Butte</div>	County <div style="font-size: 1.2em; font-family: cursive;">Gunnison</div>	ZIP <div style="font-size: 1.2em; font-family: cursive;">81224</div>
--	---	---

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
• License Account No. _____  1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)...\$75.00  2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE	2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00  2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea).... 100.00  2260-100 (999) <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) .50.00  2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00  2280-100 (999) <input type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>\$300</u>
Section B – Duplicate License	
• Liquor License No. _____  2270-100 (999) <input type="checkbox"/> Duplicate License .....\$50.00	2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____  1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____

**DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY**

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
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-750 (999)	-100 (999)	The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.	<b>TOTAL AMOUNT DUE</b> \$ <u>300</u> .00
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## INSTRUCTION SHEET

FOR ALL SECTIONS, COMPLETE QUESTIONS 1-4 LOCATED ON PAGE 1

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*To Register or Change Managers*, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature (Please note: Hotel, Restaurant, and Tavern licensees are required to register their managers).

**Section B**

*For a Duplicate license*, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

Check the appropriate box in section C and proceed below.

- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 4) *To modify Premise*, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 5) *For Optional Premises or Related Facilities* go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.

STORAGE PERMIT	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
CHANGE TRADE NAME OR CORPORATE NAME	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td> <td style="width: 50%; padding: 2px;">New Trade Name</td> </tr> <tr> <td style="width: 50%; padding: 2px;">Old Corporate Name</td> <td style="width: 50%; padding: 2px;">New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
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CHANGE OF MANAGER	<p><b>8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.</b></p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
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MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Sidewalk Seating</u></p> <p>_____</p> <p>_____</p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>05/22/2015</u> (mo/day/year) End <u>10/15/2015</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? ..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises? ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
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**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <u>Reyes</u>	Title <u>Owner</u>	Date <u>3/3/15</u>
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**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	Date filed with Local Authority
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Signature	Title	Date
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**REPORT OF STATE LICENSING AUTHORITY**

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
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# Application for Revocable License for Restaurant/Bar Seating on Public Sidewalks Town of Crested Butte 2015

Date: 3/10/15

Business Name: Elk Ave Prime (BTC Restaurants LLC)

Owner: Julie Higgins

Address: 226 Elk Ave Block 28 Lot West 50' of Lots 1-5 (AKA  
Lots 4-5)

Contact: Curtis Higgins

Phone #: 970 349 1221 Cell # 214 437 1726

E-mail address: curtis@elkaveprime

Property Owner: ~~XXXXXX~~ 226 Elk Ave LLC

Address: PO Box 127 ; Crested Butte CO 81224

Phone #: N/A Cell # 713-254-9299

E-mail address: N/A

Is it the intent to serve alcohol on the licensed premises  Yes  No

[If yes, fill out the attached liquor license permit application and report of change and return with application with the required state fee. If the license is not granted this fee will be returned to the applicant.]

Please attach a map of the requested seating area (see attached example). The map should be to scale and no smaller than 1/8 of an inch to a foot with dimensions noted. The map should show the table and chair layout, the adjacent pedestrian area and at least ten feet on either side of the requested licensed area showing access to the pedestrian area. Show the percent grade on any adjacent brick areas used for the pedestrian area. A containment structure (fencing) location which separates the license area from the pedestrian way should also be shown on the map and a separate detail of what is proposed for the containment structure should be provided.

I have read the reverse side of this form which lists the limitations and requirements for securing the license and I agree to abide by the terms and limitation of the license where granted. I understand that failure to abide by these requirements is grounds for immediate revocation of the license. I certify that all information provided herein is accurate. I understand that this application is for a discretionary license which may or may not be granted by the Town.

Julie Higgins Owner  
Applicant Signature and Title

3/10/15  
Date

## Requirements and Limitations for Use of Public Right of Way for a Restaurant/Bar Seating Revocable License

In order to apply for a license the business must meet the following criteria.

1. The business must have a valid conditional use permit and, business license for a restaurant/bar issued within the Town of Crested Butte.
2. The business must have direct first floor frontage adjacent to the hard surfaced sidewalk on Elk Avenue.

The requested licensed area must meet the following criteria.

3. The licensed area must be directly adjacent to the appurtenant business frontage.
4. The licensed area may not restrict the public right of way in a manner that leaves less than seven feet of hard surfaced area for pedestrian travel. There must be at least three feet adjacent to any parallel parking adjacent to the pedestrian way. There must be at least an additional four feet of hard surfaced pedestrian surface with a cross slope of no greater than 2% for handicap accessibility. The two areas are mutually exclusive. The pedestrian way may not be obstructed by impediments such as light poles, trash cans, flower boxes or bike racks and access to the pedestrian way must also be at least seven feet wide and meet the accessibility requirements.
5. The licensed area may not be wider than the business frontage on the first floor adjacent to the Elk Avenue sidewalk.
6. The seating area may not be larger than the interior seating area of the restaurant.
7. The containment barrier must be no taller than 42 inches and be at least partially transparent to allow viewing into the site.

Restrictions on time of use of the licensed area are as follows.

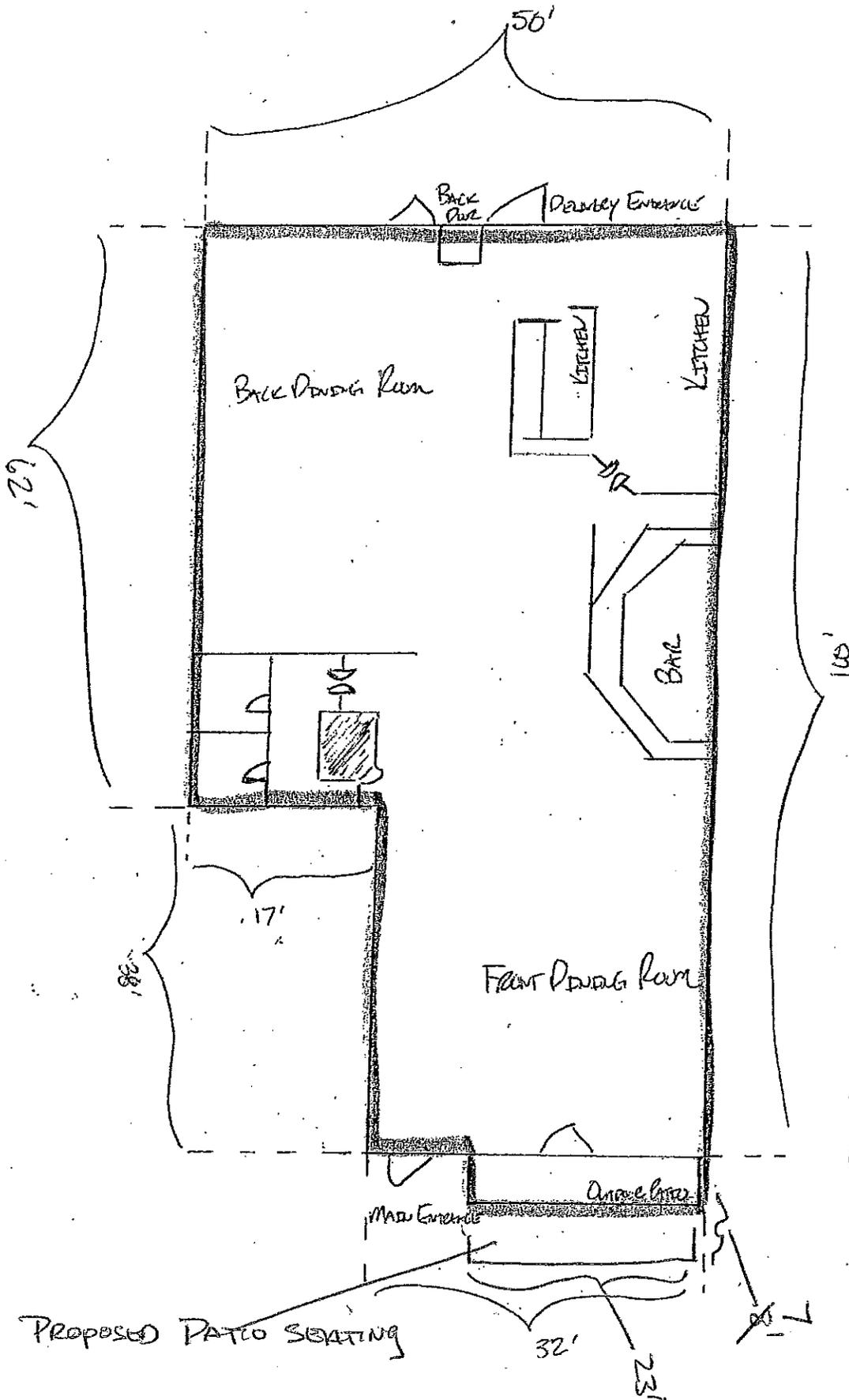
8. The dates of the license shall be from the Friday prior to Memorial day to October 15 of the current calendar year.
9. The licensed area may not be utilized during July 4<sup>th</sup> and the two day period covered by the Arts Fair and the one day used for set up for the Arts Fair. The Town Council may place additional restrictions on a year by year basis depending on special events requested.
10. The tables, chairs, liquor containment structure and any other items associated with the restaurant use must be removed daily from the public right of way from during the time when the restaurant is not open. The tables and chairs must be removed from the license area. The containment fencing may be left parallel against the front wall of the business frontage if collapsed..

The business must adhere to the following rules and regulations.

11. The business is responsible for keeping the licensed area clean and free of debris and food waste.
12. The business may not make permanent changes to or damage the licensed area including but not limited to drilling into the public sidewalk.
13. The business may not utilize portable heating devices in the licensed area.
14. The business must operate entirely within the licensed premises and not encroach into the pedestrian way.

After approval of the license but prior to utilizing the licensed area the business must provide the following.

15. Proof of liability insurance in the amount of a minimum of \$1,000,000 with the Town of Crested Butte named as an additionally insured.
16. If applicable, authorization of liquor license premise modification to include the licensed area by the State of Colorado.
17. Payment of a licensed lease fee of \$3.00 per square foot which may be pro-rated for the license period in 2010.
18. Applicant shall execute a revocable license agreement with the Town.



Elk Ave Prime  
 226 Elk Ave  
 Crested Butte, CO  
 81224

Elk Ave



## PERMIT APPLICATION AND REPORT OF CHANGES

**CURRENT LICENSE NUMBER** \_\_\_\_\_  
**ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN**  
**LOCAL LICENSE FEE \$** \_\_\_\_\_  
**APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165**

1. Applicant is a		<b>PRESENT LICENSE NUMBER</b>
<input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership..... <input checked="" type="checkbox"/> Limited Liability Company		4703492
2. Name of Licensee	3. Trade Name	
B & C Restaurants LLC	Elk Ave Prime	
4. Location Address		
226 Elk Ave		
City	County	ZIP
Crested Butte	Gunnison	81224

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
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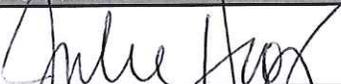
<b>STORAGE PERMIT</b>	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
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CHANGE OF MANAGER	<p><b>8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.</b></p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
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MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Sidewalk Seating</u></p> <hr/> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>05/22/2015</u> (mo/day/year) End <u>10/15/2015</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? ..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises? ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
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**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature 	Title <u>President</u>	Date <u>8-11-15</u>
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**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

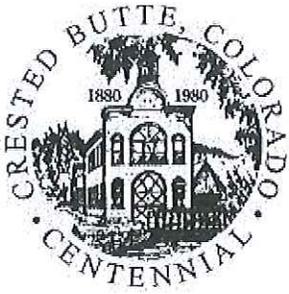
Local Licensing Authority (City or County)	Date filed with Local Authority
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Signature	Title	Date
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**REPORT OF STATE LICENSING AUTHORITY**

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
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# Application for Revocable License for Restaurant/Bar Seating on Public Sidewalks Town of Crested Butte 2015

Date: 3/31/15

Business Name: The Secret Stash (21 Office House Inc)  
 Owner: Kyleena Falzone - Graceffa  
 Address: 303 Elk Ave. / Box 205 Block 22 Lot 17-21  
 Contact: Carson West  
 Phone #: N/A Cell # 209-414-2930  
 E-mail address: N/A

Property Owner: J + K Holdings  
 Address: 303 Elk Ave. / Box 205  
 Phone #: N/A Cell # 209-414-2930  
 E-mail address: Carson.Stash@gmail.com

Is it the intent to serve alcohol on the licensed premises  Yes  No

[If yes, fill out the attached liquor license permit application and report of change and return with application with the required state fee. If the license is not granted this fee will be returned to the applicant.]

Please attach a map of the requested seating area (see attached example). The map should be to scale and no smaller than 1/8 of an inch to a foot with dimensions noted. The map should show the table and chair layout, the adjacent pedestrian area and at least ten feet on either side of the requested licensed area showing access to the pedestrian area. Show the percent grade on any adjacent brick areas used for the pedestrian area. A containment structure (fencing) location which separates the license area from the pedestrian way should also be shown on the map and a separate detail of what is proposed for the containment structure should be provided.

I have read the reverse side of this form which lists the limitations and requirements for securing the license and I agree to abide by the terms and limitation of the license where granted. I understand that failure to abide by these requirements is grounds for immediate revocation of the license. I certify that all information provided herein is accurate. I understand that this application is for a discretionary license which may or may not be granted by the Town.

Carson West General Manager  
 Applicant Signature and Title

3/31/15  
 Date

## Requirements and Limitations for Use of Public Right of Way for a Restaurant/Bar Seating Revocable License

In order to apply for a license the business must meet the following criteria.

1. The business must have a valid conditional use permit and, business license for a restaurant/bar issued within the Town of Crested Butte.
2. The business must have direct first floor frontage adjacent to the hard surfaced sidewalk on Elk Avenue.

The requested licensed area must meet the following criteria.

3. The licensed area must be directly adjacent to the appurtenant business frontage.
4. The licensed area may not restrict the public right of way in a manner that leaves less than seven feet of hard surfaced area for pedestrian travel. There must be at least three feet adjacent to any parallel parking adjacent to the pedestrian way. There must be at least an additional four feet of hard surfaced pedestrian surface with a cross slope of no greater than 2% for handicap accessibility. The two areas are mutually exclusive. The pedestrian way may not be obstructed by impediments such as light poles, trash cans, flower boxes or bike racks and access to the pedestrian way must also be at least seven feet wide and meet the accessibility requirements.
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6. The seating area may not be larger than the interior seating area of the restaurant.
7. The containment barrier must be no taller than 42 inches and be at least partially transparent to allow viewing into the site.

