



Critical to our success is an engaged community and knowledgeable and experienced staff.

Town Council Values

- *Preserve our high quality of Life*
- *Resource Efficiency/ Environmental Stewardship*
- *Support a sustainable and healthy business climate*
- *Maintain a “real” community*
- *Fiscally Responsible*
- *Historic Core*

AGENDA
Town of Crested Butte
Regular Town Council Meeting
Monday, October 5, 2015
Council Chambers, Crested Butte Town Hall

5:00 WORK SESSION

- 1) Discussion of 2016 Budget.

7:00 REGULAR COUNCIL MEETING CALLED TO ORDER BY MAYOR OR MAYOR PRO-TEM

7:02 APPROVAL OF AGENDA

7:03 CONSENT AGENDA

- 1) Approval of September 21, 2015 Regular Town Council Meeting Minutes.
- 2) Approval of Appointments to the Election Commission.

7:05 PUBLIC COMMENT

Citizens may make comments on item not scheduled on the agenda. Those commenting should state their name and physical address for the record. Comments may be limited to five minutes.

7:10 STAFF UPDATES

7:20 NEW BUSINESS

- 1) Presentation by CBMR of the Teocalli Expansion Plan and Consideration of a Letter of Support Regarding the Same.

7:50 LEGAL MATTERS

7:55 COUNCIL REPORTS AND COMMITTEE UPDATES

8:10 OTHER BUSINESS TO COME BEFORE THE COUNCIL

8:25 DISCUSSION OF SCHEDULING FUTURE WORK SESSION TOPICS AND COUNCIL MEETING SCHEDULE

- Wednesday, October 14, 2015 – 5:00PM Budget Work Session (*if necessary*)
- Monday, October 19, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, November 2, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, November 16, 2015 – 6:00PM Work Session – 7:00PM Regular Council

8:30 ADJOURNMENT



Staff Report

September 30, 2015

To: Mayor and Town Council
Thru: Todd Crossett, Town Manager
From: Lois Rozman, Finance Director
Subject: **2016 Budget Work Session**

Attached are the following items for our October 5 budget work session:

- Water & Wastewater Fund budget narrative, proposed 2016 budget & 10 year capital plan
- Street & Alley revised 2016 proposed budget
- Revised 15 year Street & Alley plan, 2 scenarios
- Citizen funding requests from the General Fund—Upper Gunnison
- Conservation Fund
- Affordable Housing Fund
- Capital Fund & 5 year capital plan

Street & Alley Fund:

The Street & Alley Fund has been revised to include the necessary contract services needed for the core area. Due to loss of snow storage, the process must change to full removal (windrow and haul out) during each snow event from a push to storage and haul out of storage after the snow event. The minimum extra expense is estimated at \$84,000 for guaranteed contract labor (contractor guarantees Town will be taken care of 1st during every 3”+ snow event). Additional charges, estimated at up to \$70,000, will be incurred for the actual truck time needed to haul out the snow during the snow event. The Snow Removal Supplies line has been revised from the standard \$35,000 normally budgeted to \$185,000 which includes an additional \$150,000 for the core area cost.

The 15 year Street & Alley plan has been revised to include the additional \$150,000 core area snow removal cost. The packet includes both the previous 15 year plan and the revised 15 year plan in order to see the effects the additional snow removal costs have on the mill levy over time.

Items still outstanding:

General Fund

- Stream Gauge monitoring request from Upper Gunnison
- Cloud seeding program request from Upper Gunnison
- Determine Grant Committee members & meeting time (28 grant applications received by the September 30 deadline)

Conservation Fund

- Coal Creek fencing project (staff needs clear direction from Council)

Affordable Housing Fund

- \$1,000 for temporary help for ADU survey (staff needs clear direction from Council)

Capital Fund:

Included in the packet is a revised Capital Fund and 5 year Capital Plan. Staff has made revisions to remove the 2016 budget item for the Gothic Field Raw Water conversion project as the project is on hold indefinitely. The 2015 Projected column has been revised to reflect current estimate of real estate transfer tax downward from \$550,000 to \$500,000 as well as Open Space Trust to reflect additional \$25,000 payment to the Land Trust for Copely Lake parcel.

BUDGET HIGHLIGHTS 2016

WATER & WASTEWATER FUND

2015 Changes:

RV dump station \$15,000 – project was added to take advantage of economies of scale with the Block 79 & 80 project (money for project has been collected over the years via dump station fees)

Wastewater Plant Storage Building – cost of project increased from \$75,000 to \$125,000 (town's share) due to construction market increases from last fall's budget.

Water Plant Filter replacement – capital project was budgeted for \$75,000 and was not needed. It will happen in 2016.

Revenue:

The 2016 budget anticipates a rate increase to the base rate for both water and wastewater. The increase is \$0.50 per EQR per month each, for \$1.00 total. This is a 1.5% increase for wastewater and a 1.8% increase for water. Availability of Service charge for both water and wastewater are set to increase by \$1.00 per month each. Tap fees are remaining at \$17,500 per EQR combined total. Tap fee revenue is estimated at 10 taps for 2016. The segment information worksheet shows the necessity for the rate increases. With the rate increases, water operations show an income of \$9,573 and wastewater operations show an operating income of \$9,892. Without the increases, water has a \$1,440 operation loss and wastewater has a \$1,013 operating loss.

Expenditures:

- There are no new staffing positions requested for 2016.
- Wage increases are in the 3%-5% range, based upon market survey of the positions.
- Based upon actual work load, the percentage of the Public Works Director salary prorated to the Water & Sewer Fund has been decreased from 75% to 50%. The remaining 50% is divided between the General Fund and the Street & Alley Fund.
- The main increase in the wastewater department is in debt service. 2016 is the final year for payment on the 1996 ATAD loan. Repair & Maintenance expense also increased due to the aging facility.
- Filter replacement is the main capital project at the Water Plant. The current filter skids are at the end of their useable lives. The long range plan is to replace one skid in 2016, one in 2018, and the final one in 2020.
- Design and engineering for chemical treatment at the Water Plant is to raise the pH in the water system to stop any possible lead leaching into the water from service lines in homes with copper plumbing systems installed using lead solder built before 1986. Construction is scheduled for 2017.
- Water Plant storage building is for storage of water meters, valves, hydrants, etc.
- 2016 marks the start of an aggressive capital plan at the Wastewater Plant over the next few years. The main projects are engineering for plant upgrades and rebuild of the #1 clarifier (oldest clarifier). There is also some computer, lab and process upgrades scheduled.
- From the solids handling side, the only capital request is for the purchase of a backup centrifuge. In 2015, the only centrifuge the system had burned up leaving the plant unable to finish the treatment process and requiring emergency hauling of sludge to Gunnison.

TOWN OF CRESTED BUTTE				
2016 BUDGET				
WATER & WASTEWATER				
	2014	2015	2015	2016
	ACTUAL	BUDGET	PROJECTED	BUDGET
INTEREST & PENALTIES	4,351	5,000	5,000	5,000
WATER METERS	8,989	7,500	1,000	1,000
INTEREST INCOME	3,205	3,000	3,000	3,500
OTHER	22,389	20,500	5,000	2,000
ATAD CONTRIBUTION-MT CBW&S	59,406	45,000	58,000	58,000
SEPTIC STATION FEE	2,925	2,000	3,000	3,100
COMPOST FEES				5,000
WATER TAP FEE	126,359	320,000	320,000	80,000
SEWER TAP FEE	153,987	373,500	350,000	95,000
SEWER CHARGES	593,217	611,028	615,000	634,959
SEWER AVAILABILITY CHG	11,728	11,712	11,712	12,852
PRE-TREATMENT CHARGES	9,477	8,000	9,400	9,400
WATER CHARGES	557,227	568,636	555,000	579,255
WATER AVAILABILITY CHG	12,540	12,864	12,864	14,148
SANITATION CHARGES	239,846	239,000	242,000	251,887
TOTAL REVENUE	1,805,646	2,227,740	2,190,976	1,755,101
EXPENSES (SUMMARY):				
ADMINISTRATION	463,619	476,743	478,654	468,670
WATER	287,612	321,883	318,376	336,561
SEWER	605,602	671,525	664,851	700,314
CAPITAL	138,611	244,000	169,000	567,500
TOTAL EXPENSES	1,495,444	1,714,150	1,630,881	2,073,045
AVAILABLE RESOURCES:				
GENERAL	2,791,746	3,380,336	3,351,841	3,108,897
FILTER MODULE REPLACEMENT	234,000	159,000	234,000	159,000
DEBT SERVICE	160,736	160,736	160,736	160,736

TOWN OF CRESTED BUTTE				
2016 BUDGET				
WATER & WASTEWATER				
	2014	2015	2015	2016
	ACTUAL	BUDGET	PROJECTED	BUDGET
Water Sewer Administration				
SALARIES & WAGES	62,607	66,750	70,000	46,725
FICA	4,812	5,073	5,355	3,551
HEALTH INSURANCE	11,186	11,837	13,015	9,439
RETIREMENT	4,368	4,673	4,673	6,970
TELEPHONE	1,339	1,200	1,200	1,400
OFFICE SUPPLIES	932	2,500	1,250	2,500
POSTAGE	3,497	4,000	4,000	4,000
WATERSHED STANDARDS	7,656	5,000	4,000	4,000
WATER LEVEL STUDIES	5,125	2,000	3,000	3,000
DAMAGE LIABILITY	0	2,500	2,500	2,500
LEGAL SERVICES	0	1,500	1,500	1,500
AUDITING	3,113	4,000	3,700	4,000
MANAGEMENT FEES	65,000	65,000	65,000	65,000
COAL CREEK STUDY	5,298	5,000	3,500	5,000
TRAVEL AND EDUCATION	1,537	1,500	1,500	1,500
INSURANCE	29,731	33,000	31,719	33,000
UNEMPLOYMENT INSURANCE	249	200	200	140
WORKERS COMP INSURANCE	856	990	816	987
DUES AND SUBSCRIPTIONS	911	920	976	976
REPAIR & MAINT VEHICLES	698	750	200	500
UNIFORM ALLOWANCE	199	250	250	250
MEDICAL	76	200	200	200
GAS & OIL	483	1,200	400	1,200
TIRES	560			0
MECHANIC/GIS SVCS	18,000	18,000	18,000	18,000
SANITATION CONTRACT PYMT	234,618	236,500	240,000	250,132
OTHER EXPENSES	768	2,200	1,700	2,200
TOTAL EXPENSES	463,619	476,743	478,654	468,670

TOWN OF CRESTED BUTTE				
2016 BUDGET				
WATER & WASTEWATER				
	2014	2015	2015	2016
	ACTUAL	BUDGET	PROJECTED	BUDGET
Water				
SALARIES & WAGES	128,092	135,082	135,082	141,743
OVERTIME	1,186	1,500	750	1,500
FICA	10,285	10,449	10,390	10,958
HEALTH INSURANCE	26,980	27,874	27,874	33,026
RETIREMENT	9,164	10,085	10,085	11,119
TELEPHONE	2,257	2,100	2,150	2,200
UTILITIES-FILTER PLANT	23,591	30,371	30,371	30,371
OPERATING SUPPLIES-WATER	18,706	25,000	30,000	30,000
STATE DRINKING H2O PERMIT	930	1,400	1,000	1,000
ENGINEERING AND SURVEYS	0	500	0	500
ADVERTISING AND LEGAL	735	2,000	1,000	1,500
TRAVEL AND EDUCATION	3,673	2,500	2,000	2,500
UNEMPLOYMENT INSURANCE	401	410	410	430
WORKERS COMP INSURANCE	4,491	7,849	4,500	4,950
INTEREST EXPENSE-WATER	7,491	7,202	7,202	6,849
SOFTWARE LICENSE/MAINT	2,120	2,000	2,000	2,000
LAB TEST FEES - WATER	4,745	5,000	5,000	5,000
REPAIR & MAINT - DISTRIBUTION	12,125	10,000	10,000	5,000
REPAIR & MAINT - WATER	5,763	10,000	12,500	17,500
METERS & HYDRANTS	350	2,000	1,000	1,500
UNIFORM ALLOWANCE	623	625	625	625
MEDICAL	518	350	350	350
EQUIPMENT & TOOLS	671	1,500	1,500	1,500
SAFETY EQUIPMENT	175	500	500	500
GAS & OIL	4,589	6,000	3,000	4,000
R&M VEHICLE	157	1,500	1,500	1,500
TIRES	554	500	0	500
BOND PRINCIPAL - WATER	17,240	17,587	17,587	17,940
TOTAL EXPENSES	287,612	321,883	318,376	336,561