Restrictions on time of use of the licensed area are as follows.

8. The dates of the license shall be from the Friday prior to Memorial day to October 15 of the current calendar year.
9. The licensed area may not be utilized during July 4<sup>th</sup> and the two day period covered by the Arts Fair and the one day used for set up for the Arts Fair. The Town Council may place additional restrictions on a year by year basis depending on special events requested.
10. The tables, chairs, liquor containment structure and any other items associated with the restaurant use must be removed daily from the public right of way from during the time when the restaurant is not open. The tables and chairs must be removed from the license area. The containment fencing may be left parallel against the front wall of the business frontage if collapsed..

The business must adhere to the following rules and regulations.

11. The business is responsible for keeping the licensed area clean and free of debris and food waste.
12. The business may not make permanent changes to or damage the licensed area including but not limited to drilling into the public sidewalk.
13. The business may not utilize portable heating devices in the licensed area.
14. The business must operate entirely within the licensed premises and not encroach into the pedestrian way.

After approval of the license but prior to utilizing the licensed area the business must provide the following.

15. Proof of liability insurance in the amount of a minimum of \$1,000,000 with the Town of Crested Butte named as an additionally insured.
16. If applicable, authorization of liquor license premise modification to include the licensed area by the State of Colorado.
17. Payment of a licensed lease fee of \$3.00 per square foot which may be pro-rated for the license period in 2010.
18. Applicant shall execute a revocable license agreement with the Town.

THIRD STREET

THE SECRET SPAS#  
303 ELK AVE.

PATIO

DOORS

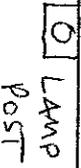


SEATING PROPOSAL  
3 - Rectangular Tables  
w/ 6 seats each  
2 - Square Tables  
w/ 2 seats each

RIGID BARRIER  
37'

SIDE WALK

BRICK SIDE WALK



LAMP  
POST

ELK AVE.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/6/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

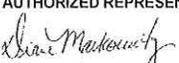
<b>PRODUCER</b> Mountain West In & Fin Serv LLC 100 E. Victory Way Craig, CO 81625	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (970) 824-8185      FAX (A/C, No): (970) 824-8188 E-MAIL ADDRESS:																					
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Secura Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Secura Insurance Company		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER D:																						
INSURER E:																						
INSURER F:																						
<b>INSURED</b>  21 Elk Coffee House Inc dba The Secret Stash PO Box 205 Crested Butte, CO 81224																						

**COVERAGES      CERTIFICATE NUMBER:      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		20BP003195435-4	08/01/2014	08/01/2015	EACH OCCURRENCE      \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)      \$
							MED EXP (Any one person)      \$ 5,000
							PERSONAL & ADV INJURY      \$ Included
							GENERAL AGGREGATE      \$ 2,000,000
							PRODUCTS - COMP/OP AGG      \$ 2,000,000
							Liquor Liab      \$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)      \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person)      \$
							BODILY INJURY (Per accident)      \$
							PROPERTY DAMAGE (Per accident)      \$
							\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE      \$
							AGGREGATE      \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT      \$ E.L. DISEASE - EA EMPLOYEE      \$ E.L. DISEASE - POLICY LIMIT      \$
A	Business Owners Poli			20BP003195435-4	08/01/2014	08/01/2015	BPP      34,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate holder is listed as additional insured

<b>CERTIFICATE HOLDER</b>  Town of Crested Butte PO BOX 39 Crested Butte, CO 81224	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

FOR DEPARTMENT USE ONLY

## PERMIT APPLICATION AND REPORT OF CHANGES

**CURRENT LICENSE NUMBER** 42200640000  
**ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN**  
**LOCAL LICENSE FEE \$** \_\_\_\_\_  
**APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165**

1. Applicant is a		<b>PRESENT LICENSE NUMBER</b>
<input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership..... <input checked="" type="checkbox"/> Limited Liability Company		42200640000
2. Name of Licensee <u>DBA</u> <u>Vertigo Ventures LLC Secret stash</u>	3. Trade Name <u>The Secret Stash</u>	
4. Location Address <u>303 Elk Ave.</u>		
City <u>Crested BUTTE</u>	County <u>Gunnison</u>	ZIP <u>81224</u>

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
• License Account No. _____  1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)...\$75.00  2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE	2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00  2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea)... 100.00  2260-100 (999) <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) .50.00  2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00  2280-100 (999) <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>\$300</u>
Section B – Duplicate License	
• Liquor License No. _____  2270-100 (999) <input type="checkbox"/> Duplicate License .....\$50.00	2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____  1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____

**DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY**

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
-750 (999)	-100 (999)	The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.
<b>TOTAL AMOUNT DUE</b>		<b>\$ .00</b>

## INSTRUCTION SHEET

FOR ALL SECTIONS, COMPLETE QUESTIONS 1-4 LOCATED ON PAGE 1

**Section A**

*To Register or Change Managers*, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature (Please note: Hotel, Restaurant, and Tavern licensees are required to register their managers).

**Section B**

*For a Duplicate license*, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

Check the appropriate box in section C and proceed below.

- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 4) *To modify Premise*, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 5) *For Optional Premises or Related Facilities* go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.

<b>STORAGE PERMIT</b>	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
<b>CHANGE TRADE NAME OR CORPORATE NAME</b>	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 50%; padding: 2px;">Old Trade Name</td> <td style="width: 50%; padding: 2px;">New Trade Name</td> </tr> <tr> <td style="width: 50%; padding: 2px;">Old Corporate Name</td> <td style="width: 50%; padding: 2px;">New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
<b>CHANGE OF LOCATION</b>	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES:</b> An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p><b>Date filed with Local Authority</b> _____ <b>Date of Hearing</b> _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				

<b>CHANGE OF MANAGER</b>	<p><b>8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.</b></p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
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<b>MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY</b>	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Sidewalk Seating</u></p> <p>_____</p> <p>_____</p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>05/22/2015</u> (mo/day/year) End <u>10/15/2015</u> (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? ..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises?</p> <p>..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
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**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <u>Kyleena Gracoffa</u>	Title <u>owner</u>	Date <u>3/31/15</u>
--------------------------------------	-----------------------	------------------------

**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	Date filed with Local Authority
Signature	Title
	Date

**REPORT OF STATE LICENSING AUTHORITY**

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
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EARTH DAY NETWORK

## **Earth Day Proclamation Earth Day 2015**

**WHEREAS** the global community now faces extraordinary challenges, such as global health issues, food and water shortages, and economic struggles; and

**WHEREAS** all people, regardless of race, gender, income, or geography, have a moral right to a healthy, sustainable environment with economic growth; and

**WHEREAS** it is understood that the citizens of the global community must step forward and take action to create a green economy to combat the aforementioned global challenges; and

**WHEREAS** a green economy can be achieved on the individual level through educational efforts, public policy, and consumer activism campaigns; and

**WHEREAS** it is necessary to broaden and diversify this global movement to achieve maximum success; and

**WHEREAS** Earth Day is the beginning of a new year for environmental stewardship commitments, to implement sustainability efforts and commit to an Earth Day resolution(s); and

**FURTHERMORE**, let it be known that Crested Butte, Colorado hereby encourages its residents, businesses and institutions to use **EARTH DAY** to celebrate the Earth and commit to building a sustainable and green economy;

**NOW THEREFORE LET IT BE RESOLVED**, Crested Butte, Colorado, hereby pledges this Earth Day, April 22, 2015, to support green economy initiatives in Crested Butte, Colorado and to encourage others to undertake similar actions.



# The Mountain Pact

## Fact Sheet: Interior Department's Bureau of Land Management Coal Valuation

### **Background**

Today, coal extracted from federal land is an important source of energy and revenue in the United States, and the federal government owns roughly one-third of total coal reserves. The Bureau of Land Management (BLM) and the Office of Natural Resource Revenue (ONRR) administer the federal coal leasing and royalty program (royalties are the owner's share of the resource value). Despite the importance of federal coal resources, the current royalty structure is opaque and costly to administer, and the returns to the U.S. public are unclear.

Today, the ONRR often accepts less than full value—the effective coal royalty rate is 4.9 percent of the gross market value of coal extracted between 2008 and 2012.<sup>1</sup> As a result, over the past 30 years, the government's undervaluation of coal may have cost taxpayers upward of \$30 billion in lost revenue.<sup>2</sup> Moving the point of valuation from the mine price to the market price simplifies the royalty structure, creates government transparency, and lowers administrative costs—and allows for a more accurate assessment to determine whether the federal government is receiving a fair return for taxpayers.

ONRR is currently reviewing this policy and accepting public comment through May 8, 2015.

### **Implications for Your Community**

By increasing the royalty rate to more closely reflect the fair market rate, an estimated \$1 billion in new revenue will be generated by coal royalties.<sup>3</sup> The allocation structure of these increased revenues will not change; ONRR will forward approximately half to states where the activity took place and invest the other half into federal programs such as the Historic Preservation Fund, the Land and Water Conservation Fund, the Reclamation Fund, and the General Fund of the U.S. Treasury.

States determine how to spend their share of federal mineral royalties within broad federal guidelines and each state maintains its own allocation model:<sup>4</sup>

- Colorado - The Colorado Department of Local Affairs (DOLA) distributes 50% of Federal Mineral Royalties back to counties, cities, and school districts using both direct distributions and impact grants to affected communities. The Federal Government owns 24.1 million acres in Colorado, accounting for 36.5 percent of the total land area in the state.

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<sup>1</sup> Headwaters Economics. "An Assessment of U.S. Federal Coal Royalties Current Royalty Structure, Effective Royalty Rates, and Reform Options." January 2015. Published online at: <http://headwaterseconomics.org/energy/coal-royalty-valuation>

<sup>2</sup> Tom Sanzillo. "The Great Giveaway: An analysis of the costly failure of federal coal leasing in the Powder River Basin." June 2012. Published online at: [https://docs.google.com/file/d/0B\\_qWeYLAqoq1V2YyX3hnR25lcXM/edit](https://docs.google.com/file/d/0B_qWeYLAqoq1V2YyX3hnR25lcXM/edit)

<sup>3</sup> Sanzillo, 2012

<sup>4</sup> Headwaters Economics, 2015



# The Mountain Pact

- Wyoming - Wyoming distributes Federal Mineral Royalties based on a complicated formula defined in state statute, and statistics are reported by the Wyoming Consensus Revenue Estimating Group. Federal Mineral Royalties go into the Local Government Capital Construction Account that funds grants from the State Loan & Investment Board (SLIB) to cities, towns, counties, and special districts through the Mineral Royalty Grant Program. Distributions are also made to the Highway Fund County Roads and several funds that benefit school districts. The Federal Government owns 29.6 million acres in Wyoming, accounting for 47.6 percent of the total land area in the state.
- Utah - Utah makes direct distributions from the state's share of federal mineral royalties to the county of origin through the Permanent Community Impact Fund and through direct distributions made by the Utah Department of Transportation. Together, direct distributions and grants return about 80 percent of the state's share of federal mineral royalties to local governments. The Federal Government owns 35 million acres in Utah, accounting for 64.6 percent of the total land area in the state.
- Montana - Montana counties affected by mineral development receive 25% of the money distributed by federal royalties; the remaining 75% of goes to the state general fund. The Federal Government owns 27.7 million acres in Montana, accounting for 30 percent of the total land area in the state.
- New Mexico - New Mexico applies direct distributions to local governments. An annual appropriation is made to the Instructional Material Fund and to the Bureau of Geology and Mineral Resources. The bulk of federal mineral royalties are directed to the Public School Fund. The Federal Government owns 26.2 million acres in New Mexico, accounting for 33.7 percent of the total land area in the state.

Mountain communities are feeling the impacts of a changing climate - from reduced snowpack to increased flood risk to longer and more severe wildfires. The costs of adapting to a changing climate are rising, but at the same time coal companies are paying well below market rate, thus depriving many western states and taxpayers across the country their fair share of the revenues that should be going to schools, roads and other priorities.

## Mountain Communities for Environmental & Economic Resilience

 Diana Madson, Executive Director

 [diana@themountainpact.org](mailto:diana@themountainpact.org)

 530.539.4071

April 2, 2015



# The Mountain Pact

April [xx], 2015

The Honorable Sally Jewell  
Secretary  
U.S. Department of the Interior  
1849 C Street, N.W. Washington DC 20240

Dear Secretary Jewell,

As representatives of mountain communities throughout the American West, we commend the Department of Interior and the Office of Natural Resources Revenue (ONRR) for the proposed reform to the valuation of coal leased from federal lands. By eliminating subsidies and requiring coal companies to pay royalties on the true market price of coal, rather than on the hidden price at which it is sold to a middleman or a subsidiary, the government will collect a fair return for U.S. taxpayers and western states (an estimated \$1 billion per year), and increase government transparency and efficiency.

As western mountain communities, we represent approximately 250,000 permanent residents and forty million annual visitors each year. Positioned in rural mountain areas and often surrounded by federal land, our communities are especially vulnerable to climate change. Economic, public health, and environmental damages from catastrophic wildfire, floods and reduced snowpack are some of the threats we face. The costs of adapting to a changing climate are rising, but at the same time coal companies are taking advantage of gaping loopholes that allow them to pay less, thus depriving many western states (and taxpayers across the country) their fair share of the revenues from coal leased on federal land.

We support your proposal to close the regulatory loophole, stop the exploitation of taxpayer-owned federal lands, and eliminate current benchmarks used to value these transactions. Over the past 30 years, the government's undervaluation of coal may have cost taxpayers upward of \$30 billion in lost revenue. Western states need this money for local schools, roads, and other priorities. This much-needed reform will generate increased revenue for states in which the coal is mined and help level the playing field in other U.S. coal markets by ensuring that everyone is playing by the rules.

**Mountain Communities for Environmental & Economic Resilience**

 Diana Madson, Executive Director

 [diana@themountainpact.org](mailto:diana@themountainpact.org)

 530.539.4071



# The Mountain Pact

This is an important opportunity to close the loopholes and revise the valuation method to ensure coal companies pay their fair share to American taxpayers. Thank you for your attention to this important issue and we look forward to working with you on this and other much needed reforms to the federal coal program.

Sincerely,

[mountain communities]

CC:

The Honorable Shaun Donovan, Director, Office of Management and Budget

The Honorable Neil Kornze, Director, Bureau of Land Management

Christy Goldfuss, Acting Chair, White House Council on Environmental Quality

Brian Deese, Senior Adviser, Office of the President

**Mountain Communities for Environmental & Economic Resilience**

 Diana Madson, Executive Director

 [diana@themountainpact.org](mailto:diana@themountainpact.org)

 530.539.4071



## Staff Report

May 4, 2015

**To:** Mayor and Town Council  
**Thru:** Todd Crossett, Town Manager  
**From:** Lynelle Stanford, Town Clerk  
**Subject:** AWEfest Special Event Application  
**Date:** 4-27-2015

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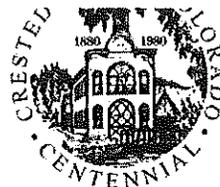
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**Summary:** Margaret Robinson, of Artists of the West Elks, has proposed AWEfest to run Sundays in the Zero Block of Elk Avenue. AWEfest is a weekly street festival hosting a variety of local artists, and it is intended to run in conjunction with the Crested Butte Farmers Market. The dates proposed for AWEfest are: June 14 to July 26 and August 9 to August 23 (Sundays). The Zero Block of Elk would be closed from 7AM to 4PM on Sundays to allow for set up and take down.

**Recommendation:** To approve the AWEfest special event application.

**Recommended Motion:** To approve the AWEfest special event application contingent upon an updated insurance policy being provided to the Town no later than June 8, 2015.

# TOWN OF CRESTED BUTTE SPECIAL EVENT APPLICATION



- A **complete** application must be submitted a **minimum** of forty-five (45) days prior to your event. A **complete** application includes all **fees** and **deposits**.
- Incomplete applications will not be accepted.
- A \$100 late fee will be charged for late applications and no applications will be accepted less than ten (10) business days prior to an event.
- In addition to the application fee and a special event permit fee, a clean-up deposit may be charged depending on the size and scale of the event (see special event fee schedule for details).
- All special events require a minimum of \$1,000,000 in general commercial liability insurance naming the Town of Crested Butte as an additional insured. If you have reserved the Big Mine Ice Arena for more than 299 people you will also need to add the Crested Butte Fire Protection District as an additional insured.
- Additional application fees are required for a Special Event Liquor License.
- Please print clearly and **legibly**
- Block parties must comply with the Block Party Policies and are not Special Events. Contact the Clerk's Office for more information.

Name of Event: AWEfest

Date(s) of Event: Sundays June 14 - July 26 Aug 9 - 23

Name of Organization Holding the Event ("Permittee"): Artists of the West Elks

Note: The permittee of an event must be the same as the named insured on the insurance binder.

Name of Event Organizer: Margaret Robinson

Phone: 575-574-5783 cell Cell Phone: same

E-Mail: info@awearts.org Fax Number: —

Name of Assistant or Co-Organizer (if applicable): Adam Freed

Phone: 970-349-6860 Cell Phone: — E-Mail: adamandkathy@adelphia.net

Mailing Address of Organization Holding the Event: PO Box 1702

Email Address of Organization: info@awearts.org Phone Number: 575-574-5783

Detailed Event Description: Please attach an event schedule if applicable  Event Schedule Attached

Weekly street festival running in conjunction with the Farmer's Market hosting a variety of local artists.

Event Location: (Attach map showing location of event; Also attach 8 1/2" X 11" diagram detailing the event showing tents, vendors, security, toilets, tables, signage, fencing, booths, ingress and egress, stage, etc):

Map Attached Showing Location of Event

Diagram Attached Detailing Event

Event Time (start time of scheduled event to end time of scheduled event): 9 am - 2 pm  
Total Time (including set-up, scheduled event, break-down & clean-up): 7 am - 4 pm  
Expected Numbers: Participants: 15 Spectators: 100-200

Do You Intend to Sell or Serve Alcohol? Yes /  No

If Yes, a Special Event Liquor License is Required, You must Submit a Separate Application for a Special Event Liquor License to the Town Clerk at least 30 days prior to the event to ensure adequate time to comply with state regulations.

Special Event Liquor License Application is Attached with Appropriate Fees and Diagram

Proof of General Commercial Liability Insurance Naming the Town of Crested Butte as Additional Insured, with Coverage of No Less than \$1,000,000 is Required for All Special Events. If your event is in the Big Mine Ice Arena and over 299 people you will also need to add the Crested Butte Fire Protection District as Additional Insured. Events Selling Alcohol also Require Liquor Liability Insurance (Note your application cannot be approved until we receive Proof of Insurance). *Contact the Clerk's Office if you would like to receive an insurance quote through the Town's Insurance Provider.*

Is Proof of Insurance is Attached?  Yes / No

If No, Why Not: \_\_\_\_\_

Will There Be Amplified Sound at This Event?  Yes / No

If Yes, Describe: performing musician each week between 9am-2pm

Note: If there will be amplified sound during your event then the rules and requirements of Crested Butte Municipal Code Section 10-9-50 must be followed. Upon completion and submission of this application the Town will provide you with additional information, including details on how to comply with the neighborhood notification process that you will be required to follow.

Are you requesting Town Manager approval for a 1-day banner at the event location for the hours of the event?  Yes / No

Town Manager Approval: MC

Do you plan to apply for a banner permit to erect a banner at the Pitsker Outfield Fence?  Yes / No  
If yes, you must apply for a banner permit separately through Diane at the Front Desk of Town Hall.

How much trash do you anticipate generating at the event? minimal

What recyclable products will be generated at the event? minimal

Describe Your DETAILED Plan for Trash, Recycling and Clean-Up (all events are required to have a plan for handling recycling and garbage during the event and the removal of recycling and garbage after the event). Please note that any plan should emphasize increased recycling and decreased waste production. If you feel that your event will require assistance from a waste company contact the Clerk's Office at 349-5338 or look on the special event section of the Town's website at [www.townofcrestedbutte.com](http://www.townofcrestedbutte.com) for details on the two different waste companies that serve Crested Butte and the scope of their services. Be creative and detailed in you plan. Please note that any event application without a detailed recycling and refuse plan will not be accepted as a complete application:

vendors/artists will be responsible for hauling away trash and recyclables at the end of each weekly event.

Describe Plan for Security (All major impact events, as well as events that receive a special event liquor license, are required to have a security plan):

have cell phones available in case of emergency

Describe Plan for Parking: We encourage our customers to use Mountain Express due to limited parking

Describe Plan for Portable Toilets and/or Restrooms: Availability of Public restrooms at 2nd & Elk, 3rd & Elk

Is Your Event Requesting Any Additional Services from the Town of Crested Butte (such as barricades, utility irrigation locates, traffic control, snow removal, electrical power, trash removal, additional police etc.)? Yes /  No

If Yes, explain request for services in detail (attach additional page if necessary): \_\_\_\_\_

Will Your Event Require Any Road Closures  Yes / No

If Yes, Explain in Detail Streets Closures and Times of Closures: Closure of Elk to the west of 1st Street

Will Your Event Impact Mt. Express Bus Service and/or Routes  Yes / No

If Yes, Explain Impact: \_\_\_\_\_

Will Your Event Affect Any Handicap Parking Spaces Yes /  No

If yes then you must work with the Marshal's Department to create a temporary handicap parking space/s for the duration of your event.

Describe Plan for Notifying Businesses and Neighbors Impacted by Your Event:

We hand out flyers w/ info to neighbors & have cones w/ no overnight parking the night before.

Does Your Event Include a Parade Yes /  No

If yes you must read and sign the following: I understand that if items are to be distributed during the parade (i.e. candy, beads, etceteras) individuals will do so exclusively by foot from along-side the vehicles/floats to minimize the likelihood of spectators running up to the vehicles/floats. I understand and agree that items will not be thrown from any vehicle/float.

\_\_\_\_\_  
Signature of Event Coordinator

Will You Be Selling Products (food, drink or merchandise) At Your Event?  Yes / No

If Yes, You must Collect Sales Tax and Attach a Completed Town of Crested Butte Sales Tax License Application.

Town of Crested Butte Sales Tax Application is Attached.

If Approved Would You Like Town Staff To Post The Event On The Gunnison-Crested Butte Online Community Calendar (this service is free of charge)  Yes /  No

If yes, please write two sentences below describing the event in the exact wording it will appear on the calendar: \_\_\_\_\_

Contact Name & Phone Number for the Calendar: \_\_\_\_\_

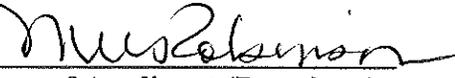
Event Fee for the Calendar: \_\_\_\_\_ Website for More Info: \_\_\_\_\_

Additional Applicant Comments: \_\_\_\_\_

Please Review Carefully:

In consideration for being permitted by the Town to engage in the permitted event, the Permittee, its heirs, successors, executors, assigns, transferees, employees, officers, directors, members, managers, representatives, contractors, subcontractors, agents, assigns, guests and invitees (collectively, the "Releasor/Idemnitor") hereby acknowledge and agree to the following: (i) Releasor/Idemnitor assume all risk of injury, loss or damage to Releasor/Idemnitor, any of them, arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (ii) Releasor/Idemnitor waive and release the Town from any and all claims, demands and actions for injury, loss or damage arising out of or in any way related to the permitted event, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause; (iii) Releasor/Idemnitor agree to defend, indemnify and hold harmless the Town from and against any and all liability, claims, damages and demands, including any third party claim asserted against the Town, on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, arising out of or in any way related to the permitted use, whether or not caused by the act or omission, negligence or other fault of the Town, or by any other cause. For purposes hereof, the term "Town" shall include, individually and collectively, its officers, employees, agents, insurers, insurance pools, contractors and subcontractors. By signing this Special Event Application, the Permittee acknowledges and agrees that this assumption of risk, waiver and indemnity extends to all acts, omissions, negligence or other fault of the Town and that said assumption of risk, waiver and indemnity is intended to be as broad and inclusive as is permitted by the laws of the State of Colorado. In any portion hereof is held invalid, it is further agreed that the balance shall, notwithstanding such invalidity, continue in full legal force and effect.

The undersigned Permittee certifies that all the statements and answers to the above questions are true without any reservations or evasions. The undersigned also understands that the Town of Crested Butte reserves the right to require payment for additional services for major impact events

Margaret W. Robinson /   
Print Name Clearly / Signature of Applicant (Permittee)

3-31-15  
Date

Application is Approved: \_\_\_\_\_ Date: \_\_\_\_\_



ARTIOFT-01

GROLI

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/27/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Colorado Nonprofit Insurance Agency 789 Sherman Street, Suite 260 Denver, CO 80203	CONTACT NAME:	PHONE (A/C, No, Ext): (303) 894-0298	FAX (A/C, No): (303) 894-0161	
	E-MAIL ADDRESS: info@co-ni.org			
INSURED  Artists of the West Elks PO Box 1702 Gunnison, CO 81230	INSURER(S) AFFORDING COVERAGE		NAIC #	
	INSURER A: Alliance of Nonprofits for Ins			
	INSURER B:			
	INSURER C:			
	INSURER D:			
	INSURER E:			
INSURER F:				

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

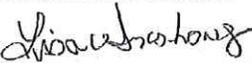
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		2014-20980	06/01/2014	06/01/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 LIQUOR LIABIL \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			2014-20980	06/01/2014	06/01/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

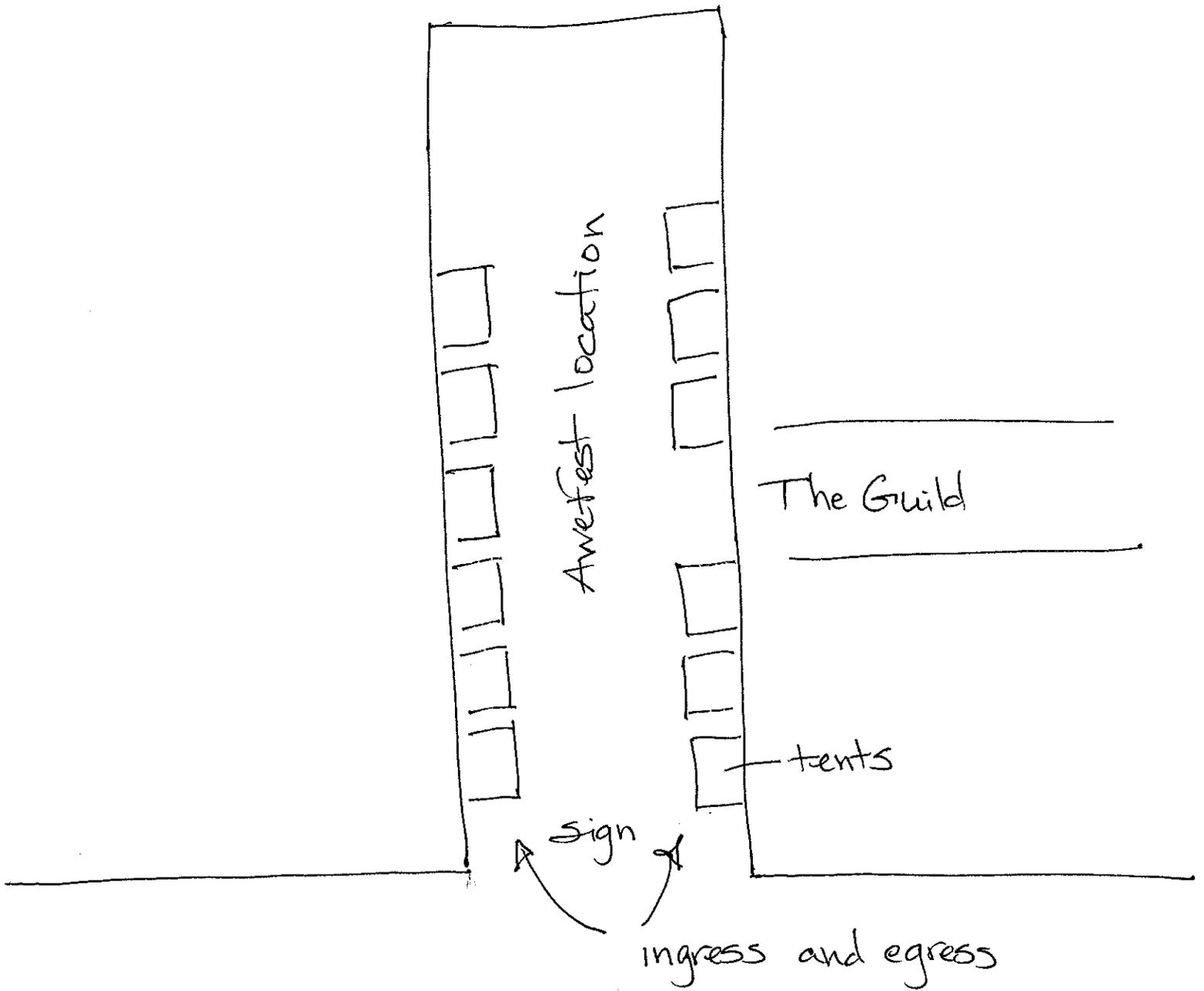
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Certificate holder is Additional Insured in respect of the general liability policy.