TOWN OF CRESTED BUTTE				
2016 BUDGET	2014	2015	2015	2016
WATER & WASTEWATER	ACTUAL	BUDGET	PROJECTED	BUDGET
Sewer				
SALARIES & WAGES	122,660	127,696	127,696	127,517
OVERTIME	664	2,000	1,000	2,000
FICA	9,355	9,922	9,875	9,908
HEALTH INSURANCE	12,826	22,201	23,000	25,176
RETIREMENT	2,783	5,795	6,900	7,531
TELEPHONE	2,272	2,500	2,500	2,500
UTILITIES-LIFT STATIONS	2,104	2,500	2,500	2,500
UTILITIES- WWT PLANT	37,764	42,000	42,000	45,000
UTILITIES-ATAD SOLIDS HANDLING	29,222	31,000	31,000	33,000
OPERATING SUPPLIES-WW PLANT	4,543	5,000	5,000	5,000
OPERATING SUPPLIES-ATAD	10,493	15,000	15,000	15,000
ATAD-SOLIDS HANDLING	34,912	18,000	18,000	18,000
STATE DISCHARGE PERMIT	3,795	4,000	4,000	4,000
ENGINEERING AND SURVEYS	0	2,000	2,000	2,000
ADVERTISING AND LEGAL	0	500	500	1,000
TRAVEL AND EDUCATION	2,339	2,500	2,500	2,500
UNEMPLOYMENT INSURANCE	375	389	389	389
WORKERS COMP INSURANCE	3,211	4,880	3,500	3,605
INTEREST EXPENSE - SEWER	52,840	48,990	48,990	33,084
SOFTWARE LICENSE/MAINT	79	200	200	200
LAB TEST FEES - WW PLANT	6,304	7,000	4,000	7,000
LAB TEST FEES - ATAD	0	1,400	1,000	1,400
COMPOSTING		24,000	24,000	24,000
GREASE HANDLING	7,415	8,000	8,000	9,000
REPAIR & MAINT - COLLECTIONS	6,597	10,000	8,000	10,000
REPAIR & MAINT - ATAD	5,523	5,000	7,000	7,000
REPAIR & MAINT - WW PLANT	9,161	15,000	15,000	16,000
TRASH PICKUP	1,221	1,500	1,500	1,600
UNIFORM ALLOWANCE	880	625	625	625
MEDICAL	567	450	450	450
EQUIPMENT & TOOLS	2,793	3,500	3,000	3,500
EQUIPMENT-ATAD	3,008	4,000	3,000	4,000
SAFETY EQUIPMENT	771	1,000	1,000	1,500
GAS & OIL	3,022	4,000	2,500	4,000
R&M VEHICLE	865	1,000	1,500	15,000
TIRES	0	750	500	750
BOND PRINCIPAL - SEWER	225,238	237,226	237,226	254,579
TOTAL EXPENSES	605,602	671,525	664,851	700,314

TOWN OF CRESTED BUTTE				
2016 BUDGET				
WATER & WASTEWATER				
	2014	2015	2015	2016
	ACTUAL	BUDGET	PROJECTED	BUDGET
CAPITAL				
CAPITAL EQUIPMENT	82,626	25,000	25,000	
ATAD/SOLIDS HANDLING CAPITAL	44,794	102,500	102,500	25,000
WASTEWATER PLANT CAPITAL	11,191	41,500	41,500	427,500
WATERLINE REPLACEMENT				
SEWER MAIN REPLACEMENT				
WATER PLANT CAPITAL		75,000	0	115,000
TOTAL CAPITAL EXPENSES	138,611	244,000	169,000	567,500
2016 CAPITAL BREAKDOWN				
Capital Equipment:				
Total Capital Equipment		-		
Water Plant:				
Filter Replacement	75,000			
Design/Engineering of Chemical Treatment of Water System	15,000			
Storage Building	25,000			
Total Water		115,000		
Wastewater Plant:				
Clarifier #1 Rebuild	100,000			
Man Hole Rehab	7,500			
WWTP Upgrade - Engineering	250,000			
SCADA CPU Upgrade	20,000			
UV Upgrade	25,000			
Lab Upgrade	25,000			
Subtotal:		427,500		
ATAD - Solids Handling				
Backup Centrifuge	25,000			
Subtotal:		25,000		
Total Wastewater		452,500		

TOWN OF CRESTED BUTTE				
2016 BUDGET				
WATER & WASTEWATER SEGMENT INFORMATION				
	WATER	WASTE- WATER	TRASH	TOTAL
Operating Revenues	597,903	726,811	251,887	1,576,601
Operating Expenses	451,830	515,919	250,132	1,217,882
Depreciation Expense	136,500	201,000		337,500
Total Operating Expenses	588,330	716,919	250,132	1,555,382
Net Operating Income(loss)	9,573	9,892	1,755	21,219
Non-Operating income(expenses)				
Interest income	1,750	1,750		3,500
Interest expense	-6,849	-33,084		-39,933
Sale of Equipment				0
Total non-operating income(expense)	-5,099	-31,334		-36,433
Income(loss)before capital contrib.	4,474	-21,443	1,755	-15,214
Capital Contribution tap fees	80,000	95,000		175,000
Debt Service Principal	17,940	254,579		272,519
Capital Outlay	115,000	452,500		567,500

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Capital Equipment:											
Vehicle - Water	25,000					30,000					
Vehicle - Wastewater				27,000	28,000						
Loader				200,000							
Skid Steer					65,000						
Equipment Total	25,000	-	-	227,000	93,000	30,000	-	-	-	-	-
Wastewater Plant Capital:											
Clarifier #1 rebuild		100,000									
Clarifier #1 rebuild (Engineering)	22,000										
Main building renovations			20,000								
SCADA - lift stations				75,000							
SCADA CPU Upgrade		20,000									
Clarifier #1 roof repair						25,000					
Man Hole Rehab	7,500	7,500	7,500								
UV Upgrade		25,000					200,000				
RAS pump rebuild						15,000					
Lab upgrades		25,000									
Comprehensive Performance Eval	10,000										
WWTP upgrades engineering		250,000									
WWTP upgrades construction			2,500,000								
Clarifier #1 engineering										200,000	
Replace Clarifier #1											2,000,000
Oxidation ditch refurbish					100,000						
* ATAD Capital:											
Jet Truck	20,000										
Vehicle Storage Building	75,000										
Solids handling modification engineering			10,000								
Solids handling modification construction (A & B tanks)				100,000							
Centrifuge Rebuild	7,500				7,500						
Backup Centrifuge		25,000									
Backup Centrifuge Installation			25,000								
Replace Polymere station								50,000			
Odor control modifications									200,000		
New compost building					300,000						
Wastewater total	142,000	452,500	2,562,500	175,000	407,500	40,000	200,000	50,000	200,000	200,000	2,000,000

TOWN OF CRESTED BUTTE				
2016 BUDGET				
STREET & ALLEY	2014	2015	2015	2016
	ACTUAL	BUDGET	PROJECTED	BUDGET
REVENUE:				
TAX FROM MILL LEVY	640,890	673,949	673,949	698,731
INTEREST & PENALTIES	2,223	2,000	2,000	2,000
OTHER REVENUE	6,710	4,000	3,000	3,000
PARKING IN LIEU	27,024	27,000	270,000	
HIGHWAY USERS TAX	48,402	47,050	47,050	47,829
INTEREST INCOME	840	1,000	1,000	1,200
TOTAL REVENUE	726,089	754,999	996,999	752,760
EXPENSES:				
SNOW REMOVAL-LABOR	88,412	101,149	76,252	90,883
R&M STREETS-LABOR	70,931	30,000	74,668	58,922
SNOW REMOVAL-SEASONAL LABOR	14,843	60,766	15,434	20,000
FICA	13,291	14,681	12,726	12,990
HEALTH INSURANCE	43,952	43,617	44,000	30,850
RETIREMENT	14,050	17,755	13,937	13,275
UNEMPLOYMENT INSURANCE	48	576	576	509
WORKMANS COMP INSURANCE	7,350	8,800	8,800	9,680
R&M STREETS-SUPPLIES	18,179	35,000	35,000	35,000
SIDEWALK REPAIR/MAINT	53,424	20,000	20,000	20,000
SIDWEALK PROJECT - BELLEVIEW		35,000	0	
WEED SPRAY-RIGHT OF WAY	1,800	2,800	1,800	2,800
SPILL RESPONSE		1,500	1,500	1,500
PARKING LOTS	1,980	2,000	2,000	2,000
ENGINEERING	0	10,000	5,000	10,000
PAVING PROJECT	87,199	85,000	85,000	100,000
STORM WATER PROJECT	6,886	25,000	25,000	
FUEL	38,486	40,000	20,850	40,000
R&M VEHICLES	15,505	15,000	17,382	20,000
SNOW REMOVAL-SUPPLIES/CONTRACT	24,851	35,000	14,399	185,000
STREET SIGNS	3,459	3,000	2,182	3,000
DAMAGE LIABILITY		5,000	5,000	5,000
TREASURER FEES	19,295	23,588	23,588	24,456
CAPITAL EQUIPMENT		31,000	25,000	22,000
OTHER EXPENSES	413	3,000	2,000	3,000
TOTAL EXPENSES	524,354	649,232	532,094	710,866
EXCESS REVENUE OVER(UNDER) EXPENSES	201,735	105,767	464,905	41,894
FUND BALANCE				
FUND BALANCE	1,549,706	1,630,473	1,715,878	1,716,101
SNOW REMOVAL CONTINGENCY	100,000	100,000	100,000	100,000
PARKING IN LIEU FUND BALANCE	249,519	274,519	517,519	515,519
DESIGNATED FOR TRANSPORTATION	200,000	234,966	234,966	278,637
Paving Projects:				
Slurry seal streets (Red on map)	\$60,000			
Parking Lot (Firehall <u>OR</u> Tennis Court)	\$40,000			
Capital Equipment:				
Oscillating plow blade (Replace 1996 blade)	\$ 22,000			

Citizen requests for funding in 2016 Budget (General Fund):

During Public Comment at the September 8th Council meeting, Steve Glazer requested funding for stream gauge monitoring (\$2,467) and cloud seeding program (\$2,000) on behalf of the Upper Gunnison River Water Conservation District. Below is the information we received on the requests. Council needs to determine funding amount for 2016 budget.

STREAM GAUGE REQUEST:

From: Frank Kugel [<mailto:fkugel@ugrwcd.org>]

Sent: Friday, July 24, 2015 4:55 PM

To: Todd Crossett; Rodney Due

Cc: Steve Glazer

Subject: Coal Creek gage funding request

Gentlemen:

We are preparing a draft 2016 budget for the Upper Gunnison Water Quality Monitoring Program (last year's data is attached for your reference). Thank you for the Town's past support of this effort. For the 2016 UGWQMP, we are asking for your support for operation of the USGS Coal Creek gaging station. As you know, this gage was installed in September 2014 and has provided valuable streamflow data for both the Town and our District. <http://waterdata.usgs.gov/nwis/uv?09111250>

Operation of the Coal Creek gage for the period of April 1 through November 30 is projected to cost approximately \$11,000, of which the USGS has provided a one-third cost share. The balance of the cost, approximately \$7400, is to be paid by local stakeholders. The UGRWCD respectfully requests that the Town contribute one-third of the stakeholder cost, estimated at **\$2467**, to help with continued operation of this gage. The UGRWCD would be responsible for the remaining \$4933 in stakeholder funding.

Please let me know if you are willing and able to commit to this funding request. If you'd like, I would be willing to present the request to your Town Council.

Thank you for your consideration.

Frank Kugel
General Manager, UGRWCD
210 W. Spencer Ave., Suite B
Gunnison, CO 81230
(970) 641-6065

CLOUD SEEDING REQUEST:

From: Todd Crossett

Sent: Wednesday, September 02, 2015 4:35 PM

To: Lois Rozman; Rodney Due

Subject: Cloud Seeding Budget Request

Lois and Rodney,

Frank Kugel called me today to make a second budget request on behalf UGRWCD. They would like the Town to consider re-instating its \$2k/year (or some amount) contribution to the cloud seeding program.

Apparently, it's a \$100k annual cost shared 50% between upper valley stakeholders and downriver stakeholders. UPGRWCD kicks in about \$26k of the roughly \$50k from the upper system.

He said we contributed through 2007.

Putting it on the radar for budget discussion.

Thanks,

Todd

TOWN OF CRESTED BUTTE				
2016 BUDGET REQUEST				
CONSERVATION TRUST FUND	2014	2015	2015	2016
	ACTUALS	BUDGET	PROJECTED	BUDGET
STATE LOTTERY PROCEEDS	7,282	8,000	7,800	8,000
INTEREST INCOME	14	15	15	15
GUNN CNTY REC DIST	4,023	4,000	3,640	3,700
CONTRIBUTION FROM RESERVE				
TOTAL REVENUE	11,319	12,015	11,455	11,715
EXPENSES				
PARK MAINTENANCE		9,500	9,500	0
CAPITAL-PROJECT	25,000	0		9,200
TOTAL EXPENSES	25,000	9,500	9,500	9,200
EXCESS REVENUE OVER(UNDER) EXPENSES	(13,681)	2,515	1,955	2,515
FUND BALANCE	6,949	10,663	8,904	11,419
Capital Project:				
Totem Pole Park Fencing				

TOWN OF CRESTED BUTTE				
2016 BUDGET				
AFFORDABLE HOUSING	2014	2015	2015	2016
	ACTUAL	BUDGET	PROJECTED	BUDGET
REVENUES:				
AFFORDABLE HOUSING PMT IN LIEU	119,866	90,000	171,000	130,000
DUPLEX/RANCH HOUSE-RENTS	33,187	35,280	35,280	35,280
RED LADY ESTATE RENT	5,100	6,960	5,220	5,220
PARADISE PARK LOT SALES		300,000	0	340,000
PARADISE PARK - UNIT SALES		135,000	137,307	
INTEREST INCOME	80	100	100	100
OTHER/GRANTS	140,000	350,000	475,000	
CONTRIBUTION FROM RESERVE		62,460	253,787	
TOTAL REVENUE	298,233	979,800	1,077,694	510,600
EXPENSES:				
TEMPORARY HELP			798	
LEGAL FEES	3,000	1,000	3,000	30,000
AUDITING	623	1,200	750	1,000
INSURANCE	3,474	3,600	3,694	4,000
AFFORDABLE HOUSING TAPS	22,665	374,000	374,000	128,500
TRAVEL & EDUCATION		2,000		1,500
HOUSING AUTHORITY	30,000	30,000	30,000	48,000
HOUSING MAINTENANCE	17,706	15,000	15,000	48,000
UTILITIES	3,049	3,000	3,500	3,800
PARADISE PARK - UNIT PURCHASE	127,371			
BLOCK 79/80 INFRASTRUCTURE		550,000	650,000	
DESIGN AND ARCHITECTURE				150,000
NEEDS ASSESSMENT				16,000
OTHER EXPENSES	536		750	
TOTAL EXPENSES	208,424	979,800	1,080,694	430,800
REVENUE OVER(UNDER) EXPENSES	89,809	0	(3,000)	79,800
FUND BALANCE	288,845	226,385	32,058	111,858
Legal Fees increase for work on lot sales, guidelines, replats				
Affordable Housing Tap Fees-- tap fee make up for 11 units in Paradise Park				
Housing Authority--increase of \$18,000 for GVRHA personnel in CB 3 days per week				

TOWN OF CRESTED BUTTE					
2016 BUDGET					
GENERAL CAPITAL	2014	2015	2015	2016	
	ACTUAL	BUDGET	PROJECTED	BUDGET	
OPEN SPACE:					
Revenue:					
TRANSFER TAX-OPEN SPACE	731,841	475,000	500,000	500,000	
GRANT REVENUE/OTHER	1,200	1,200	1,200	1,200	
CONTRIBUTION FROM RESERVE-OPEN SPACE		248,800	140,830	521,800	
Total Open Space Revenue	733,041	725,000	642,030	1,023,000	
Expenses:					
OPEN SPACE TRUST	200,191	700,000	700,030	1,000,000	
OPEN SPACE MAINT/ADMIN	2,729	10,000	7,000	20,000	
OPEN SPACE - BAXTER GULCH EASEMENT		15,000	10,000	3,000	
Total Open Space Expenses	202,920	725,000	717,030	1,023,000	
CAPITAL:					
Revenue:					
SALES TAX-CAPITAL	75,000	53,229	655,001	94,680	
USE TAX-AUTOMOBILE	54,662	40,000	40,000	40,000	
USE TAX-BLDG MATERIAL	118,381	90,000	160,000	90,000	
TRANSFER TAX-GEN CAP	731,841	475,000	500,000	500,000	
INTEREST INCOME	1,859	1,300	1,800	2,000	
DEBT/LEASE PROCEEDS	131,200			265,000	
CONTRIBUTION RESERVE-DEPOT	0			113,997	**
CONTRIBUTION RESERVE "WHATEVER USA"				206,000	***
SALE OF EQUIPMENT	1,940	2,000	150	2,000	
CEMETERY FEES	8,525	4,000	4,000	4,000	
CONTRIBUTION-TRANSPORTATION FUND	0	5,000	5,000	5,000	*
GRANTS-DEPOT	103,462	207,292		207,292	
GRANTS-TRAIL					
GRANTS/FUNDRAISING-TENNIS COURTS	181,439	80,000	80,000	0	
GRANTS/FUNDRAISING-SKATEPARK	0	0	0	0	
OTHER REVENUE	405,674	45,000	40,000	16,000	
Total Capital Revenue	1,813,983	1,002,821	1,485,951	1,545,969	

TOWN OF CRESTED BUTTE					
2016 BUDGET					
GENERAL CAPITAL	2014	2015	2015	2016	
	ACTUAL	BUDGET	PROJECTED	BUDGET	
EXPENSES					
WAGES - FULL TIME	159,343	172,162	172,162	182,770	
WAGES - SEASONAL	77,529	87,778	85,000	90,000	
OVERTIME	7,068	3,000	5,000	5,000	
FICA	18,490	20,115	20,055	21,249	
HEALTH INSURANCE	39,411	44,607	42,500	47,598	
RETIREMENT	11,331	11,626	11,626	13,638	
AUDITING	4,357	5,500	4,650	5,500	
UNEMPLOYMENT INSURANCE	732	789	789	833	
WORKERS COMPENSATION INSURANCE	9,244	10,230	10,016	12,119	
USE TAX RETURN	5,043	25,000	10,000	25,000	
DEBT SERVICE PRINCIPAL	32,799	42,123	42,123	79,972	
DEBT SERVICE INTEREST	4,788	4,362	4,362	17,358	
INSURANCE	21,533	24,200	24,200	26,620	
DAMAGE LIABILITY	3,463	1,000	2,000	2,000	
MARSHAL CAPITAL EQUIP	36,528	40,000	40,000	44,000	
CAPITAL EQUIPMENT	155,812	225,000	225,000	362,500	
PARK MAINT SUPPLIES	34,737	35,000	35,000	40,000	
PORTABLE TOILETS	5,972	6,000	6,000	6,000	
TREE PROJECT	2,114			2,500	
FLOWERS & SHRUBS	7,827	8,000	8,000	8,000	
DOGGIE DOO PROJECT	2,695	2,500	2,500	2,500	
WEED MANAGEMENT				3,000	
PARK CAPITAL EQUIPMENT	9,345	137,500	137,500	58,226	
PARK PROJECTS	6,016	80,000	80,000	15,000	
CEMETERY	1,829	15,000	15,000	15,000	
STEPPING STONE-MAINT	1,500	1,500	1,500	1,500	
BUILDING/PROPERTY MAINT	37,032	100,000	100,000	146,000	
STREAMBANK PROJECT		25,000	0		
TOWN HALL UPGRADES	60,000				
308 3RD STREET HEAT SYSTEM		50,000	18,000		
308 3RD STREET PUBLIC RESTROOMS		60,000	30,000		
MARSHALS BUILDING HEAT SYSTEM		90,000	35,000		
TOWN HALL LOWER LEVEL REST ROOM		50,000	0	40,000	
VERZUH REC PATH EXTENSION			60,000		
ELK AVE HOLIDAY LIGHTS	6,185	6,000	5,000	3,500	
DEPOT RENOVATION	115,395	276,390	139,500	211,000	

TOWN OF CRESTED BUTTE					
2016 BUDGET					
GENERAL CAPITAL	2014	2015	2015	2016	
	ACTUAL	BUDGET	PROJECTED	BUDGET	
TENNIS COURTS RENOVATION	159,348	39,819	107,000		
DELI TRAIL CONSTRUCTION		7,000	7,000		
TONY'S SHED STORAGE BUILDING		10,000	10,000		
BIG MINE PARK UTILITIES				206,000	
TRAIL KIOSKS		5,000	5,000	10,000	
SKATEPARK RENOVATIONS		0		0	
OTHER EXPENSES	59	5,000	2,000	3,000	
Total Capital Expenditures	1,037,525	1,727,201	1,503,483	1,707,384	
REVENUE OVER(UNDER) EXPENSES	776,458	-724,380	-17,532	-161,415	
FUND BALANCES:					
GENERAL CAPITAL	2,905,737	2,444,354	2,923,205	2,761,790	
DEPOT RENOVATION	113,997	0	113,997	0	
BUILDING MAINTENANCE FUND	141,799	81,799	141,799	141,799	
HEATING SYSTEM REPAIR FUND	251,211	161,211	216,211	216,211	
OPEN SPACE FUND:					
OPEN SPACE TRUST	806,374	537,574	570,544	28,744	
CONSERVATION EASEMENT ENDOWMENT	140,000	160,000	160,000	180,000	
*Contribution from Transportation Fund is for snow removal at the bus stops					
**Contribution Reserve - Depot is the remainder of the \$200,000 pledged for the project					
***Contribution Reserve "Whatever USA" is using part of the \$300,000 given in 2014 for Big Mine Projects					