## CERTIFICATE HOLDER

## CANCELLATION

Town of Crested Butte ATTN: Carmen Bell P.O. Box 39 Crested Butte, CO 81224	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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1<sup>st</sup> Street

Elk Ave.

# NOTIFICATION OF AMPLIFIED SOUND

Pursuant to Crested Butte Ordinance No. 19, Series 2007 (a.k.a. The Noise Ordinance) please be advised that there will be amplified sound in your neighborhood on the date(s) and time(s) described below during a Town approved Special Event.

Event Name: AWEFest

Event Date(s): Sundays June 14 - July 26 Aug 9 - 23

Event Location: "Zero" Block of Elk

Scheduled Start Time & End Time of Amplified Sound: 9 AM - 2 PM

Type of Amplified Sound: Single Personal amp. for musicians

Event Holder Contact Name: Margaret Robinson Phone: 575-574-5783

Town Council Approval Date & Time if Applicable: \_\_\_\_\_

DEPARTMENT APPROVALS (For Official Use Only)

Note: Please clearly state in your comment area what requested services your department will/will not provide for the event.

From: Tom Martin  
Sent: Friday, April 24, 2015 10:40 AM  
To: Betty Warren  
Subject: RE: Special Event-AWEfest

ns/Restrictions/Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OK with the Marshal's department

TomMartin

Public Works:

 4/27/2015  
Signature Date  
Rodney E. Due  
Name (Printed)

Conditions/Restrictions/Comments:

OK  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

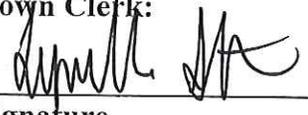
Parks and Recreation:

 4/28/15  
Signature Date  
Janna Hansen  
Name (Printed)

Conditions/Restrictions/Comments:

Happy summer season!  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Town Clerk:

 4-28-15  
Signature Date  
Lynelle Stanford  
Printed Name (Printed)

Conditions/Restrictions/Comments:

Contingent upon updated insurance policy provided to Town no later than June 8, 2015. (Current policy expires June 1, 2015)  
\_\_\_\_\_  
\_\_\_\_\_

Town Manager:

 4/29/15  
Signature Date  
Todd Crossatt  
Printed Name (Printed)

Conditions/Restrictions/Comments:

Contingent upon conditions here noted - specifically provide updated insurance to Town by June 8  
\_\_\_\_\_  
\_\_\_\_\_

AWEFEST SUNDAYS JUNE 14 - JULY 26 / AUG 9 - 23

Crested Butte Fire Protection District:

W. Scott Wimmer 4/23/15  
Signature Date

Printed Name (Printed)

Conditions/Restrictions/Comments:

Good Luck with  
your event / 1

Mt. Express Bus Service:

[Signature] 4/22/15  
Signature Date

Printed Name (Printed)

Conditions/Restrictions/Comments:

No impact on my

Official Use Only:

Application Received 4-15-2015 Date Distributed 4-23-2015

Council Date (if applicable) 5-4-2015

Approval Date \_\_\_\_\_ Method of Approval:  Administratively  By Town Council

Approval Contingencies Current insurance submitted by June 8, 2015

Application fee \$ 25 Check # 1768 Date Paid 4-30-2015

Permit Fee \$ 50 Check # 1768 Date Paid 4-30-2015

Local Liquor License Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

State Liquor License Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_ Date Liq. Application Sent \_\_\_\_\_

Additional Fee \_\_\_\_\_ Check # \_\_\_\_\_ Date Paid \_\_\_\_\_

Clean Up Deposit \$ 200 Check # 1768 Date Paid 4-30-2015 Date Returned: \_\_\_\_\_



## Staff Report

May 4, 2015

**To:** Mayor and Town Council  
**Thru:** Todd Crossett, Town Manager  
**From:** Lynelle Stanford, Town Clerk  
**Subject:** **Restaurant/Bar Seating on Public Sidewalks**  
**Date:** April 24, 2015

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### **Summary:**

The following are establishments, all having been approved the previous year, applying for sidewalk seating for 2015: Barmuda LTD DBA Talk of the Town located at 230 Elk Avenue; Brick Oven LTD located at 223 Elk Avenue; The Sunflower located at 214 Elk Avenue; B & C Restaurants LLC DBA Elk Avenue Prime located at 226 Elk Avenue; 21 Elk Coffee House Inc DBA The Secret Stash located at 303 Elk Avenue; and Teocalli Tamale Company DBA Teocalli Tamale located at 311 ½ Elk Avenue. A representative from each business has signed the Application for Revocable License for Restaurant/Bar Seating on Public Sidewalks and agreed to abide by the terms and limitations of the license where granted.

All of the establishments, with the exception of Teocalli Tamale, have proposed the same diagrams and seating plans from the previous year. Teocalli Tamale has requested the use of an additional 6'5" into the public right of way from where their sidewalk seating had been located (pictures included in packet for reference). The sidewalk would remain ADA compliant if Teocalli Tamale was granted the full amount of space they have requested and would be within the limits of the Town sidewalk seating encroachment policy.

### **Recommendation:**

Staff recommends approving the Teocalli Tamale Company DBA Teocalli Tamale sidewalk seating application.

### **Recommended Motion:**

Motion to approve the Teocalli Tamale Company DBA Teocalli Tamale sidewalk seating application.



Application for Revocable License for  
Restaurant/Bar Seating on Public  
Sidewalks  
Town of Crested Butte 2015

Date: 3-23-15

Business Name: Teocalli Tamales Company  
Owner: Mike Burke  
Address: 311 1/2 Elk Ave Block 22 Lot 22  
Contact: Mike Burke  
Phone #: 970 596 4222 Cell # N/A  
E-mail address: bluegrassburke@hotmail.com

Property Owner: Larry Dunn  
Address: PO Box 425 Crested Butte CO 81224  
Phone #: 970 349 5648 Cell # 602 738 6089  
E-mail address: N/A

Is it the intent to serve alcohol on the licensed premises  Yes  No

[If yes, fill out the attached liquor license permit application and report of change and return with application with the required state fee. If the license is not granted this fee will be returned to the applicant.]

Please attach a map of the requested seating area (see attached example). The map should be to scale and no smaller than 1/8 of an inch to a foot with dimensions noted. The map should show the table and chair layout, the adjacent pedestrian area and at least ten feet on either side of the requested licensed area showing access to the pedestrian area. Show the percent grade on any adjacent brick areas used for the pedestrian area. A containment structure (fencing) location which separates the license area from the pedestrian way should also be shown on the map and a separate detail of what is proposed for the containment structure should be provided.

I have read the reverse side of this form which lists the limitations and requirements for securing the license and I agree to abide by the terms and limitation of the license where granted. I understand that failure to abide by these requirements is grounds for immediate revocation of the license. I certify that all information provided herein is accurate. I understand that this application is for a discretionary license which may or may not be granted by the Town.

[Signature]  
Applicant Signature and Title  
President

3-23-15  
Date

## Requirements and Limitations for Use of Public Right of Way for a Restaurant/Bar Seating Revocable License

In order to apply for a license the business must meet the following criteria.

1. The business must have a valid conditional use permit and, business license for a restaurant/bar issued within the Town of Crested Butte.
2. The business must have direct first floor frontage adjacent to the hard surfaced sidewalk on Elk Avenue.

The requested licensed area must meet the following criteria.

3. The licensed area must be directly adjacent to the appurtenant business frontage.
4. The licensed area may not restrict the public right of way in a manner that leaves less than seven feet of hard surfaced area for pedestrian travel. There must be at least three feet adjacent to any parallel parking adjacent to the pedestrian way. There must be at least an additional four feet of hard surfaced pedestrian surface with a cross slope of no greater than 2% for handicap accessibility. The two areas are mutually exclusive. The pedestrian way may not be obstructed by impediments such as light poles, trash cans, flower boxes or bike racks and access to the pedestrian way must also be at least seven feet wide and meet the accessibility requirements.
5. The licensed area may not be wider than the business frontage on the first floor adjacent to the Elk Avenue sidewalk.
6. The seating area may not be larger than the interior seating area of the restaurant.
7. The containment barrier must be no taller than 42 inches and be at least partially transparent to allow viewing into the site.

Restrictions on time of use of the licensed area are as follows.

8. The dates of the license shall be from the Friday prior to Memorial day to October 15 of the current calendar year.
9. The licensed area may not be utilized during July 4<sup>th</sup> and the two day period covered by the Arts Fair and the one day used for set up for the Arts Fair. The Town Council may place additional restrictions on a year by year basis depending on special events requested.
10. The tables, chairs, liquor containment structure and any other items associated with the restaurant use must be removed daily from the public right of way from during the time when the restaurant is not open. The tables and chairs must be removed from the license area. The containment fencing may be left parallel against the front wall of the business frontage if collapsed..

The business must adhere to the following rules and regulations.

11. The business is responsible for keeping the licensed area clean and free of debris and food waste.
12. The business may not make permanent changes to or damage the licensed area including but not limited to drilling into the public sidewalk.
13. The business may not utilize portable heating devices in the licensed area.
14. The business must operate entirely within the licensed premises and not encroach into the pedestrian way.

After approval of the license but prior to utilizing the licensed area the business must provide the following.

15. Proof of liability insurance in the amount of a minimum of \$1,000,000 with the Town of Crested Butte named as an additionally insured.
16. If applicable, authorization of liquor license premise modification to include the licensed area by the State of Colorado.
17. Payment of a licensed lease fee of \$3.00 per square foot which may be pro-rated for the license period in 2010.
18. Applicant shall execute a revocable license agreement with the Town.

Teocalli; Tamale  
Outdoor Seating

311  
Rug  
Gallery

10'

3'

10'

13'

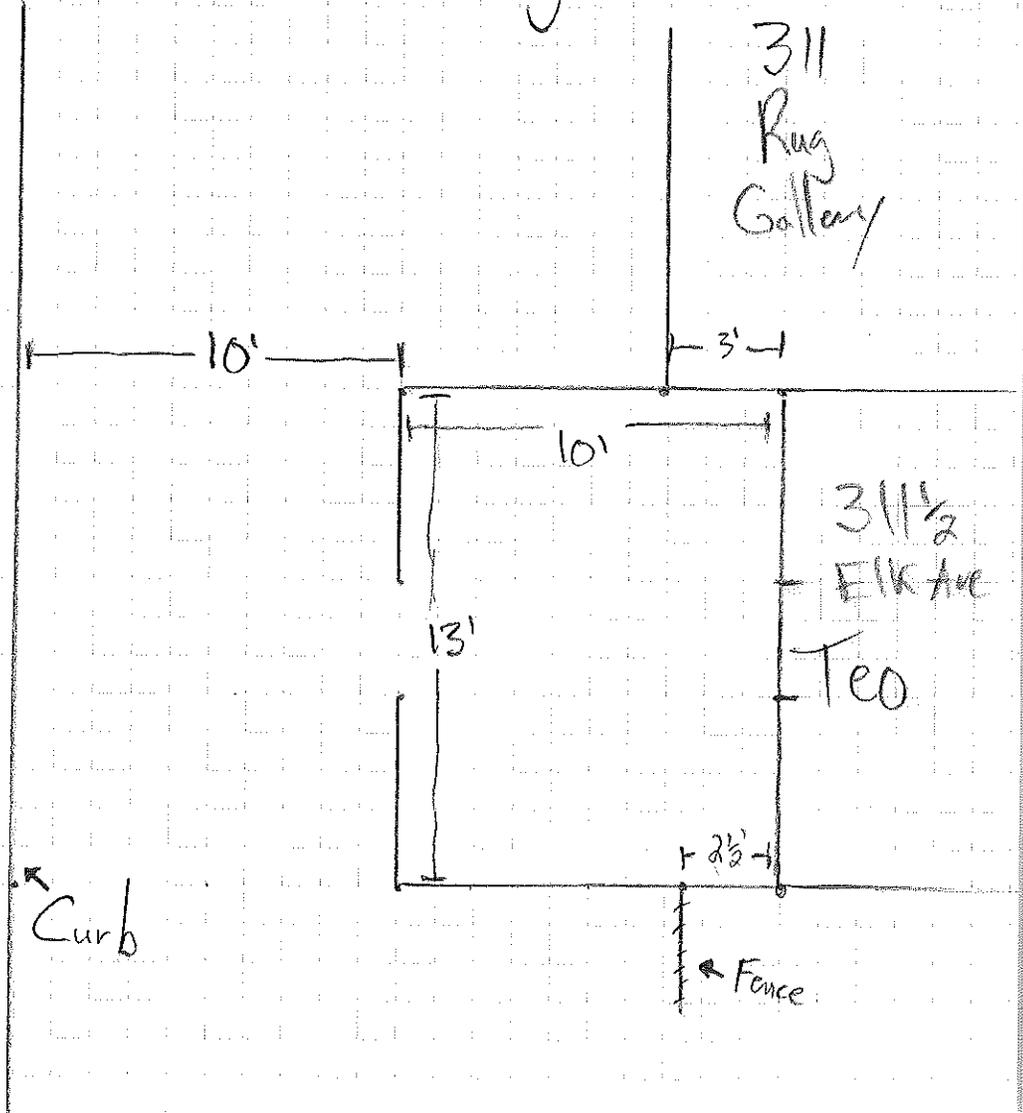
311 1/2  
EIK Ave

Teo

2 1/2'

← Curb

← Fence





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Gary Short(0707382) 234 N Main St Ste 1b  Gunnison CO 81230-2437		<b>CONTACT NAME:</b> Gary Short <b>PHONE (A/C, No, Ext):</b> 970-641-3641 <b>E-MAIL ADDRESS:</b> gshort1@farmersagent.com <b>FAX (A/C, No):</b> 970-641-5970															
<b>INSURED</b>  TEOCALLI TAMALE COMPANY PO BOX 2890  CRESTED BUTTE CO 81224		<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"> <tr> <th>INSURER A:</th> <th>NAIC #</th> </tr> <tr> <td>Truck Insurance Exchange</td> <td>21709</td> </tr> <tr> <td>INSURER B: Farmers Insurance Exchange</td> <td>21652</td> </tr> <tr> <td>INSURER C: Mid Century Insurance Company</td> <td>21687</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER A:	NAIC #	Truck Insurance Exchange	21709	INSURER B: Farmers Insurance Exchange	21652	INSURER C: Mid Century Insurance Company	21687	INSURER D:		INSURER E:		INSURER F:	
INSURER A:	NAIC #																
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INSURER B: Farmers Insurance Exchange	21652																
INSURER C: Mid Century Insurance Company	21687																
INSURER D:																	
INSURER E:																	
INSURER F:																	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	605874569	11/01/2014	11/01/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 75,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WG STATU-TORY LIMITS    OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	Liquor Liability	Y	Y	605874569	11/01/2014	11/01/2015	EACH OCCURENCE \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

311 1/2 ELK AVE, CRESTED BUTTE, CO 81224

The Certificate Holder is Listed as an Additional Insured for this policy.