Equipment/Projects 2016					
Marshals Capital Equipment:					
Patrol Car	44,000	(Replace 2005 Tahoe)			
Capital Equipment:					
Public Works Director Vehicle	33,000	(Truck now used for Bldg Maintenance crew)			
Town Manager Vehicle	33,000	(Replace 2002 Tahoe)			
Vehicle Diagnostic scanner	6,500	(Replace 14 year old scanner)			
Loader	265,000	(Replace 2000 950G Loader)			
Equipment trailer (12 ton)	25,000	(Haul heavy equipment)			
Subtotal	<u>362,500</u>				
Park Capital Equipment:					
Van (Flower vehicle)	25,000	(Replace 1982 Dodge Ram)			
Electric Truck	20,000	(Replace 1983 Ford F150)			
Zturn Mower	13,226	(Replace current mower)			
Subtotal	<u>58,226</u>				
Park Projects:					
Gothic Field Renovations	15,000	(yr 3 of 3 yr process)			
Subtotal	<u>15,000</u>				
Capital Projects:					
<u>Carry Over Projects:</u>					
Depot Renovation	211,000				
Town Hall Bathrooms-lower level	40,000				
New Projects:					
Big Mine Park Utilities ("Whatever USA" funds)	206,000				
Trail Kiosks	10,000				
Total Capital Requests:	1,382,452				

TOWN OF CRESTED BUTTE
GENERAL CAPITAL FUND 5 YEAR PLAN

	2015	2016	2017	2018	2019	2020
REVENUES						
TRANSFER TAX/GEN CAP	550,000	500,000	500,000	500,000	525,000	525,000
USE TAX	200,000	130,000	150,000	150,000	175,000	175,000
INTEREST	1,800	2,000	5,000	7,500	7,500	10,000
CEMETERY FEES	4,000	4,000	4,000	4,000	4,000	4,000
OTHER REVENUE	45,150	23,000	25,000	25,000	30,000	35,000
GRANTS/Fundraising	80,000	207,292				
SALES TAX	655,001	94,680	96,574	98,505	100,475	102,485
DEBT/LEASE PROCEEDS		265,000	160,000			
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TOTAL REVENUES	1,535,951	1,225,972	940,574	785,005	841,975	851,485
FIXED EXPENDITURES						
PARK MAINT LABOR	262,162	277,770	280,549	291,771	303,442	315,579
EMPLOYEE TAXES/BENEFITS	84,986	95,437	109,584	119,447	130,197	141,915
PROPERTY/CASUALTY INS	26,200	28,620	30,613	33,674	37,042	40,746
AUDIT	4,650	5,500	5,500	6,000	6,500	7,000
USE TAX RETURNS	10,000	25,000	35,000	35,000	40,000	40,000
BUILDING/PROP MAINT	100,000	146,000	33,500	30,000	33,500	37,500
CEMETERY	15,000	15,000	10,000	7,500	7,500	7,500
PARKS MAINT SUPPLIES	35,000	40,000	40,000	40,000	40,000	45,000
PORTABLE TOILETS	6,000	6,000	6,000	6,000	6,000	6,000
FLOWERS/SHRUBS	8,000	8,000	8,000	8,000	9,000	9,000
TREE PROJECTS		2,500	2,500	2,500	2,500	2,500
DOGGIE DOO PROJECT	2,500	2,500	2,500	2,500	2,500	2,500
WEED MANAGEMENT		3,000				
HOLIDAY DECORATIONS	5,000	3,500	3,500	3,500	4,000	4,000
STEPPING STONES MAINTENANCE	1,500	1,500	1,500	1,500	1,500	1,500
OTHER	2,000	3,000	3,000	4,000	4,000	4,000
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TOTAL FIXED EXP	562,998	663,327	571,746	591,392	627,680	664,740
CAPITAL EQUIPMENT PURCHASES	402,500	464,726	302,000	55,000	100,000	80,000
CAPITAL LEASE PAYMENTS	46,485	97,330	154,600	127,900	119,000	44,000
CAPITAL PROJECTS	467,500	48,200	315,000	85,000		
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TOTAL CAPITAL EXPENDITURES	1,479,483	1,273,583	1,343,346	859,292	846,680	788,740
REVENUES LESS EXPENDITURES	56,468	(47,611)	(402,772)	(74,287)	(4,705)	62,745
PLANNED CONTRIBUTION FROM RESERVE		319,997				
FUND BALANCE	3,111,202	3,063,591	2,660,819	2,586,532	2,581,827	2,644,572
Unfunded Requests		53,000	906,000	233,000	700,000	865,000

(2015 Fund Balance includes \$113,997 Depot Renovation Reserve)

ITEM	2015	2016	2017	2018	2019	2020
Equipment:						
Marshal Dept Patrol Car	\$ 40,000	\$ 44,000	\$ 44,000		\$ 45,000	45000
Z Turn Mower		\$ 13,226				
Ice Resurfacers & hot water heater	\$ 108,000					
Manager Vehicle		\$ 33,000				
Administration Vehicle						\$ 35,000
PW Director Vehicle		\$ 33,000				
Skid Steer			\$ 50,000		\$ 55,000	
Skid Steer Blower	\$ 9,500					
Flower MiniVan		\$ 25,000				
1 Ton Dump Truck			\$ 48,000			
Electric Vehicle		\$ 20,000				
Chemical Sprayer				\$ 25,000		
Irrigation Smart Clock				\$ 30,000		
Roller (used)	\$ 60,000					
Dump Truck	\$ 157,000		\$ 160,000			
Loader 950G		\$ 265,000				
Man Lift	\$ 20,000					
Portable Hotsy	\$ 8,000					
Trailer		\$ 25,000				
Vehicle Diagnostic Scanner		\$ 6,500				
Total Equipment:	\$ 402,500	\$ 464,726	\$ 302,000	\$ 55,000	\$ 100,000	\$ 80,000
Projects:						
Gothic Field Renovations	\$ 10,000	\$ 15,000				
8th Street Greenway			\$ 75,000	\$ 75,000		
Gothic Field Raw Water Irrigation	\$ 16,000					
Tennis Courts	\$ 107,000					
Henderson Park Remodel			\$ 30,000	\$ 10,000		
Yelenick Play Structure (Arts Center?)			\$ 50,000			
Rec Path Concrete (bridge to Elk)	\$ 60,000					
Deli Trail Construction	\$ 7,000					
Pitsker/Town Park Irrigation Pump	\$ 30,000					
Depot Renovation	\$ 139,500	\$ 211,000				
Town Hall Windows			\$ 75,000			
308 3rd Street Heating System	\$ 18,000					
Old Rock Library Tuck Pointing			\$ 50,000			
Bricks in 100 Block of Elk			\$ 25,000			
Tony's Shed Storage Building	\$ 10,000					

ITEM	2015	2016	2017	2018	2019	2020
308 3rd Street Bathrooms	\$ 30,000					
Town Hall Bathrooms-gym level		\$ 40,000				
Marshals Building Heat Replacement	\$ 35,000					
Big Mine Park Utilities		\$ 206,000				
Trail Kiosks	\$ 5,000	\$ 10,000	\$ 10,000			
Total Projects:	\$ 467,500	\$ 482,000	\$ 315,000	\$ 85,000	\$ -	\$ -
Total General Capital Requests:	\$ 870,000	\$ 946,726	\$ 617,000	\$ 140,000	\$ 100,000	\$ 80,000

ITEM	2015	2016	2017	2018	2019	2020
Unfunded Requests:						
Avalanche Park Campground		\$ 30,000	\$ 350,000			
Gothic Field Bathrooms			\$ 75,000			
Dirt Jump Park			\$ 50,000			
Park Sand Replacement						\$ 5,000
Perimeter Trail Engineering						\$ 10,000
Perimeter Trail Construction						\$ 100,000
Skatepark Renovation			\$ 180,000			
Big Mine Phase II			\$ 231,000			
Big Mine Phase III				\$ 233,000		
Big Mine Phase IV					\$ 700,000	
Big Mine Phase V						\$ 750,000
Big Mine Phase VI (\$430,000)						
Tommy V Bathroom Solar Panels			\$ 20,000			
Tommy V Parking Paving		\$ 20,000				
Rainbow Boulder Maintenance		\$ 3,000				
Total Unfunded Projects	\$ -	\$ 53,000	\$ 906,000	\$ 233,000	\$ 700,000	\$ 865,000

MINUTES
Town of Crested Butte
Regular Town Council Meeting
Monday, September 21, 2015
Council Chambers, Crested Butte Town Hall

Mayor Huckstep called the meeting to order at 7:01PM.

Council Members Present: Jim Schmidt, Glenn Michel, Chris Ladoulis, Roland Mason, Shaun Matusewicz, and Skip Berkshire

Staff Present: Town Manager Todd Crossett, Town Attorney John Belkin, and Public Works Director Rodney Due

Chief Marshal Tom Martin, Building and Zoning Director Bob Gillie, Town Planner Michael Yerman, and Town Clerk Lynelle Stanford (all for part of the meeting)

APPROVAL OF THE AGENDA

Belkin requested a second Executive Session not on the agenda for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e) after Other Business specific to negotiating transactions on the Kapushion real estate transaction. No action would be taken.

Schmidt moved and Mason seconded a motion to approve the agenda with the addition of Executive Session after Other Business. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

EXECUTIVE SESSION

Berkshire moved and Schmidt seconded a motion to go into Executive Session to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a). A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

Council went into Executive Session at 7:04PM. Council returned to open meeting at 7:29PM. Mayor Huckstep made the required announcement after returning to the open meeting. No action was taken.

CONSENT AGENDA

1) Approval of September 8, 2015 Regular Town Council Meeting Minutes.

Schmidt moved and Michel seconded a motion to approve the Consent Agenda. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

PUBLIC COMMENT

None

STAFF UPDATES

Rodney Due

- They would be pushing the paving until next spring in Blocks 79 and 80. There were problems with the compaction on the streets because of moisture and the general location. Due preferred to have good, solid streets, rather than rushing.
- Michel asked if the delay would change the timeline for homes to go vertical. Crossett said it shouldn't.
- Mason questioned if a big, wet winter could push the timeline, and Due said it could. Crossett agreed it could be pushed into July if it was a wet year. Matuszewicz asked when it would be paved assuming it was an average year. Due said June for an average year. The real implication was it would be a gravel road instead of a paved road for now.
- Mason wondered if the budget would need to increase to remobilize. Due said it was an agreement between Town and Lacy, and Lacy requested it.
- They were still looking at curbing, gutters, and base rock for this year, and Butte Avenue could possibly be paved this year.

Tom Martin

- Reported to have a good conversation during the Executive Session with two people present at the meeting concerning traffic in and around Town. He felt they had good input, and he would follow up to address their concerns.
- Stated that Vinotok had all of the expected characteristics, but it was a good event. He thought it seemed mellower than others had in the past, but the fire had flare and excitement. He said it was a busy Saturday night with a lot of issues later in the evening. Schmidt asked if there were a lot more people this year. Martin said it seemed similar to last year. He commented that the fire started a little late.

Michael Yerman

- Marcy, from the Loveland Arts Commission, a facilitator for the Creative District, provided by Colorado Creative Industries, would be present at the meeting the night of the 7th at the Center from 6PM to 8PM.

Bob Gillie

- The architect for the Center for the Arts met with BOZAR to introduce and discuss the process moving forward.
- There would be concept designs in October and a public meeting to take input in November. Schmidt confirmed with Belkin that Council members should not attend the meetings.

Lynelle Stanford

- October 4 would be the last Farmer's Market.
- Staff led a weed-pulling day at the cemetery on Saturday.
- Asked the Council if they wanted to provide input on whom should be appointed at the next meeting to the Election Commission. She was directed to bring the names of recommended candidates to the next meeting to be appointed.

Todd Crossett

- Would be attending ICMA (International City/County Management Association) Conference next week.
- Crews were working to tear apart the 308 bathrooms.
- Vinotok seemed to go well.
- The tennis courts resurfacing would be pushed until next spring.
- The One Valley Prosperity Project would have a steering committee meeting on Thursday.

NEW BUSINESS

1) Presentation and Funding Request by the Crested Butte Land Trust on the Copley Lake Preservation Project.

Huckstep referred to the recommendation in Yerman's staff report. Ann Johnston, Executive Director of the Crested Butte Land Trust, explained that the Land Trust was under contract to purchase a mining claim around a part of Copley Lake. She listed benefits such as: The area was in the watershed that provided water to Crested Butte; it would be beneficial for wildlife; the area was good for wildlife viewing. Johnston said they were asking Town for 25% of the total cost, which included environmental reports. Ladoulis confirmed that there was a \$25K cap on the contribution. Schmidt questioned what the access would be to the property. Johnston said the plan was to allow the area to be open to the public from the Irwin side. They would probably manage it by improving the trail. They would make it clear where people could access for day recreation, and there would be no camping allowed.

Schmidt moved and Berkshire seconded a motion to direct Staff to prepare a resolution of support for the Copley Lake Preservation Project and to direct the Town Attorney to draft a funding agreement in the amount of \$25K for the Council's consideration. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

2) Discussion and Possible Action Regarding Support Resolution for the Gunnison Valley Rural Transportation Authority (RTA) Measure 5A.

Resolution No. 31, Series 2015 – Resolutions of the Crested Butte Town Council Encouraging All Registered Voters in the Gunnison Valley to Support Continuing and Expanding the Services of the GVRTA by Voting Yes on Ballot Measure 5A in the November 2015 Election

Molly Mugglestone, Campaign Manager, thanked Huckstep and Mason for serving on the RTA Board. She explained the proposed resolution showed support and encouraged voters to vote, “Yes,” for 5A. She said the sales tax increase would call out and mandate funding for senior transportation. It would also provide money to sustain RTA. She specified that a new bus would cost over \$600K. Mugglestone explained that bus service tripled in the last three years.

Ladoulis asked if a 1% increase would be sufficient. He also wondered how the Gunnison Valley compared to other networks. Huckstep answered that RTA compared across the state was a small operator. Huckstep listed three key pieces of 5A: 1) Senior Bus; 2) Expansion of service to CB South; 3) Airline subsidies. He thought it was hard to say if it would be a forever fix. Huckstep said that Scott Truex, Executive Director of RTA, was doing a good job in managing the budget. He also recognized a degree of collaboration between CBMR and the TA. Mason said the increase in sales tax would not be reflected in food and fuel purchases, and it would be bringing everybody up to the same standards. He was in favor of it. Mason said a big difference was that air and bus services were tied together, and he could potentially see a separation in the future. Michel voiced concern that the airline portion would dominate, which could decrease bus service. Mugglestone also credited Truex for his budget management, but she said with the current budget they couldn't have a really good bus system and a really good airline service.

Before he voted, Schmidt clarified he didn't drive for RTA.

Berkshire moved and Mason seconded a motion to approve Resolution No. 31, Series 2015. A roll call vote was taken with all voting, “Yes.” **Motion passed unanimously.**

3) Discussion and Possible Direction to Staff Regarding Liquor Licensing of Retail Outlets.

Gillie began by explaining that the owners of Chopwood Mercantile, Travis Underwood and Lisa Cramton, approached the Town about serving beer and wine at their retail establishment. He looked at Town Code, and it wasn't currently an option. However, the Council could direct Staff to work on changing zoning regulations to allow it. Staff was trying to determine if Council had interest. He said that it was a philosophical question, and then secondly a nuts and bolt question. A question was how to cleave a hybrid between restaurant and retail. Gillie stated that Staff talked to other municipalities, and no one was working with same underlying zoning set. It was not apples to apples. Gillie said that Staff met and came up with a recommendation. They determined the benefits to Town were not consistent with the amount of process it would take to open beer and alcohol licensing into retail.

Huckstep stated he represented Chopwood. He asked the Council and Belkin if they were okay that he was a part of the discussion. He acknowledged it was a legislative matter. No one had an issue or identified a conflict of interest.

Underwood went on to explain that they wanted to bring a model they saw in other cities and small towns. They felt it was unique and important to the touch and feel of their business. Underwood said they were not looking to be another bar. Their hours would be from 10AM to 7PM. There were no issues with the state beer and wine license, and their business plan was applicable to Denver and Phoenix. They wanted to be grass roots in Crested Butte and replicate it.

Michel asked Gillie if the examples that were examined had separate business spaces next door to each other in order to serve beer instead of a co-mingled space (as proposed). Cramton said they didn't have the space for two separate spaces, but they had seen both options. Matuszewicz pointed out there wasn't an issue for a restaurant that also wanted to do retail. Crossett said a restaurant that sold clothing had already reached the higher bar required of a restaurant.

Mason addressed Ladoulis and recognized he knew the requirements as a restaurant owner. Ladoulis's question was how they leveled the playing field. He asked them if there was anything that would be considered a non-starter. Underwood said they would be open normal retail hours. They would have a maximum of four beer taps, wine, coffee, and non-alcoholic beverages. Their business model indicated alcohol would be less than 10% of total sales.

Schmidt said it seemed most places had separate rooms for retail and serving drinks. He asked if they imagined it right amongst the merchandise. Underwood answered affirmatively. Schmidt said Town did require bathrooms and parking in lieu, and it seemed like a strange mix. He was conflicted. Underwood said there would be a retail store that served alcoholic beverages in Gunnison.

Michel thought with 51 liquor licenses in the Town there was enough consumption. He wanted to be receptive, but it was too much, too tight, in too little space. Ladoulis supported it. He felt retail stores were at an increasing disadvantage. He saw they were creating an experience in retail, but he hoped it didn't turn into a bar. Mason appreciated Staff time, but he agreed with Ladoulis. He was in favor. Matuszewicz didn't think they should take it up at this time. He thought they owed it to Staff to address concerns. Michel considered all of the retail stores, and he thought it could be much bigger and unintended. Berkshire thought it had to be right, it had to fit, and it had to be organic. He thought it was off putting to import fads from other places. If Chopwood did it, then other retail places would, too. With the list of complexities, he just didn't see it. Huckstep said personally he thought they should embrace new ideas; people would enjoy the environment they were creating. Schmidt's main concerns were the complexity of getting good regulations and the fairness issue. Gillie said that complexity grew with the size of the retail operation. He wasn't sure where it would go in the future, and the

ordinance would need to anticipate. It was not a one-off ordinance. Huckstep suggested they could cap the number of liquor licenses allowed in retail, much like the Council limited marijuana dispensaries. Ladoulis hoped they were not dissuaded. He hoped it became a conversation about how to make retail more vibrant. Matuszewicz further contemplated the size of the change and how restaurant owners might respond. There were not four Council members in support, so Staff was not directed to move forward.

4) Presentation by Coal Creek Watershed Coalition Regarding the Town Filing for Party Status Regarding State of Colorado Temporary Modification Standards for Coal Creek.

Steve Glazer, Ashley Bembenek, and Zach Vaughtner were present on behalf of the Coal Creek Watershed Coalition. Glazer expressed gratitude for the Town's participation in the Coal Creek monitoring program. He gave Bembenek credit for the report that was included in the packets. Glazer explained the Water Quality Control Commission (WQCC) was responsible for setting water quality standards that were protective of water bodies. Coal Creek did not have a permanent water quality standard because of uncertainties and insufficient data collected. In its place, the State enacted a temporary modification of the standard until it was resolved. Vaughtner and Bembenek were in charge of data collection and analysis. After continued renewals of the temporary modifications, WQCC required US Energy to develop a voluntary water quality-monitoring program that included ground water monitoring. Glazer was inclined to support the extension of the temporary modification for another year. They would gain another year to analyze and were asking for continuation of the endorsement. Bembenek stated that US Energy already proposed an 18-month deadline. She stated they would likely address three key points: 1) They would continue to point out the ground water monitoring had been insufficient. 2) Identify pollutants on their property. 3) Use data collected to revise temporary modifications down.

Glazer continued to explain that Town had yet to participate in the rule making process, and they were at the meeting to become a party to rule making. It was in the common interest of the citizens and for the health and safety to the Town of Crested Butte. They were there to ask Town to become a joint party for rule making. The deadline was September 29 to declare that they wanted to be a party. On October 6, US Energy would present their request at a prehearing proposal. If the division and other parties agreed to the extension that would basically be the need for activity this year. Bembenek thought it was in Town's best interest to be involved. The thoroughness of the ground water study did matter to Town, and ground water probably entered Coal Creek upstream of the Town's drinking water supply. Town had a stake in drinking water, recreation, and environmental health. Huckstep confirmed with Belkin that no conflict had been identified. Belkin said Town had participated in the past. There was a short discussion around the amount of the budget item, and Crossett said Town had \$10K right now. No one on the Council voiced an opinion against it.

5) Discussion and Possible Action Regarding the Town Filing for Party Status Regarding State of Colorado Temporary Modification Standards for Coal Creek.

Schmidt moved and Matuszewicz seconded a motion to direct Staff to make application for Party Status relevant to State of Colorado Temporary Modification Standards for Coal Creek by the deadline. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

LEGAL MATTERS

None

COUNCIL UPDATES AND COMMITTEE UPDATES

Jim Schmidt

- Met with Yerman regarding the Creative District.
- The Cemetery Committee employed Carlson Memorials out of Grand Junction to stabilize seven monuments at the cemetery. They were monuments for which they couldn't find family or anyone else responsible. He said they would do others in the future, but they would see how it went this year. He said they might be stabilizing fences this year, too.

OTHER BUSINESS TO COME BEFORE THE COUNCIL

Schmidt stated that some time ago they had asked specifically to have the new water attorney come to speak. Belkin said there was something scheduled that didn't work out, but he would try to get him to a meeting next month.

Next, the Council discussed the review of the Town Manager in relation to budget. The Council directed Crossett to work with Stanford to identify a date and time.

Huckstep asked the Council if they were interested in doing the Growing Winters with Mt. Crested Butte. The Council agreed Town should be a part of it.

Lastly, Huckstep referred to the letter in the packets with the letter of support for Bill Nesbitt to be reappointed as a representative of the Gunnison Basin Roundtable.

Schmidt moved and Berkshire seconded a motion to authorize the Mayor to sign a letter on behalf of Town in support of reappointing Nesbitt to the Gunnison Basin Roundtable. A roll call vote was taken with all voting, "Yes." **Motion passed unanimously.**

DISCUSSION OF SCHEDULING FUTURE WORK SESSION TOPICS AND COUNCIL MEETING SCHEDULE

- Monday, October 5, 2015 – 5:00PM Budget Work Session – 7:00PM
Regular
Council
- Wednesday, October 14, 2015 – 5:00PM Budget Work Session

- Monday, October 19, 2015 – 6:00PM Work Session – 7:00PM Regular Council
- Monday, November 2, 2015 – 6:00PM Work Session – 7:00PM Regular Council

EXECUTIVE SESSION

Schmidt moved and Ladoulis seconded a motion to go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e). A roll call vote was taken with all voting, “Yes.” **Motion passed unanimously.**

Belkin specified the reasons for the Executive Session had to do with Kapushion, the annexation, and other transactions. Schmidt added they could discuss the possible purchase of the lot behind Pitas.