<b>CERTIFICATE HOLDER</b>  TOWN OF CRESTED BUTTE COLORADO PO BOX 93  CRESTED BUTTE CO 81224	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Gary Short <i>Gary Short 04/28/2015</i>
--	---

## PERMIT APPLICATION AND REPORT OF CHANGES

**CURRENT LICENSE NUMBER** \_\_\_\_\_  
**ALL ANSWERS MUST BE PRINTED IN BLACK INK OR TYPEWRITTEN**  
**LOCAL LICENSE FEE \$** \_\_\_\_\_  
**APPLICANT SHOULD OBTAIN A COLORADO LIQUOR & BEER CODE BOOK TO ORDER CALL (303) 370-2165**

1. Applicant is a		<b>PRESENT LICENSE NUMBER</b>
<input checked="" type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership ..... <input type="checkbox"/> Limited Liability Company		4703984
2. Name of Licensee	3. Trade Name	
Teocalli Tamale Company	Teocalli Tamale	
4. Location Address		
311 1/2 Elk Ave		
City	County	ZIP
Crested Butte	Gunnison	81224

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
• License Account No. _____  1983-750 (999) <input type="checkbox"/> Manager's Registration (Hotel & Restr.)..\$75.00  2012-750 (999) <input type="checkbox"/> Manager's Registration (Tavern).....\$75.00 <input type="checkbox"/> Change of Manager (Other Licenses) NO FEE	2210-100 (999) <input type="checkbox"/> Retail Warehouse Storage Permit (ea) \$100.00  2200-100 (999) <input type="checkbox"/> Wholesale Branch House Permit (ea).... 100.00  2260-100 (999) <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) . 50.00  2230-100 (999) <input type="checkbox"/> Change Location Permit (ea)..... 150.00  2280-100 (999) <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>2</u> Total Fee <u>\$300</u>
Section B – Duplicate License	
• Liquor License No. _____  2270-100 (999) <input type="checkbox"/> Duplicate License .....\$50.00	2220-100 (999) <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____  1988-100 (999) <input type="checkbox"/> Addition of Related Facility to Resort Complex \$75.00 x _____ Total Fee _____

**DO NOT WRITE IN THIS SPACE – FOR DEPARTMENT OF REVENUE USE ONLY**

DATE LICENSE ISSUED	LICENSE ACCOUNT NUMBER	PERIOD
-750 (999)	-100 (999)	The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.
		<b>TOTAL AMOUNT DUE \$</b> _____ <b>.00</b>

## INSTRUCTION SHEET

FOR ALL SECTIONS, COMPLETE QUESTIONS 1-4 LOCATED ON PAGE 1

**Section A**

*To Register or Change Managers*, check the appropriate box in section A and complete question 8 on page 4. Proceed to the Oath of Applicant for signature (Please note: Hotel, Restaurant, and Tavern licensees are required to register their managers).

**Section B**

*For a Duplicate license*, be sure to include the liquor license number in section B on page 1 and proceed to page 4 for Oath of Applicant signature.

**Section C**

Check the appropriate box in section C and proceed below.

- 1) *For a Retail Warehouse Storage Permit*, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 2) *For a Wholesale Branch House Permit*, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 3) *To Change Trade Name or Corporation Name*, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 4) *To modify Premise*, go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 5) *For Optional Premises or Related Facilities* go to page 4 and complete question 9. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.
- 6) *To Change Location*, go to page 3 and complete question 7. Submit the necessary information and proceed to page 4 for Oath of Applicant signature.

STORAGE PERMIT

**5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit**

- Retail Warehouse Permit for:**
  - On-Premises Licensee (Taverns, Restaurants etc.)
  - Off-Premises Licensee (Liquor stores)
- Wholesalers Branch House Permit**

Address of storage premise: \_\_\_\_\_

City \_\_\_\_\_, County \_\_\_\_\_, Zip \_\_\_\_\_

Attach a deed/ lease or rental agreement for the storage premises.  
 Attach a detailed diagram of the storage premises.

CHANGE TRADE NAME OR CORPORATE NAME

**6. Change of Trade Name or Corporation Name**

- Change of Trade name / DBA only
- Corporate Name Change (Attach the following supporting documents)
  1. Certificate of Amendment filed with the Secretary of State, or
  2. Statement of Change filed with the Secretary of State, and
  3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.

Old Trade Name	New Trade Name
Old Corporate Name	New Corporate Name

CHANGE OF LOCATION

**7. Change of Location**

**NOTE TO RETAIL LICENSEES:** An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 12-47-311 (1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.

Date filed with Local Authority \_\_\_\_\_ Date of Hearing \_\_\_\_\_

(a) Address of current premises \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ Zip \_\_\_\_\_

(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ Zip \_\_\_\_\_

(c) New mailing address if applicable.

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.

CHANGE OF MANAGER	<p><b>8. Change of Manager or to Register the Manager of a Tavern or a Hotel and Restaurant liquor license.</b></p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R and Tavern only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment?..... Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
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MODIFY PREMISES OR ADDITION OF OPTIONAL PREMISES OR RELATED FACILITY	<p><b>9. Modification of Premises, Addition of an Optional Premises, or Addition of Related Facility</b></p> <p><b>NOTE:</b> Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Sidewalk Seating</u></p> <p>_____</p> <p>_____</p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start <u>5/22/2015</u> (mo/day/year) End <u>10/15/2015</u> (mo/day/year)</p> <p><b>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</b></p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? ..... Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises or Resort Complex Related Facility, has the local authority authorized by resolution or ordinance the issuance of optional premises? ..... Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p>
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**OATH OF APPLICANT**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Title <u>President</u>	Date <u>3-26-15</u>
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**REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY / COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 12, Articles 46 and 47, C.R.S., as amended. **THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	Date filed with Local Authority
--	---------------------------------

Signature	Title	Date
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**REPORT OF STATE LICENSING AUTHORITY**

The foregoing has been examined and complies with the filing requirements of Title 12, Article 47, C.R.S., as amended.

Signature	Title	Date
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Interior Visions  
Gifts & Design

Artisan Craft  
Gallery

Local  
Art

PINNACLES

Artisan Rug  
Gallery

Artisan Rug  
Gallery  
Denver  
Crested Butte

New Moon



Burritos • Tamales

Tacos • Margaritas

311 1/2

OPEN





Artisan Rug  
Gallery

Interior Vision  
Gifts & Design

PINNACLE

BRANDY BROTHERS  
CRAFT BEER  
CRAFT BEER  
METASTAR  
BREWERY

211 East Avenue  
Historic Pinnacles & Pinnacles Lodge  
Pinnacles National Monument  
Pinnacles National Monument

BE INTO STRUCTURE  
MADE NEW

Artisan Rug  
Gallery  
Denver  
Crested Butte

urenkian

Burritos • Tamales

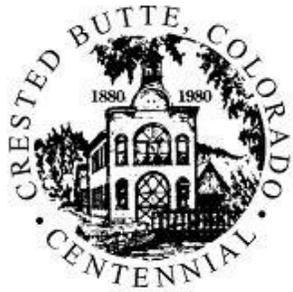


Tacos • Margaritas

311½

CLOSED





## Staff Report

May 4, 2015

**To:** Mayor and Town Council  
**From:** Michael Yerman, Town Planner  
**Subject:** **Presentation of Public Works Facility Master Plan- JVA Consulting Engineers**  
**Date:** May 4, 2015

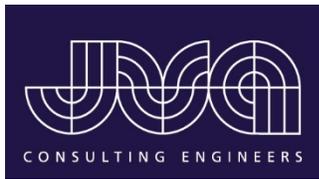
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### **Background:**

During the review of the Slate River Conceptual Review, Town Council and Town Staff expressed concerns with the possible impacts to Town's Public Works Yard by the proposed annexation. This area hosts a variety of the Town's essential services including Public Works, Waste Water Plant, Mt. Express Bus Services, Dog Kennels, Composting, Snow Storage and the Town's Town lot. A portion of the site includes the old town Landfill.

The applicant, Cypress Equities, agreed in conjunction with the approval of Resolution 2015-3, to commission a Public Works Yard Facility Master Plan to assist the Town in the long range planning of this area and to develop plans as to how to mitigate impacts to the Town's essential services caused by the proposed development. Town staff has been working with JVA on the master plan over the past 3 months. JVA will presenting the results of the plan to the Town Council. Recommendations from the plan will be included in the annexation submittal.



**Boulder**  
 JVA, Incorporated  
 1319 Spruce Street  
 Boulder, CO 80302  
 Ph: 303.444.1951

**Fort Collins**  
 JVA, Incorporated  
 25 Old Town Square  
 Suite 200  
 Fort Collins, CO 80524  
 Ph: 970.225.9099  
 Fax: 970.225.6923

**Winter Park**  
 JVA, Incorporated  
 PO Box 1860  
 47 Cooper Creek Way  
 Suite 328  
 Winter Park, CO 80482  
 Ph: 970.722.7677  
 Fax: 970.722.7679

**Glenwood Springs**  
 JVA, Incorporated  
 214 8<sup>th</sup> Street  
 Suite 210  
 Glenwood Springs, CO  
 81601  
 Ph: 970.404.3100  
 Fax: 970.404.3101

Web site:  
[www.jvajva.com](http://www.jvajva.com)  
 Email:  
[info@jvajva.com](mailto:info@jvajva.com)

**M E M O**

TO:	<u>Michael Yerman, Town Planner</u>	DATE:	<u>April 30, 2015</u>
FIRM:	<u>Town of Crested Butte</u>	JOB NO.:	<u>2387c</u>
ADDRESS:	<u>507 Maroon Avenue, PO Box 39</u> <u>Crested Butte, Colorado 81224</u>	PROJECT:	<u>Public Works Yard</u>
		SUBJECT:	<u>Master Plan</u>

**Project Description**

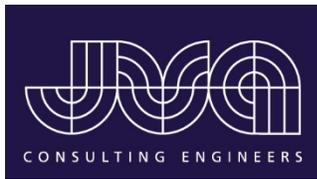
An annexation request to the Town of Crested Butte has been submitted by Cypress Foothills, L.P., JVA has worked with the Town Public Works, Parks, Wastewater Plant, Mt. Express, and Search and Rescue staff to analyze the existing Town Public Works yard and how existing and future needs will need to be accommodated in conjunction with the annexation development. The public works yard is currently divided by shared drive running north of Butte Avenue and 8<sup>th</sup> Street. The west side of the drive includes the impound lot and encompasses roughly 2.5 acres and while the east side is made up of the majority of the facilities including public works, wastewater treatment, parks, search and rescue, kennel and Mt. Express and makes up roughly nine acres. The total size of the Public Works yard is approximately 11.5 acres. JVA has reviewed how all the Town services that would need to coexist on the site to accommodate current and future needs of Town and annexation. Over the last several months, JVA has conducted an initial site assessment, programming workshop with Town Staff, and preliminary master plan meeting and presentation to the developer and team to prepare this Master Plan.

**Project Goals**

The overall goal of the Master Plan was to determine how these services could be consolidated from 11.5 acres to roughly nine-acres to accommodate the Town’s needs today and into the future. Summarized below are the needs assessment and future recommendations for each component of services that utilizes the existing public works yard, wastewater treatment plant, and impound area. A Master Site Plan has been developed and included in this memo along with a detailed opinion of probable cost to illustrate the summaries below. Note, that the annexation will require 8<sup>th</sup> Street to continue north from the Butte Avenue intersection, and that the impound lot will be remediated and converted into 2.42 acres of park space, 0.75-acre early childhood education site, and 0.75-acres of affordable housing.

**Parks**

Currently, Parks is sharing a garage with Public Works which is a 10 bay-garage with office space upstairs. Parks utilizes two bays of the ten available in the garage. The impound lot is currently used by the parks department along with the Hay Barn and Sand Filter Shed. These existing structures are used for storage of miscellaneous materials and equipment such as bleachers, bike racks, landscape planters, flatbed trailers, top soil, scrap steel, porta-lets, washed rock, and road base. Additional Parks Storage is needed for summer equipment and is currently sharing multiple spaces with Public Works Department as well as other off site



facilities at this time including the Town's museum. Staff parking is also a concern during the summer months.

Through the programming workshop it was determined that Parks would need their own yard and garage to adequately store and maintain their existing equipment. This yard would be best separated from Public Works and sited on the west side of the 8<sup>th</sup> Street extension and utilize roughly 0.75-acres of the 2.42 acres of park space to be dedicated at Park space through annexation on the west side of 8th Street expansion. This yard would include a 5,000 square-foot 6-Bay garage with an additional 5,000 square feet of yard space for external storage area including wood mulch and miscellaneous storage, plus 15 designated parking stalls provided on site as a minimum to accommodate summer staff.

The proposed Park's yard will need to be incorporated into the first phase of the annexation.

**Parks: Opinion of Probable Cost = \$1,147,100**

### **Wastewater Treatment (WWTP)**

The wastewater plant is working within the confines of approximately 3.5 acres and has available space that currently exist in the center and southwestern portion of the yard to accommodate most future expansion concerns. The composting area will be accommodated as it is today along the west side of the Hay Barn, east of the indoor composting, and north of the biofilter. Future expansions/improvements that are anticipated at the wastewater plant include the following

- Relocation of the wastewater plant outfall
- Additional oxidation ditch for treatment capacity
- Biofilter consolidation to minimize footprint
- Odor control facility upgrades
- Clarifier upgrades
- Additional 4-Bay garage (with 25% of this garage to be shared with Mt. Crested Butte)
- Improvements along Butte Avenue to accommodate the RV dump
- Additional staff parking along the north side of Butte Avenue
- Stormwater management improvements

**WWTP: Opinion of Probable Cost = \$4,555,900**

### **Public Works, Mt. Express, Search and Rescue, Kennel, & Impound Lot**

With the Parks Department facilities relocated to the west side of the 8<sup>th</sup> Street extension, Public Works, Mt. Express, Search and Rescue, Dog Kennel, and the vehicle impound lot will utilize approximately 5.5 acres. The yard will be improved by installing a retaining wall north of the wastewater treatment plant to create more useable space for the Public Works Department north of the wastewater plant. The snow storage area in the southeast corner of the site will remain largely undisturbed. Search and Rescue, and the Kennel will be relocated to the northeast and northwest corners of the site, respectively, to allow for the expansion of Mt. Express and Public Works Department shown on the Master Site Plan – Exhibit 2 enclosed with this report.