Council went into Executive Session at 8:53PM. Council returned to open meeting at 10:14PM. Mayor Huckstep made the required announcement after returning to the open meeting. No action was taken.

ADJOURNMENT

Mayor Huckstep adjourned the meeting at 10:15PM.

Aaron Huckstep, Mayor

Lynelle Stanford, Town Clerk (SEAL)



Staff Report

October 5, 2015

To: Mayor and Town Council
Thru: Todd Crossett, Town Manager
From: Lynelle Stanford, Town Clerk
Subject: **Appointments to the Election Commission**
Date: September 23, 2015

Summary:

Section 2.4 of the Town Charter requires the appointment of two qualified Town electors to serve on the Election Commission. Town is participating in a November 3, 2015 coordinated mail ballot election with Gunnison County. The County handles many of the responsibilities of the election such as providing ballots and determining election results. Duties of the appointees to the Town Election Commission will be minimal, if any. Attached for your information is Section 2.4 of the Town Charter regarding the Election Commission.

Recommendation:

Appoint Town of Crested Butte electors Carmen Bell and Cathy Steinberger to the Election Commission. Both have agreed to appointment.

Section 2.2. Municipal Elections.

General municipal elections shall be held on the first Tuesday in November in odd-numbered years. Any special municipal election may be called by resolution or ordinance of the Council at least thirty (30) days in advance of such election. The resolution or ordinance calling a special municipal election shall set forth the purpose or purposes of such election. Polling places for all municipal elections shall be open at least from 7:00 A.M. to 7:00 P.M. on election day. (Rev. Ord 12, 2004, 11/2/04)

Section 2.3. Election Precincts.

The Town shall constitute one voting precinct, provided that the Council may for the convenience of voters, establish additional precincts thirty (30) days or more prior to any election, by ordinance. The precincts so established by ordinance shall remain for subsequent elections until otherwise provided by ordinance. The Council shall determine the maximum number of electors for each precinct, and each precinct shall be as substantially equal in the number of electors as practicable.

Section 2.4. Election Commission.

An Election Commission is hereby created, consisting of the Town Clerk and two (2) qualified and registered electors of the Town, who during their term of office shall not be Town officers or employees or candidates or nominees for elective Town office. The elector-members shall be appointed by the Council thirty (30) days prior to each regular Town election for a term of one (1) year, and shall serve without compensation. The Town Clerk shall be chairman. The Election Commission shall have charge of all activities and duties required by it by statute and this Charter relating to the conduct of elections in the Town. In any case where election procedure is in doubt, the Election Commission shall prescribe the procedure to be followed.

The Commission shall provide procedures to establish proof of residency qualification where residency is in question. Upon a showing of good cause, the Commission may require proof of residency by any person registered to vote or attempting to register to vote in the Town, in which case, said person shall not be qualified to vote in any municipal election until the commission is satisfied that reasonable proof of residency has been presented.

The Election Commission shall provide for ballots and sample ballots or voting machines, for determination of the winner in the event of a tie vote, for canvass of returns and for issuance of appropriate certificates.

Section 2.5. Recall.

Any elected officer of the Town may be recalled at any time after six months in office by the electors entitled to vote for a successor of such incumbent through the procedure in the manner provided for in Article XXI of the Constitution. Consistent with the Constitution and this Charter, the Council may provide by ordinance for further recall procedures.

Section 2.6. Nonpartisan Elections.

All elections shall be nonpartisan. No candidate for any municipal office shall run under a party label of any kind.

Section 2.7. Voluntary Campaign Spending Limits.

(a) Applicability. This Section 2.7 applies to all authorized elections within the town for Mayor and members of the Town Council.

(b) Definitions. For purposes of this section, unless the context otherwise requires:

**Sales Tax Totals
August**

	% of Total	2015	Δ %	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Bars & Restaurants	34%	134,554	7.2%	125,543	107,086	100,572	94,167	78,100	75,236	77,768	74,102	71,887	65,244	57,558
Grocery Sales	11%	44,312	5.1%	42,164	36,482	33,019	35,408	31,053	31,994	35,629	32,114	27,997	24,807	23,823
Retail	35%	140,750	4.0%	135,304	109,424	107,521	97,661	89,249	87,571	100,506	90,688	91,038	85,181	81,691
Lodging	9%	36,607	27.6%	28,693	27,663	22,344	20,635	18,856	18,132	16,077	18,155	16,392	14,871	11,690
Construction, Auto & Hardware	7%	26,425	17.4%	22,518	21,138	19,836	25,839	19,861	19,275	27,384	28,130	25,327	24,422	24,568
Services (telephone, car leases, etc...)	2%	9,032	1.4%	8,904	7,958	7,297	7,150	8,559	7,078	9,931	8,611	7,571	7,188	6,632
Other (Gas, Electric, etc...)	2%	9,883	-1.4%	10,020	8,389	8,214	7,859	7,475	7,883	7,476	7,853	6,509	6,701	5,118
Total	100%	401,563	7.6%	373,145	318,141	298,802	288,719	253,153	247,169	274,770	259,652	246,720	228,415	211,080

Year to Date

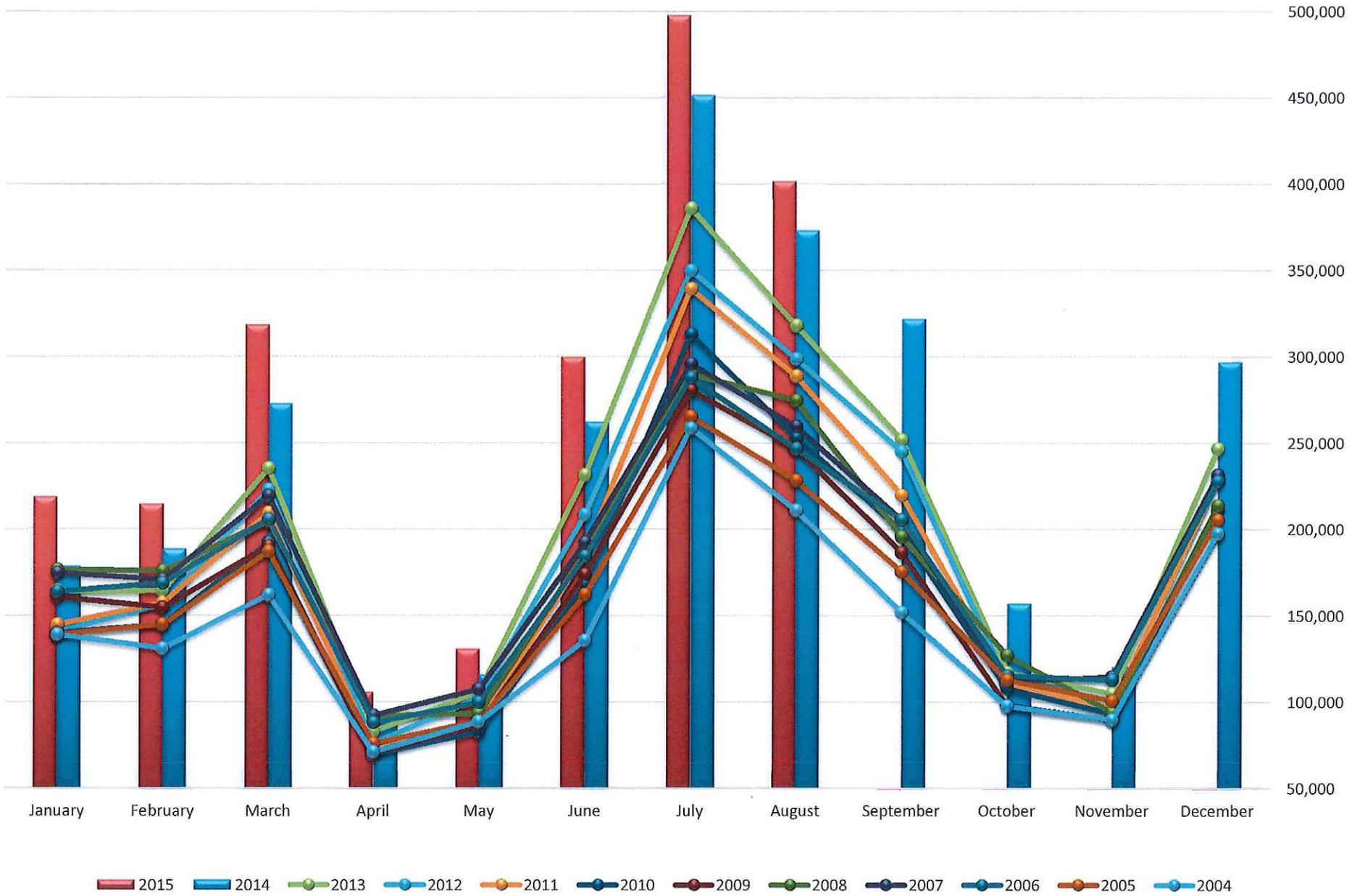
	% of Total	2015	Δ %	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
Bars & Restaurants	33%	717,563	14.0%	629,660	551,389	507,064	468,144	421,462	413,180	437,984	435,866	410,681	362,526	332,381
Grocery Sales	12%	254,033	8.0%	235,199	208,720	192,640	191,201	179,802	190,087	216,785	208,059	185,811	167,203	154,181
Retail	30%	657,459	13.2%	580,648	493,703	460,216	429,069	399,595	384,725	422,785	439,012	441,354	415,848	380,471
Lodging	9%	199,441	23.7%	161,197	140,783	117,818	116,119	98,549	91,205	92,208	87,859	91,728	79,363	61,545
Construction, Auto & Hardware	8%	174,572	20.8%	144,538	133,050	129,476	131,794	122,300	132,222	161,256	190,298	158,858	144,732	135,960
Services (telephone, car leases, etc...)	4%	91,084	4.0%	87,617	73,521	63,981	61,133	56,374	60,751	68,556	74,580	70,630	55,922	70,370
Other (Gas, Electric, etc...)	4%	92,675	-1.3%	93,915	86,658	85,159	88,065	86,568	92,839	94,522	77,097	86,315	67,061	62,317
Total	100%	2,186,827	13.1%	1,932,774	1,687,824	1,556,353	1,485,525	1,364,650	1,365,010	1,494,096	1,512,771	1,445,377	1,292,655	1,197,225

**Sales Tax Totals
month/year**

	2015	Δ %	2014	Δ %	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004
January	218,747	22.5%	178,624	8.8%	164,184	140,874	144,719	140,101	160,880	176,523	174,827	163,832	139,350	138,994
February	214,516	13.8%	188,546	14.7%	164,402	156,639	157,612	144,899	154,777	176,016	170,840	168,818	144,990	131,003
March	318,418	16.8%	272,671	15.9%	235,215	222,821	209,508	192,397	190,312	204,826	219,530	205,882	187,240	162,014
April	105,695	16.0%	91,082	9.9%	82,841	75,955	72,536	69,893	70,535	92,042	92,237	88,071	76,076	71,121
May	130,681	12.9%	115,762	9.5%	105,719	102,728	86,876	82,799	86,761	93,502	107,435	99,837	88,914	88,658
June	299,734	14.3%	262,233	13.3%	231,505	208,541	186,343	168,318	173,948	186,660	192,340	184,335	162,259	135,688
July	497,614	10.2%	451,499	17.0%	385,817	349,992	339,212	313,088	280,628	289,756	295,911	287,881	265,411	258,666
August	401,563	7.6%	373,145	17.3%	318,141	298,802	288,719	253,153	247,169	274,770	259,652	246,720	228,415	211,080
YTD	2,186,967	13.1%	1,933,562	14.6%	1,687,824	1,556,353	1,485,525	1,364,650	1,365,010	1,494,096	1,512,771	1,445,377	1,292,655	1,197,225
September	0	-100.0%	321,901	27.9%	251,738	245,166	219,774	199,118	186,503	195,685	205,286	205,599	175,397	151,921
October	0	-100.0%	157,061	34.0%	117,220	111,921	111,103	107,695	98,120	127,093	111,956	115,367	112,837	97,726
November	0	-100.0%	120,433	14.7%	104,983	92,783	96,695	93,314	89,737	94,189	114,666	112,958	100,716	89,852
December	0	-100.0%	296,979	20.3%	246,787	231,055	229,511	211,084	197,395	213,908	231,452	227,710	205,526	197,632
Total	2,186,967	-22.7%	2,829,936	17.5%	2,408,551	2,237,278	2,142,608	1,975,860	1,936,765	2,124,971	2,176,131	2,107,011	1,887,131	1,734,355