The needs assessment for these services resulted in the following with each of the departments listed below:

- **Public Works and Dog Kennel**

- 3,200 square foot 4-bay garage for additional storage and work space
- Outdoor storage areas for road and utility materials and equipment
- Dumpster storage
- Forks and lift storage
- Asphalt paving improvements for the wastewater treatment plant, parks yard, impound lot, and public works yard to accommodate parking efficiencies and eliminate erosion
- 400-foot long retaining wall approximately 8-feet tall north of the wastewater plant to maximize the useable space of the site
- Transformer and power pole relocation
- Stormwater management to accommodate and treat the additional asphalt and impervious footprint
- Excavation of the snow storage area to accommodate larger volume of snow storage which could be defined by a small retaining wall that would double as a headwall/outlet control structure to accommodate water quality volumes and release rates for seasonal runoff
- One way drive through the public works yard from west to east
- Relocation of the Box Car and Sand Filter Building
- Automatic gates at the entrance and exit to the public works yard and parks yard
- Chain-linked fence surrounding the public works yard and parks yard
- Berms and Trees surrounding the premises to provide concealment for the surrounding development
- Relocation of existing Dog Kennel

**Public Works and Dog Kennel: Opinion of Probable Cost = \$1,507,500**

- **Search and Rescue**

- 3,200 square foot 4-bay garage and 5-designated parking stalls that could expand in the case of an event to allow for 20 cars to park near or around the garage

**Search and Rescue: Opinion of Probable Cost = \$529,000**

- **Mt. Express**

- 5,400 square foot 5-bay garage for Mt. Express attached onto the existing 5-Bay garage
- 6,400 square feet of covered parking stalls for Mt. Express that will accommodate

**Mt. Express: Opinion of Probable Cost = \$1,384,400**



## **Phasing**

We are proposing that the master plan development be a phased plan that will address the most critical needs today and allow for budgeting into the future. Below is the recommended initial phase improvement to accommodate the annexation and development.

- **PHASE ONE Annexation – Critical Items**

- Parks Yard site relocation
- 400-foot long retaining wall maximum 8-feet tall north of the wastewater plant to maximize the useable space of the Public Works site
- Odor Control upgrades for the Wastewater Treatment Facility
- Relocation of Street Sweeper Dump, and Upgrade Septage/RV Dump
- Berming and Trees
- Wastewater Treatment Outfall relocation
- Transformer and power pole relocation
- Excavation of the snow storage area to accommodate larger volume of snow storage and double water quality pond for seasonal runoff with an outlet control structure
- Relocation of the Box Car and Sand Filter Building
- Stormwater improvements for Wastewater Treatment Facility

Regarding future prioritizing of these capital cost noted in this Master Plan, the next most essential expenditure will be at the wastewater treatment plant. JVA has performed a preliminary evaluation of the existing oxidation ditch and determined it was designed around a lower loading standard than is typical for a municipal plant. The original design was based on an influent BOD<sub>5</sub> concentration of 165 mg/L and a maximum month flow of 0.60 MGD. The current 90<sup>th</sup> percentile BOD<sub>5</sub> concentration for the last five years is 418 mg/l. This loading is 250% higher than the anticipated or design BOD<sub>5</sub> concentration. The oxidation ditch is unable to treat these higher loadings as evident in recent permit (exceedance) violations. Even without future annexation, the Town will require a new oxidation ditch to help treat these higher loadings. It should also be noted that the single ditch plant is not only a problem for Colorado Department of Public Health and Environment (CDPHE) regulators, but operations staff Additional engineering should be invested into a detailed design for these upgrades. This design will need to refine a construction budget and schedule that should be implemented in the next several years to increase capacity at the WWTP

### **Phase One Annexation: Opinion of Probable Cost = \$2,250,800**

#### **Overall Conclusion**

Today the area that serves the Public Works Yard is approximately 11.5 acres. After the Master Plan effort the JVA team and Town staff were able to develop and consolidate these services in an area of approximately 9.75 acres. The remaining portions of the project not listed in Phase One will need to be developed over the next 5 to 10 years to manage and prioritize the overall estimated cost, but significant efficiencies can be made by accommodating the developments noted in Phase One Annexation of this Master Plan. *Please refer to the attached Exhibit 1 – Public Works Yard Existing Uses and Exhibit 2 – Public Works Yard Site Master Plan and Detailed Opinion of Probable Cost at the end of this narrative section for additional information.*



**JVA, Incorporated**  
 1319 Spruce Street  
 Boulder, CO 80302  
 Ph: 303.444.1951  
 Fax: 303.444.1957

Job Name: Crested Butte - Public Works Yard  
 Job Number: 2387c  
 Date: 04/30/2015  
 By: JSP  
 Phase: Master Plan

**Opinion of Probable Costs  
 Overall Master Plan  
 Public Works Yard - Crested Butte**

<b>Public Works &amp; Impound Lot</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total</b>
Mobil./Demolition/Clearing - incl. sand filter and storage barn	5.5	ACRE	\$10,000	\$55,000
Earthwork	5,000	CY	\$4.00	\$20,000
Kennel Relocation	1	EA	\$1,500	\$1,500
Stormwater Management/Erosion Control	2.5	ACRE	\$10,000	\$25,000
Asphalt Paving and Striping	62,000	SF	\$4.25	\$263,500
Fencing	1,225	LF	\$25	\$30,625
Automated Gate	2	EA	\$5,000	\$10,000
Water Service/Fire Hydrant Assembly	1	LF	\$7,500	\$7,500
8" Wide Retaining Wall (400' Lx 8' H) H is Average Height	3,200	FSF	\$30	\$96,000
4-Bay (80x40')	3,200	SF	\$125	\$400,000
Transformer/Power Pole Relocate	1	LS	\$15,000	\$15,000
Signage - Parking and Site	1	LS	\$5,000	\$5,000
Material/Misc. Storage Areas (Jersey Barriers)	170	LF	\$30.00	\$5,100
Outfall Relocations including Structures (3)	700	LF	\$85	\$59,500
Relocation of Street Sweeper Dump	1	LS	\$15,000	\$15,000
Perimeter Trees	80	EA	\$500	\$40,000
Berming/Seeding	0.5	ACRE	\$30,000	\$15,000
			Subtotal	\$1,063,725
			Contingency (15%)	\$159,559
			Overhead and Profit (15%)	\$161,809
			Design/Engineering (10%)	\$122,328.38
			<b>Public Works &amp; Impound Lot Total</b>	<b>\$1,507,500</b>
<b>Parks</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total</b>
Mobilization/Demolition/Clearing	0.75	ACRE	\$15,000	\$11,250
Earthwork	10,000	CY	\$4.00	\$40,000
Stormwater Management/Erosion Control	0.75	ACRE	\$25,000	\$18,750
Asphalt Paving and Striping	8,100	SF	\$4.25	\$34,425
Fencing	650	LF	\$25	\$16,250
Automated Gate	1	EA	\$5,000	\$5,000
Sanitary Service	400	LF	\$40	\$16,000
Manholes	2	EA	\$4,500	\$9,000
Water Service with Meter	125	LF	\$80	\$10,000
Sanitary Service	125	LF	\$40	\$5,000
6-Bay (120x40')	4,800	SF	\$125	\$600,000
Signage - Parking and Site	1	LS	\$5,000	\$5,000
Perimeter Trees	30	EA	\$500.00	\$15,000
Material/Miscellaneous Storage Areas (Jersey Barriers)	110	LF	\$30.00	\$3,300
Berming/Seeding	0.30	ACRE	\$30,000	\$9,000
			Subtotal	\$797,975
			Contingency (15%)	\$119,696
			Overhead and Profit (15%)	\$137,651
			Design/Engineering (10%)	\$91,767
			<b>Parks Total</b>	<b>\$1,147,100</b>

<b>Wastewater Plant</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total</b>
Mobilization/Demolition/Clearing	3.50	ACRE	\$5,000	\$17,500
Earthwork	10,000	CY	\$4.00	\$40,000
Stormwater Management/Erosion Control	1.50	ACRE	\$2,500	\$3,750
Storm Sewer Extension including Structures (3)	350	LF	\$80	\$28,000
Asphalt Paving	2,300	SF	\$4.25	\$9,775
Fencing	810	LF	\$25	\$20,250
Biofilter Consolidation	1	EA	\$150,000	\$150,000
Odor Control	1	LS	\$500,000	\$500,000
Clarifier Replacement and Building	1	EA	\$500,000	\$500,000
Oxidation Ditch	1	EA	\$1,500,000	\$1,500,000
4-Bay (80x40')	3,200	SF	\$125	\$400,000
			Subtotal	\$3,169,275
			Contingency (15%)	\$475,391
			Overhead and Profit (15%)	\$546,700
			Design/Engineering (10%)	\$364,467
			<b>Wastewater Plant Total</b>	<b>\$4,555,900</b>
<b>Search and Rescue</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total</b>
4-Bay (80x40')	3,200	SF	\$125	\$400,000
			Subtotal	\$400,000
			Contingency (15%)	\$60,000
			Overhead and Profit (15%)	\$69,000
			Design/Engineering (10%)	\$46,000
			<b>Search and Rescue Total</b>	<b>\$575,000</b>
<b>Mt. Express</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total</b>
5-Bay Bus Barn (90x60')	5,400	SF	\$125	\$675,000
Covered Parking (60x60')	3,600	SF	\$40	\$144,000
Covered Parking (72x50')	3,600	SF	\$40	\$144,000
			Subtotal	\$963,000
			Contingency (15%)	\$144,450
			Overhead and Profit (15%)	\$166,118
			Design/Engineering (10%)	\$110,745
			<b>Mt. Express Total</b>	<b>\$1,384,400</b>
			<b>Overall Total</b>	<b>\$9,169,900</b>

Engineer's opinions of probable Construction Cost provided for herein are to be made on the basis of Engineer's experience and qualifications and represent Engineer's best judgment as an experienced and qualified professional generally familiar with the industry. However, since the Engineer has no control over the cost of labor, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. Actual required quantities will vary from this estimate. Owner/Contractor to verify all required quantities and other estimate items, permits, fees, etc. not included above that may be specified in the Construction documents. If Owner wishes to greater assurance as to probable Construction Cost, Owner shall employ an independent cost estimator.



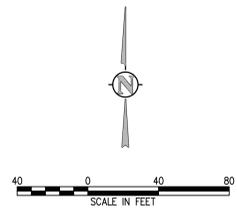
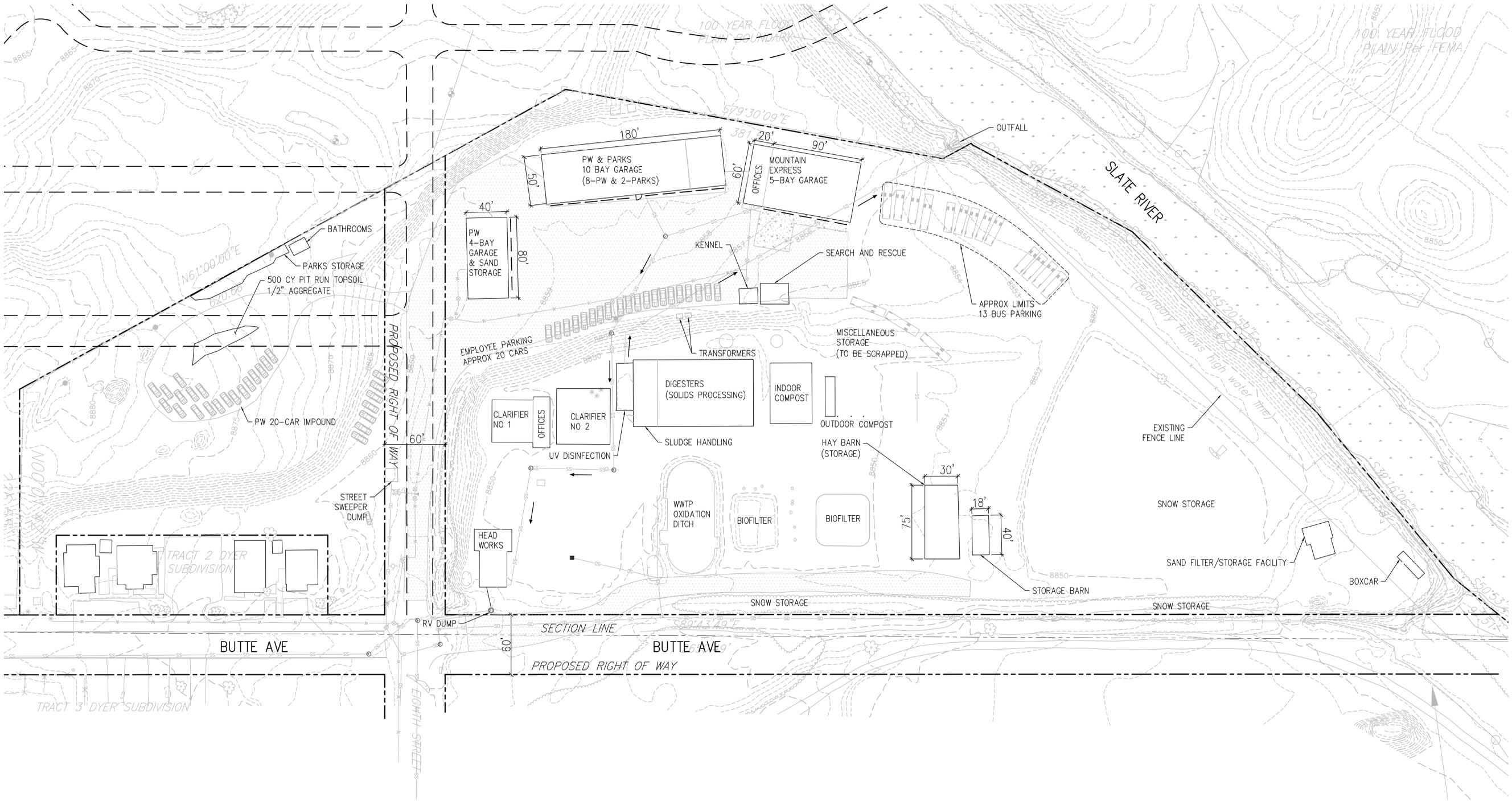
**JVA, Incorporated**  
 1319 Spruce Street  
 Boulder, CO 80302  
 Ph: 303.444.1951  
 Fax: 303.444.1957

Job Name: Crested Butte - Public Works Yard  
 Job Number: 2387c  
 Date: 04/30/2015  
 By: JSP  
 Phase: Master Plan

**Opinion of Probable Costs  
 Master Plan - Phase One Annexation  
 Public Works Yard - Crested Butte**

<b>Public Works, WWtP, &amp; Impound Lot</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total</b>
Mobil./Demolition/Clearing - incl. relo sand filter/storage barn	1	LS	\$15,000	\$15,000
Earthwork	2,500	CY	\$4.00	\$10,000
Stormwater Management/Erosion Control	0.5	ACRE	\$10,000	\$5,000
Water Service/Fire Hydrant Assembly	1	LF	\$7,500	\$7,500
8" Wide Retaining Wall (400' Lx 8' H) H is Average Height	3,200	FSF	\$30	\$96,000
Transformer/Power Pole Relocate	1	LS	\$15,000	\$15,000
Outfall Relocations including Structures	700	LF	\$85	\$59,500
Relocation of Street Sweeper Dump	1	LS	\$15,000	\$15,000
WWTP Initial Odor Controls	1	LS	\$500,000	\$500,000
Perimeter Trees	80	EA	\$500	\$40,000
Berming/Seeding	0.5	ACRE	\$30,000	\$15,000
			Subtotal	\$778,000
			Contingency (15%)	\$116,700
			Overhead and Profit (15%)	\$118,950
			Design/Engineering (10%)	\$89,470
			<b>PW and Impound Phase I Total</b>	<b>\$1,103,200</b>
<b>Parks</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Total</b>
Mobilization/Demolition/Clearing	0.75	ACRE	\$15,000	\$11,250
Earthwork	10,000	CY	\$4	\$40,000
Stormwater Management/Erosion Control	0.75	ACRE	\$25,000	\$18,750
Asphalt Paving and Striping	8,100	SF	\$4.25	\$34,425
Fencing	650	LF	\$25	\$16,250
Automated Gate	1	EA	\$5,000	\$5,000
Sanitary Service/Main	400	LF	\$40	\$16,000
Manholes	2	EA	\$4,500	\$9,000
Water Service with Meter	125	LF	\$80	\$10,000
Sanitary Service	125	LF	\$40	\$5,000
6-Bay (120x40')	4,800	SF	\$125	\$600,000
Signage - Parking and Site	1	LS	\$5,000	\$5,000
Perimeter Trees	30	EA	\$500.00	\$15,000
Material/Miscellaneous Storage Areas (Jersey Barriers)	1,200	SF	\$3	\$3,600
Berming/Seeding	0.30	ACRE	\$30,000	\$9,000
			Subtotal	\$798,275
			Contingency (15%)	\$119,741
			Overhead and Profit (15%)	\$137,702
			Design/Engineering (10%)	\$91,802
			<b>Parks Phase I Total</b>	<b>\$1,147,600</b>
			<b>Phase I Overall Total</b>	<b>\$2,250,800</b>

Engineer's opinions of probable Construction Cost provided for herein are to be made on the basis of Engineer's experience and qualifications and represent Engineer's best judgment as an experienced and qualified professional generally familiar with the industry. However, since the Engineer has no control over the cost of labor, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. Actual required quantities will vary from this estimate. Owner/Contractor to verify all required quantities and other estimate items, permits, fees, etc. not included above that may be specified in the Construction documents. If Owner wishes to greater assurance as to probable Construction Cost, Owner shall employ an independent cost estimator.



NO.	DATE	DESIGN	BY	REVISION DESCRIPTION

DESIGNED BY: JSP  
 DRAWN BY: CHR  
 CHECKED BY: JSP  
 JOB #: 2387c  
 DATE: 04/30/2015  
 © JVA INC

TOWN OF CRESTED BUTTE  
 PUBLIC WORK YARD CURRENT USES





**Staff Report**  
May 4, 2015

**To:** Mayor and Town Council

**Thru:** Todd Crossett, Town Manager

**From:** Janna Hansen, Parks and Recreation Director

**Subject:** Update and Discussion Relevant to Alternative Skate Park Locations

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**Background:**

On March 2, 2015 Town Council directed Staff to explore possible locations for the Skatepark near Rainbow Park. Staff identified locations in or near Rainbow Park as potentially desirable based upon the following attributes:

- On the “Safe Route to School”
- Proximity of Rainbow Park amenities including the Pavilion for shade, water fountain, and restrooms
- Sunny location that would allow for a south-facing competition bowl that would melt earlier in the spring allowing for a longer skateboarding season
- Skatepark would not have additional snow blown into it from snow removal which would increase the longevity of the park
- Could allow for a “street course” along the 8<sup>th</sup> Street Greenway
- Could more equitably distribute park amenities throughout Town and allow for necessary additional space for expansion of other amenities at Big Mine
- 8<sup>th</sup> Street Greenway is currently designated park space that is underutilized

During that same meeting, Town Council also directed staff to contact Great Outdoors Colorado (GOCO), to inquire as to the impact relocating the Skatepark from Big Mine Park might have on our current grant funding. GOCO stated that for planning grants such as ours, there is no requirement to keep all amenities on the original site. Therefore, there would be no negative impact on our master plan grant funding if the Skatepark were to move from Big Mine Park.

At that time, staff expressed that utility locates would need to be completed when the snow melted for further consideration of the potential sites. Utility locates have been completed and based upon those findings, the following locations are being submitted for consideration:

**Alternative Location A: 8<sup>th</sup> Street Greenway Block 76 and Lot 7 (15,000 sq. ft.)**

**Pros:**

- Adjacent to Rainbow Park with most proximate access to existing amenities
- Utility locations would allow for construction in the center of the site
- Skatepark would be a park use which is consistent with its location at the existing park
- Skatepark would be located across a street from any existing housing

**Cons:**

- Loss of one affordable housing lot
- Relatively small space with little room for a buffer between the park and the adjacent housing unit to the east
- Utility locations would not allow for construction in the alley space between Block 76 and the play structure at Rainbow

**Alternative Location B: 8<sup>th</sup> Street Greenway Block 68 (26,600 sq. Ft.)****Pros:**

- Proximate to Rainbow Park for access to existing amenities
- Utility locations would allow for construction everywhere except the alley
- Larger space allows for a greater buffer between the park and the homes to the east
- Larger space allows for full skatepark program as recommended by Team Pain and determined through a public planning process

**Cons:**

- Would be located next to existing housing as opposed to across the street from existing housing

**Alternative Location C: 8<sup>th</sup> Street Greenway Block 67 (26,600 sq. Ft.)****Pros:**

- Utility locations would allow for construction everywhere except the alley
- Larger space allows for a greater buffer between the park and the homes to the east
- Larger space allows for full skatepark program as recommended by Team Pain and determined through a public planning process

**Cons:**

- Distance from Rainbow Park might necessitate the addition of water, restrooms and a shade structure thereby adding cost
- Loss of contiguous developed park space
- Would be located next to existing housing as opposed to across the street from existing housing

**Alternative Location A & B: 8<sup>th</sup> Street Greenway Block 68 and 76****Pros:**

- Proximate to Rainbow Park for access to existing amenities
- Split use could cater to different ability levels
- Possibly less impactful to the neighborhood with dispersed use
- Larger space allows for a greater buffer between the park and the homes to the east
- Larger space allows for full skatepark program as recommended by Team Pain and determined through a public planning process

**Cons:**

- Potential additional cost for construction on multiple sites
- Would be located next to existing housing as opposed to across the street from existing housing

**Skatepark Alternative Location D: Remain at Big Mine Park in the Sled Hill Location (see attached Preferred Alternative – Skate Park)**

**Pros:**

- Historic location at Big Mine
- No negative impact to the surrounding neighborhood due to the industrial zoning of the neighborhood and status quo of current use

**Cons:**

- Loss of the Sled Hill amenity – contradicts the goal that supports the Mission of the Parks and Recreation Department which states “Advocate for sufficient recreational amenities and no loss of recreational amenities during times of growth and or annexation.”
- Shading by the Ice Arena inhibits snow melt, and snow accumulation from the roof sliding will shorten the skate season and do more damage to the concrete
- Skatepark expansion of 6,500 sq. ft. = 1,500 more program area than existing vs. the recommended 10,000 sq. ft. program
- Team Pain, Mundus Bishop, the Steering Committee and the public input received at community meetings during the Big Mine Master Plan process have all recommended relocating the Skate Park to keep the sled hill

**Skatepark Alternative Location E: Remain at Big Mine Park in the Sled Hill Run Out**

*In this scenario, the Skate Park would need to be converted, probably by way of covering below-grade features and limiting above grade features, so that a run out could be constructed over the skatepark in the winter.*

**Pros:**

- Historic location at Big Mine
- No negative impact to the surrounding neighborhood due to the industrial zoning of the neighborhood and status quo of current use
- Sled Hill and Skate Park could continue to coexist

**Cons:**

- To the knowledge of Mundus Bishop and Team Pain, the concept of covering the vertical bowl is not something that has been explored at other skateparks. Staff priced a metal covering for the bowl. The metal plate, itself, for the bowl only, would cost in the neighborhood of \$75,000. It would then need to be supported by engineered structural elements of some kind. Equipment to put plating and support structures in place would also likely add to the cost. Total costs are likely to be significant.

Staff does not see simply filling in the park with snow as a good option because of the changeable nature and lack of predictability of snow, the need to then drive equipment on the skate park contributing to wear and tear, and the inherent wear and tear on the skate park from the snow itself.

**Blocks 69 and 77** were evaluated and found to be undesirable locations for the Skatepark based upon the location of utilities, insufficient space, topography, proximity to existing homes, and distance from amenities at Rainbow.

The neighborhood context of each of these proposed locations should be open to public input and the staff is not submitting a recommendation until public input has been received. The 4<sup>th</sup> community work session for the Big Mine Master Plan will be held tomorrow, Tuesday, May 5<sup>th</sup> from 4:00-5:00pm and

those alternatives that the Council wishes to consider will be presented and further public input will be gathered at that time.

# Invitation

## Crested Butte Town Clean-Up

**Date: May 16, 2015**

**Time: 9:00 am - noon**

**Location: Meet at Town Hall**

Dear Mayor Huckstep and members of the Town Council,

You are cordially invited to join in the fun of Town Clean Up. This event ensures all corners of our Butte-ful Town are as clean as the paradise that surrounds us.

We will meet at Town Hall at 9:00 am and groups will disperse to different sections in Town. To celebrate our freshly cleaned Town, we will finish up by convening at Donita's Cantina for a free lunch provided by Kay and Heli. Prizes will be awarded for the grossest, weirdest, oldest find and the best story, so bring a competitive edge!

Bring work gloves, tunes and water; we would love to see you all there!

**Sponsored By:**  
**Town of Crested Butte**  
**Crested Butte True Value**  
**Alpine Lumber**  
**Waste Management**  
**Donita's Cantina**

## Lynelle Stanford

---

**From:** Aaron Huckstep  
**Sent:** Monday, April 27, 2015 8:36 AM  
**To:** elliot stern  
**Cc:** Lynelle Stanford  
**Subject:** RE: Proposed Center for the Arts Expansion

Hi Elliot,

Thank you for your email and for sharing your thoughts regarding the Center for the Arts Expansion. I am copying Town Clerk Lynelle Stanford on this email so that your comments can become part of the Council's record on this matter. I appreciate your input and will make sure Council receives a copy of your email. Your input is appreciated.

Best Regards,

Aaron J. Huckstep ("Huck")  
Mayor, Town of Crested Butte  
Direct: (970) 349-2009  
Town Hall: (970) 349-5338

---

**From:** elliot stern [mailto:elliotscottstern@yahoo.com]  
**Sent:** Monday, April 20, 2015 7:04 AM  
**To:** Aaron Huckstep  
**Cc:** Walker Berkshire; Shaun; Shaun; J Schmidt; R Mason; Glenn Michel; Todd Crossett; Janna Hansen; Michael Yerman; tina@mundusbishop.com; Chris Ladoulis  
**Subject:** Proposed Center for the Arts Expansion

To whom it may concern,

In regards to the new new Center For The Arts expansion plan. I am a propend for an expansion of the Center For The Arts. The six week old plan presented at the April 6, 2015 town council meeting, however, seemed ludicrous. Unrealistic, un-artful, lacking vision.

In addition, The Plan set forth it is not in accordance with the 2010 Town of Crested Butte Parks and Recreation Master Plan.

As Town Manager Todd Crosset pointed out after ballot Question 2D was defeated by voters last November, The Town of Crested Butte has moved forward with the goals laid out in the Parks and Rec Master Plan without obtaining the funding necessary to support and sustain these goals.

I would strongly encourage the Town Council to put this one on the back burner for the time being.

I would strongly encourage The Town Council to but any finalized plan to a public vote in either a general or special election if necessary.

Respectfully,



## Lynelle Stanford

---

**From:** Aaron Huckstep  
**Sent:** Monday, April 27, 2015 9:13 AM  
**To:** Janae Deverell  
**Cc:** Lynelle Stanford  
**Subject:** RE: New Art Center Proposal

Hi Janae,

Thank you for your email and for sharing your thoughts regarding the Center for the Arts and Town Park. I am copying Town Clerk Lynelle Stanford on this email so that your comments can become part of the Council's record on this matter. Your input is appreciated.

Best Regards,

Aaron J. Huckstep ("Huck")  
Mayor, Town of Crested Butte  
Direct: (970) 349-2009  
Town Hall: (970) 349-5338

---

**From:** Janae Deverell [mailto:janaedeverell@yahoo.com]  
**Sent:** Sunday, April 26, 2015 10:12 PM  
**To:** Aaron Huckstep; Andrew Hadley; Walker Berkshire; Shaun; J Schmidt; Chris Ladoulis; R Mason; Glenn Michel; Jen Hartman; Jenny Birnie  
**Subject:** New Art Center Proposal

Dear Council Members and Art Center Proponents,

First, I write to say thank you for listening to what community members had to say and deciding not to move the new Arts Center in to the middle of the softball field.

Next, I write to express my disappointment with your idea to locate the "entry/loading area" for the Arts Center in between, or perhaps next to, the play areas. The idea of sending tour buses, trucks, and traffic into a residential, primarily family neighborhood, to then pull into the park next to a playground and a play field, seems like a very bad idea to me. I would be excited to see your planners brainstorm ways to keep most of the traffic where the traffic already is....on 6th street and around the 4-way.