**** Bold numbers reflect highest sales tax for that period**

2004-2015 Total Sales Tax



Teocalli Drainage Ski Area Expansion Project



crested
butte

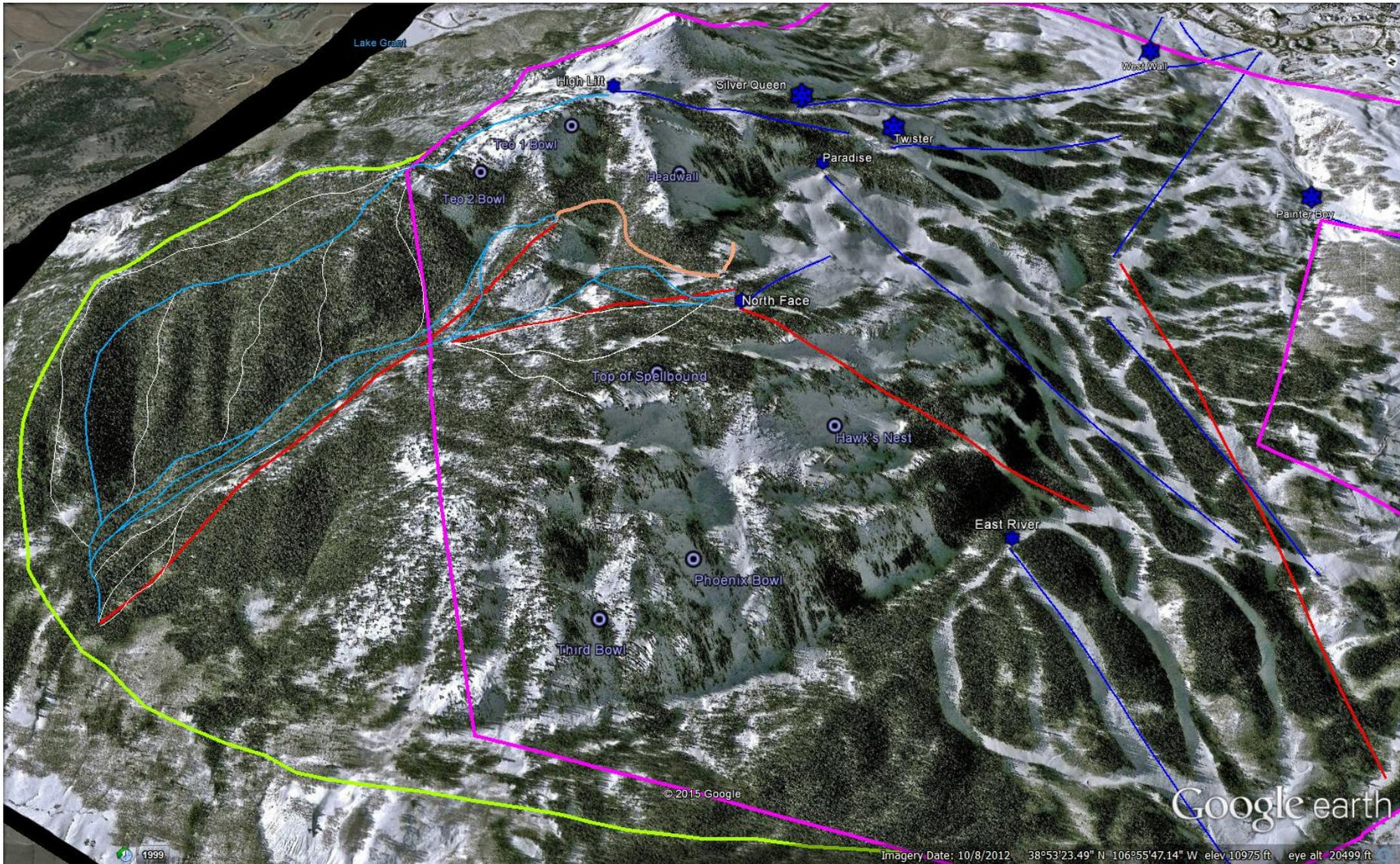


MOUNTAIN RESORT

Teocalli Drainage Ski Area Expansion Project

Goals and Objectives

- Creating additional terrain variety/diversity.
- Increasing the total amount of developed/undeveloped terrain and ski pods, with an emphasis on intermediate and advanced skiers to increase the length of stay of destination guests so that CBMR can remain competitive as a destination resort.
- Providing an expanded offering of additional recreational activities for year-round utilization of the facilities, with a focus on summer activities.
- Continuing to increase the quality of the facilities to meet the ever-increasing expectations of the local, regional, and destination skier markets.



Project Stats

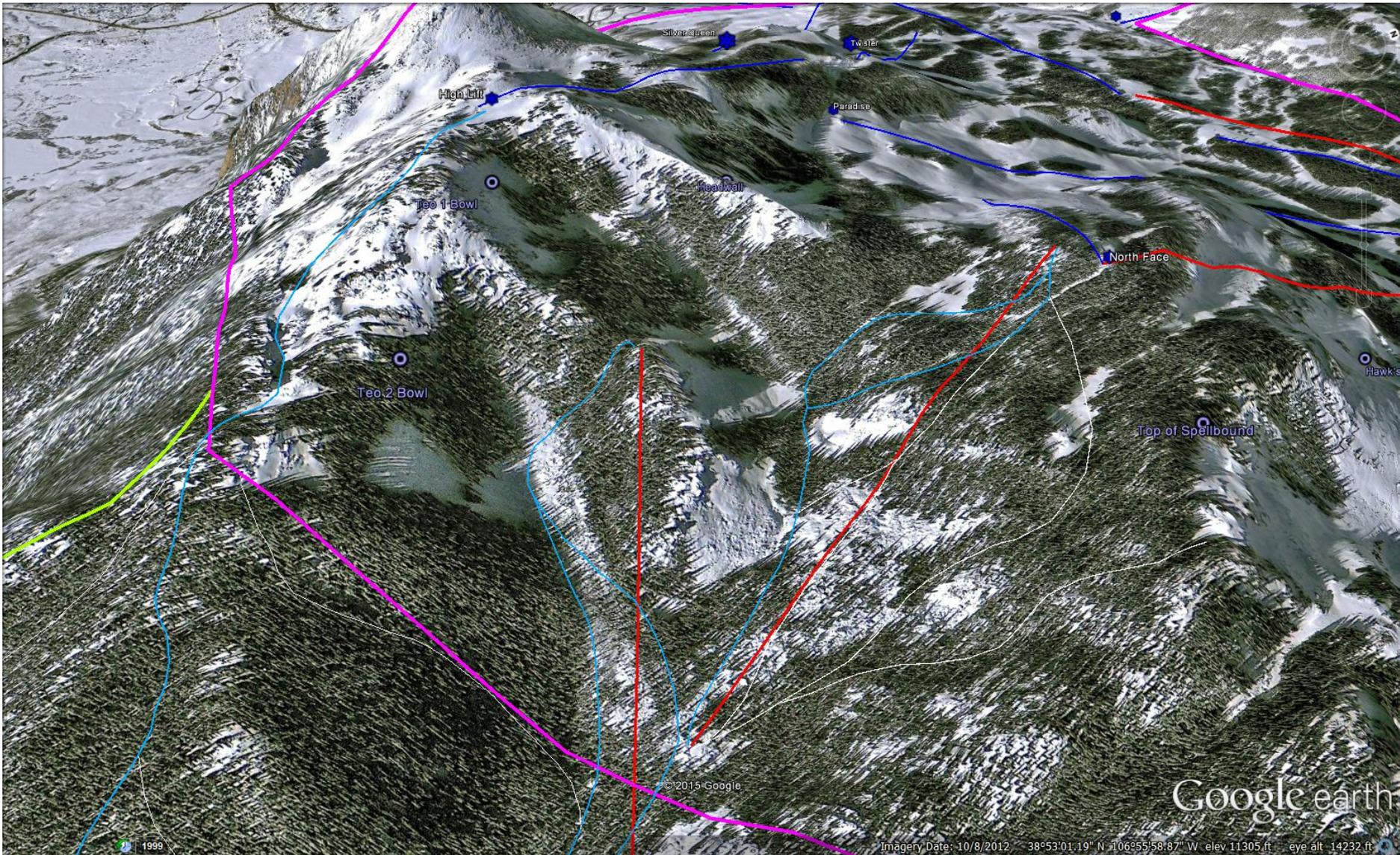
Terrain

- 500-acre SUP boundary adjustment
- 100 acres of developed trails
 - ✓ 5 new Intermediate trails – average length = 3,687 feet long
 - ✓ 2 new Advanced trails – average length = 3,809 feet long
- 300+ acres of gladed terrain
 - ✓ 12 new gladed trails – average length = 2,034 feet long
- 88 acres of vegetation/tree removal required
- Lift-served access to Teo 1 and Teo 2 bowls – 125 acres

Project Stats

Lifts

- Two new lifts
 - Teo Park Lift
 - Fixed Grip triple – 3050' length, 500' vertical
 - Teo Drainage lift
 - High speed quad – 6000' length, 1625' vertical
- Replacement of North Face T-Bar lift
 - New NF lift – Fixed Grip triple – 4300' length, 1450' vertical