I am also extremely disappointed with Council's choice of a parking solution. Have you ever come over to 7th street when Alpenglow, or any large Art Center event, or softball game is happening? There is no more parking. 7th street, and all of the side streets, are already filled up. We need some long term parking solutions. Has anyone considered the idea of turning the 4 way parking lot into the main parking lot for the Arts Center and creating an awesome, inviting, well-lit entrance to town park and the Arts Center from there? Surely people can walk two blocks to get there.

Also, I would love to know more about where all of the money collected for parking fees has gone, since I don't know much about how that process works.

Thanks for reading, and I hope that you choose to make future BIG decisions about things like Town Park when a huge proportion of the town is not out of town for off season.

Sincerely,

Janae Pritchett

## Lynelle Stanford

---

**From:** Aaron Huckstep  
**Sent:** Monday, April 27, 2015 8:46 AM  
**To:** crisis4ever  
**Cc:** Lynelle Stanford  
**Subject:** RE: Traffic issues in CB

Hi Mike,

Thank you for your email and for sharing your thoughts regarding the Town's transportation plan. I am copying Town Clerk Lynelle Stanford on this email so that your comments can become part of the Council's record on this matter. I appreciate your input and will make sure Council receives a copy of your email. Your input is appreciated.

Best Regards,

Aaron J. Huckstep ("Huck")  
Mayor, Town of Crested Butte  
Direct: (970) 349-2009  
Town Hall: (970) 349-5338

**From:** crisis4ever [mailto:mikecheapskate@aol.com]  
**Sent:** Thursday, April 23, 2015 6:34 AM  
**To:** Aaron Huckstep  
**Subject:** Traffic issues in CB

Was reading in the CB News about the discussions re: traffic problems during school hours and people using cars.

2 things:

- 1) Using vans to take the kids to and from school instead of school buses to give them a more door to door solution since you are in a rural area and maybe using parent(s) as the drivers ideal for somebody wanting to make a couple extra bucks part time?
- 2) Crossing guard(s) to help during peak times to keep traffic running smoothly. All schools have a crossing guard to help with flow of traffic in the AM and in the PM.

thx  
Mike Baker

## Lynelle Stanford

---

**From:** Aaron Huckstep  
**Sent:** Monday, April 27, 2015 8:40 AM  
**To:** Paradox Footwear  
**Cc:** Lynelle Stanford  
**Subject:** RE: Elk Ave Closures

Hi Jen,

Thank you for your email and for sharing your thoughts regarding special event closures of Elk Avenue. I am copying Town Clerk Lynelle Stanford on this email so that your comments can become part of the Council's record on this matter. I appreciate your input and will make sure Council receives a copy of your email. I do not know the date for the Council's next discussion on this matter, but I do know it is a topic of interest and concern for the Council. Your input is appreciated.

Best Regards,

Aaron J. Huckstep ("Huck")  
Mayor, Town of Crested Butte  
Direct: (970) 349-2009  
Town Hall: (970) 349-5338

---

**From:** Paradox Footwear [mailto:paradox@rmi.net]  
**Sent:** Tuesday, April 21, 2015 8:34 AM  
**To:** Aaron Huckstep  
**Subject:** Elk Ave Closures

**Huck. I am writing this email to you and Town Council to voice my support for Elk Ave. Special Events and the closure of Elk Ave to car traffic. As a business member in the community, I believe that events are important to our businesses and their financial well-being.**

Jen Greene  
Paradox Footwear  
PO Box 128  
428 Elk Ave  
Crested Butte, CO 81224  
970-349-9711  
970-349-9712 (f)

## Lynelle Stanford

---

**From:** Aaron Huckstep  
**Sent:** Monday, April 27, 2015 8:39 AM  
**To:** Bill Matthews  
**Cc:** 'kim@mycbmf.com'; Lynelle Stanford  
**Subject:** RE: Elk Avenue Closure

Hi Bill,

Thank you for your email and for sharing your thoughts regarding special event closures of Elk Avenue. I am copying Town Clerk Lynelle Stanford on this email so that your comments can become part of the Council's record on this matter. I appreciate your input and will make sure Council receives a copy of your email. I do not know the date for the Council's next discussion on this matter, but I do know it is a topic of interest and concern for the Council. Your input is appreciated.

Best Regards,

Aaron J. Huckstep ("Huck")  
Mayor, Town of Crested Butte  
Direct: (970) 349-2009  
Town Hall: (970) 349-5338

---

**From:** Bill Matthews [mailto:Bill.Matthews@RaymondJames.com]  
**Sent:** Monday, April 20, 2015 5:13 PM  
**To:** Aaron Huckstep  
**Cc:** 'kim@mycbmf.com'  
**Subject:** Elk Avenue Closure

Hi Huck.

**I am writing this email to you and Town Council to voice my support for Elk Avenue Special Events and the closure of Elk Avenue to car traffic. As a business member in the community, I believe that events are important to our businesses and their financial well-being.**

Thank you for "listening".

### Bill Matthews

Financial Advisor

Accredited Asset Management Specialist

**RAYMOND JAMES**

**Gunnison** 970.641.0400 // Toll Free 877.600.8121 // Fax 970.641.3614 // Cell 970.901.8204

Smith Opera House // 114 N. Boulevard St., Suite 105 // Gunnison, CO 81230

**Crested Butte** 970.349.1121 // Toll Free 844.808.5603 // Fax 970.641.3614 // Cell 970.901.8204

Crested Butte Bank Building // 116 Sixth St., Suite 201 // P. O. Box 3021 // Crested Butte, CO 81224

[Bill.Matthews@RaymondJames.com](mailto:Bill.Matthews@RaymondJames.com) // [www.RJBillMatthews.com](http://www.RJBillMatthews.com)

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## Lynelle Stanford

---

**From:** Aaron Huckstep  
**Sent:** Monday, April 27, 2015 8:48 AM  
**To:** CCorley  
**Cc:** Lynelle Stanford  
**Subject:** RE: Resolution: Crested Butte "Up for Whatever"

Hi Cheryl,

Thank you for your email and for sharing your thoughts regarding Whatever USA. I am copying Town Clerk Lynelle Stanford on this email so that your comments can become part of the Council's record on this matter. Your input is appreciated.

Best Regards,

Aaron J. Huckstep ("Huck")  
Mayor, Town of Crested Butte  
Direct: (970) 349-2009  
Town Hall: (970) 349-5338

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**From:** CCorley [mailto:CCorley@alcap.com]  
**Sent:** Thursday, April 23, 2015 12:29 PM  
**To:** Aaron Huckstep; Walker Berkshire; Shaun; J Schmidt; Chris Ladoulis; R Mason; glennmichael@crestedbutte-co.gov  
**Subject:** Resolution: Crested Butte "Up for Whatever"

Dr. Mark Creech, immediate past-president of the American Council on Alcohol Problems wrote a column on his website, <http://christianactionleague.org/news/no-keener-revelation-of-a-societys-soul/>, regarding the annual meeting of the American Council on Alcohol Problems. You will find an excerpt below.

The American Council on Alcohol Problems (ACAP) held its annual Convention in Oklahoma City at Southern Hills Baptist Church, September 15-16, 2014.

There were seven state affiliates present representing Alabama, Illinois, Massachusetts, Mississippi, Oklahoma, North Carolina, and Pennsylvania.

In addition to hearing reports from the various states, members also handled business matters, one of which included the adoption of two resolutions:

**Resolution on Colleges and Universities Turning to Beer Sales at Football Games** deals with a recent trend by institutions of higher learning turning to beer sales at college football games for additional revenues. Although most universities do not sell beer to the general public at their football games, the number of campuses that now serve alcohol throughout their stadiums has doubled in just the last five years.

**Resolution Regarding Bud Light's 'Up for Whatever' Weekend in Crested Butte, Colorado** addresses an Anheuser-Busch advertising campaign that flew one thousand young people to the small mountain town of Crested Butte, Colorado, for a weekend beer fest. The beer giant worked quietly with town officials and paid the town \$500,000 to completely make over Crested Butte into a fantasy Bud Light drinking community with painted blue streets, hot tubs, concerts with laser lights, beach parties, and all the free beer the youth could drink.

Binge drinking is a major problem on college campuses, resulting in more than 2000 college students deaths each year. Alcohol puts youth at greater risk for academic failure, legal problems, and physical problems. It puts them at a higher risk for sexual assault, suicide, homicide, alcohol related car crashes, unintentional injuries, abuse of other drugs, and much more.

Elizabeth Urquhart, who is the Senior Director of Phoenix House in San Diego, a treatment center for drug and alcohol addiction, said the event in Crested Butte sends a terrible message to youth. She wrote:

"We as parents, government officials, educators, and a society, need to be educating our young people about the risks inherent in college-age drinking and working to prevent it – not celebrating it. How can community leaders credibly tell kids to stay away from alcohol after sanctioning a weekend that credits it as the source of a good time?" \*\*

\*\*"The Down Side of Bud Light's "Up for Whatever" Weekend." *The Down Side of Bud Light's "Up for Whatever" Weekend*. N.p., n.d. Web. 12 Sept. 2014.

Thank you,

Cheryl S. Corley  
Administrative Assistant  
2376 Lakeside Drive  
Birmingham, AL 35244  
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April 9, 2015

The Honorable Aaron Huckstep  
Town of Crested Butte  
PO Box 39  
Crested Butte, CO 81224-0039

ERIC JUHLIN

*President*

4021 South 700 East • Salt Lake City, UT 84107  
Office: 800-363-4927 • Email: EJuhlin@independence.edu  
www.independence.edu

Dear Mayor Huckstep:

I'm pleased to announce our **2015 Mayor's Scholarship program** and would like to personally invite you to take part in this important, community-focused scholarship initiative. If you participate, an eligible Crested Butte community member will be awarded a generous scholarship in your name.

Your nomination of an exceptional individual will encourage high school graduates to pursue higher education, creating pathways to success in our increasingly information-based economy. A scholarship to Independence University online will help you keep your best talent in the community because they are more likely to seek professional employment locally.

Your Mayor's Scholarship nominee will receive **\$10,000 toward an online bachelor's degree** at IU. The nomination process works as follows:

1. Candidates submit their scholarship applications online.
2. The IU Scholarship Committee evaluates the applications and recommends up to three qualified top candidates for you to consider for the scholarship award.
3. Your nominated student then receives his or her Mayor's Scholarship in your name.

Your nomination could make a profound impact not only on an individual's life but also on your community. With a Mayor's Scholarship, your nominee could achieve his or her degree online and become a valuable contributor in a fast-growing career field, such as **healthcare, business, accounting, IT, or graphic design.**

Independence University is a private, nonprofit online university with historical roots extending back to 1891. The university is accredited by the Accrediting Commission of Career Schools and Colleges. Scholarships are made possible through the Good Neighbor Initiative.

I hope you will choose to participate, Mayor Huckstep. My staff will contact you by phone to answer any remaining questions, but **I encourage you to complete your information request online today.**

Best regards,

A handwritten signature in black ink that reads "Eric Juhlin".

Eric Juhlin  
President

PS: Applications will be accepted from **April 8 through May 7, 2015**. Begin by reviewing the attached participation instructions. If you have any questions, please call or email my office.

# \$10,000 Mayor's Scholarship for bachelor's degree



## Participation Instructions

You can quickly launch and promote your Mayor's Scholarship by visiting the scholarships webpage. There you will find tools and resources to help notify your stakeholders and candidates. **Visit [mayors.independence.edu](http://mayors.independence.edu) now to get started.**

If you have questions about the Mayor's Scholarship program, contact the IU administrative office at 800-363-4927, or by email at [mayorliaison@independence.edu](mailto:mayorliaison@independence.edu).

## Scholarship Qualifications

The recipient of the Mayor's Scholarship must:

- Be a high school graduate with a GPA of 3.0 or higher
- Submit a letter of recommendation from the Mayor's office
- Submit a letter of recommendation from a teacher or counselor at the school
- Demonstrate exceptional drive, ambition, and determination to complete college
- Provide a 500 word essay on how the student expects this education to benefit him/herself, their family and community
- Be available 8 hours per month for community service through the mayor's office
- Review all requirements at the applicant home page: [mayorsscholarship.independence.edu](http://mayorsscholarship.independence.edu)

## Candidate Selection Process

1. From April 8, 2015, through May 7, 2015, you can publicize the availability of the scholarship (whether through personal recommendation, city council meetings, newsletters).
2. Applicants apply for the Mayor's Scholarship online at [mayorsscholarship.independence.edu](http://mayorsscholarship.independence.edu).
3. All applications that meet the eligibility requirements are evaluated by the Independence University Scholarship Committee.
4. You will be notified of the top 3 candidates no later than May 11, 2015. At that time, you can either select the recipient, or request that the Committee choose for you.

Full details are available online at [mayors.independence.edu](http://mayors.independence.edu)

Dear Crested Butte Town Council,

I think town should have a animal shelter so we can help animal.

We can save animals. Like if a bear gets caught in a avalanche and got hurt, we can help it. If animals got trapped we could get them to safety.

We can help animals. If someone could not take care of a cute little animal we could find it a new owner that can take good care of it.

Last we can take care of animals. If a dog gets hurt we can give it food and water and help it!! we can heal a lot of animals.

I know it will be a lot of money but it will help a lot of animals.

Sincerely,  
Eve Lopez:do



**May 18, 2015**

**Work Session**

Affordable Housing?

**Consent Agenda**

4<sup>th</sup> of July

One World

Ride the Rockies

**New Business**

Revocable License for Fifth Street ROW Academy Place

Groms Reso

Center for the Arts Reso

**Future Worksession Items:**

- Cemetery Committee (Update and planning future work)
- Camping @ Town Ranch (allow? Not allow? Allow camping in other places?)
- BLM and OBJ Campground/Seasonal Housing Shortage (this could be combined with others – especially the Affordable Housing item at the bottom of this list)
- CBMBA and Trail priorities/signage (basically – what is the future plan for new trails/existing trail completion in the valley? What should be our priorities as a Council?)
- Perimeter Trail – Update, timelines, costs, what does this look like when finished
- Land Trust and Town Preservation Priorities – basically a joint planning/discussion with the CBLT (maybe in Exec Session if they would like) to confer on the priority parcels identified by the CBLT and the priorities of the Town (for planning future open space acquisitions). Maybe even a discussion about purchasing trail easements.
- Elk Avenue Rule Set re: Private Clubs – the whole “private clubs on Elk Avenue” concern that was raised when Irwin obtained a private liquor license for the Scarp Ridge Lodge.
- What do we want to become? – or said differently, follow-up planning process for the Whatever USA
- Affordable Housing/Density/Workforce – Blk 79/80 – Discussion of the question “how do we deal with the shortage of employees from the 2014 summer? What should we expect in 2015 and how will we address another shortage?”