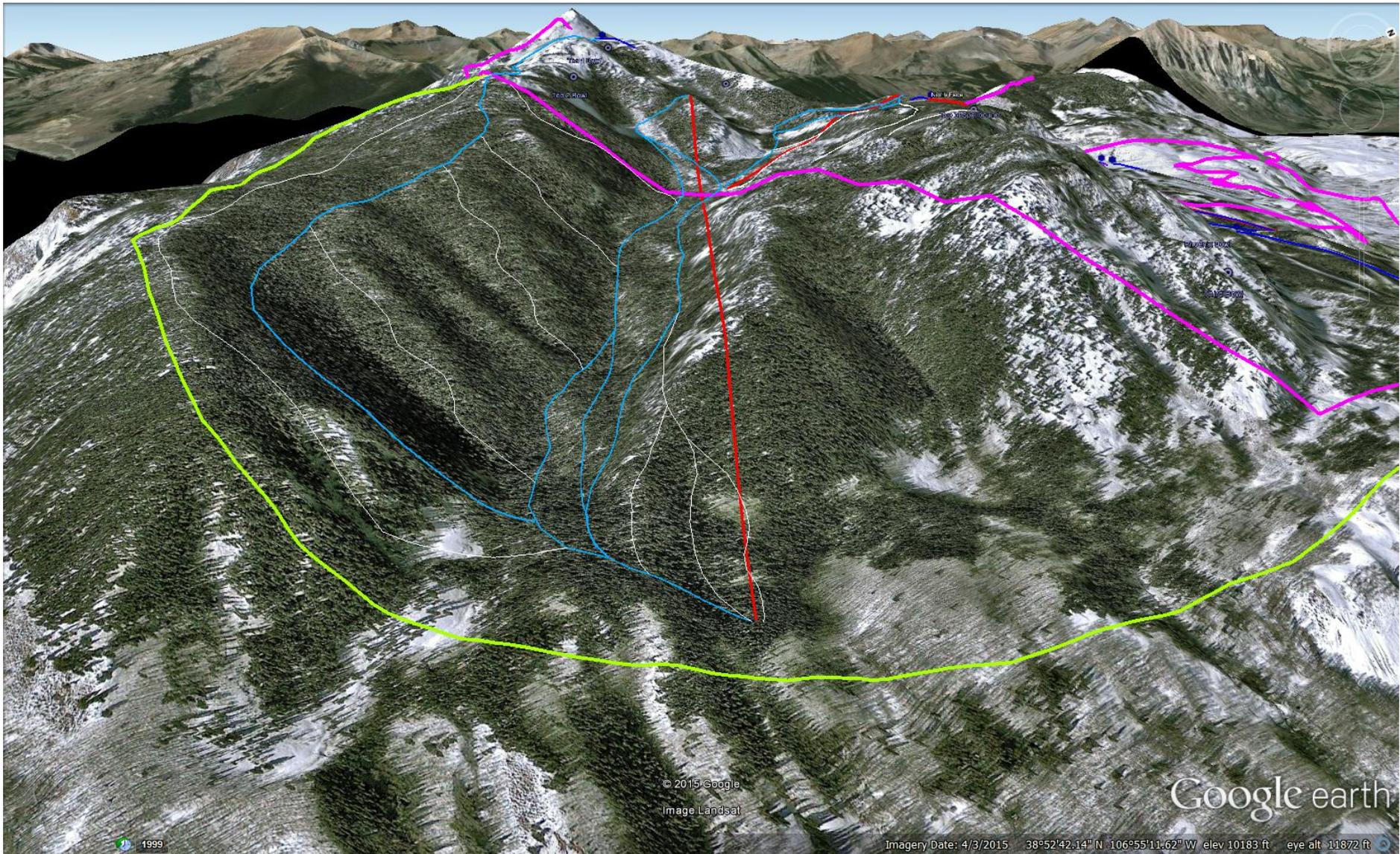
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Google earth

Imagery Date: 10/8/2012 38°53'01.19" N 106°55'58.87" W elev 11305 ft eye alt 14232 ft





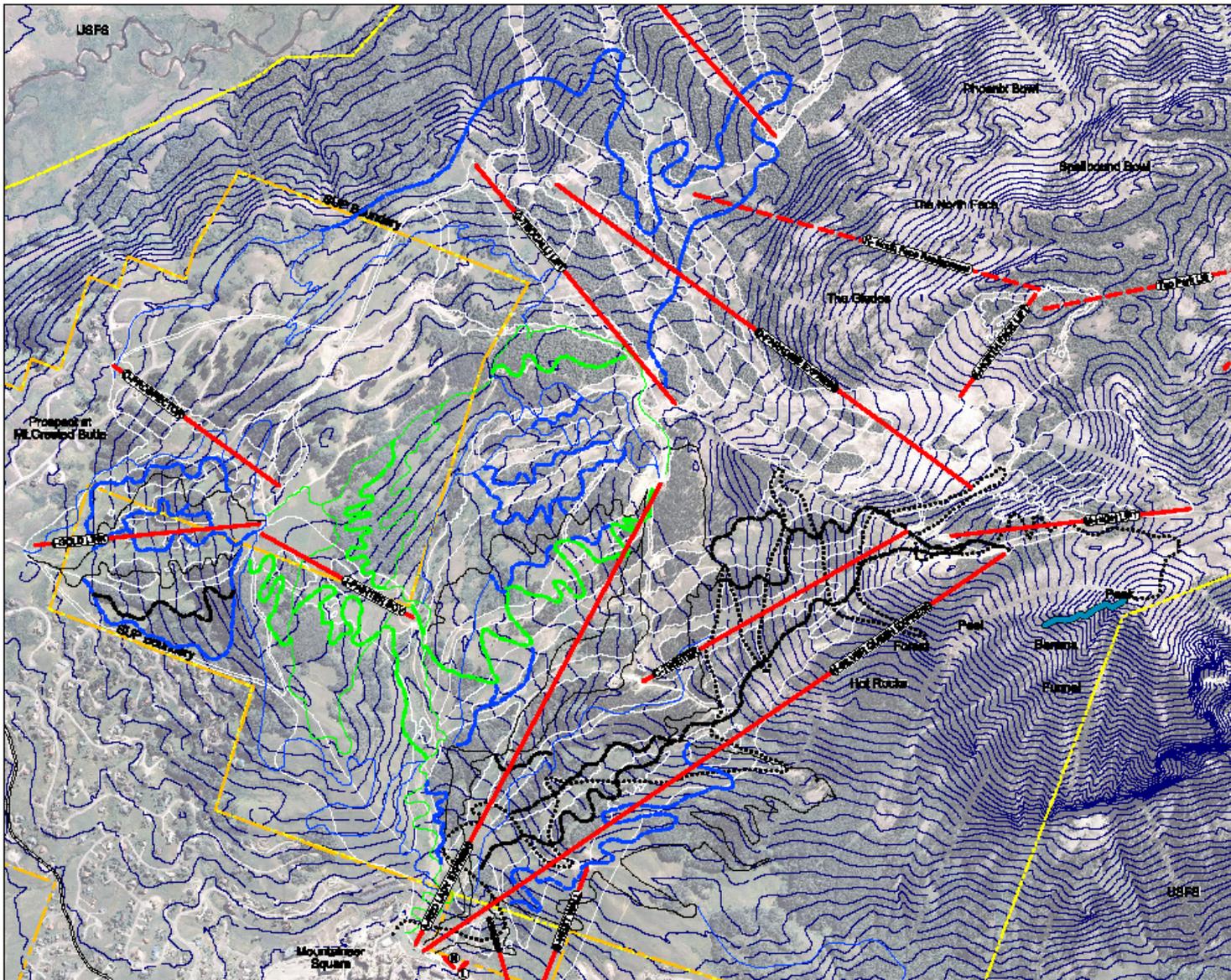
Project Stats

Snowmaking

- 32 acres of new snowmaking coverage
 - Championship, Black Eagle, Lower Gallowich, Rachel's, Shep's Chute

Summer Activities

- Mountain Biking Trails
 - 15 new miles of downhill and cross-country mountain biking trail.
 - Additional multi-use hiking trails



Proposed Summer Upgrades

- LEGEND**
- USFS Special Use Permit
 - Property Boundary
 - Existing Major Roads
 - Existing Lifts
 - Proposed Lifts
 - Existing Hiking Only Trail
 - Planned SUP Expansion
 - Existing Trails
 - Proposed Trails
 - Via Ferrata

NOTE: TRAILS ARE COLORED ACCORDING TO DIFFICULTY LEVEL:
 GREEN = BEGINNER
 BLUE = INTERMEDIATE
 BLACK = ADVANCED/EXPERT

DATE: APRIL 2015
 0 500 1,000 2,000 FT
 Scale: 1 inch = 1,000 Feet
 Contour Interval: 80 Feet

PRODUCED BY: SE GROUP





City of Gunnison

September 3, 2015

Crested Butte Mountain Resort
Ethen Mueller; Vice President and General Manager
Mt. Crested Butte, Colorado 81225

Dear Ethan,

The City of Gunnison appreciates the value of your business in our greater valley and wants to congratulate you on your thoughtful approach in managing the public resources encompassed in your operations. Your stewardship of the land is commendable.

We understand your need to provide a full complement of amenities to your guests and are pleased that you are taking the initiative to create additional options for multiple users. The planned expansion of the Crested Butte Mountain resort base area footprint demonstrates your understanding in the importance of creating an enhanced visitor experience while respecting our great outdoor assets.

The Teocalli Expansion project shows foresight in adding intermediate and advanced terrain for winter and summer enthusiasts with a perceptive mix of quality trail opportunities for both skier/boarders and mountain bicyclists. With all this considered, the City of Gunnison wholly endorses the expansion plan and we offer our full support to gain approval on this project.

Sincerely,

Richard Hagan; Mayor

Robert Drexel; Mayor Pro Tem

Stu Ferguson; Councilor

Matthew Schwartz; Councilor

Leia Morrison; Councilor



Dear Aaron, Lois,
Council members and
everyone at the town,

Thank you so much
for the amazing grant
& support of Crested
Butte Film Festival &
the education, art &
culture of this
community! We are so
appreciative & couldn't
do it without you. Thank
you for helping us serve
more people & with our
goal of bringing more &
more people to CB the
last weekend in September!
We hope to see you at the
movies the 24th 27th &
thanks again!

Sincerely,
Jen + Michael
Brody



September 2, 2015

ELECTRONIC SERVICE REQUESTED

*****AUTO**3-DIGIT 812 T170 P1 28330

Mr. Aaron Huckstep
Mayor
Town of Crested Butte
507 Maroon Ave.
P.O. Box 39
Crested Butte, CO 81224-0039



Dear Mr. Huckstep:

As a public official, you have a special responsibility for safeguarding your citizens and community. I'm writing to offer our help, as well as to ask for yours, to prevent incidents involving natural gas pipelines.

By reading the enclosed information and taking a few simple actions, you can help raise awareness about natural gas safety.

- **Help people know the signs of leaking natural gas.** Anyone who smells natural gas or suspects a gas leak should leave the house or building immediately. From a safe distance, the person should then call 911 and Atmos Energy's emergency number at 1-866-322-8667.
- **Prevent damages to natural gas pipelines.** *State law mandates calling 811 in advance* to have all buried utility lines located and marked. Studies show this one step can prevent nine out of ten pipeline incidents. Be sure your construction crews and maintenance employees *always* call 811.
- **Include in your emergency plans how to handle a natural gas release.** Special precautions are required for safe evacuations and procedures to prevent a spark that could ignite natural gas. Our operations manager and safety experts are glad to meet with your staff to offer more guidance.
- **Ask key staff members in your organization to read the enclosed safety materials.**

Federal law requires us to document our communications with you about pipeline safety public awareness and to evaluate the results of our efforts. Accordingly, an independent survey firm will be calling or emailing many officials randomly selected in the coming weeks. If you are contacted, please participate in the survey. Your comments will remain confidential, and they will help us improve our program.

We appreciate your support for this essential public awareness safety program. You can find more natural-gas safety information at www.atmosenergy.com/scsafety. If you have questions, would like more of our brochures or would like to meet with our safety experts, please call me at 970-304-2092.

Sincerely,

A handwritten signature in black ink that reads "Darwin Winfield".

Darwin Winfield
Public Affairs Manager



Information for public officials

Public Awareness about Pipeline Safety

Pipeline purpose and reliability

Pipelines play a vital role in American lives. They deliver natural gas to more than 73 million homes and businesses for heating, cooking and countless manufacturing operations. In the United States, natural gas supplies one-fourth of all our energy needs, and pipelines are essential to transport the massive volumes of gas consumed. Underground pipelines do not crowd highways and waterways, as trucks and barges would, and they do not contribute to highway congestion or traffic pollution. Natural gas pipelines are safe, clean and unseen.

Hazards awareness and prevention measures

The 2.4 million miles of U.S. natural gas pipelines rank as the country's safest form of transportation. Nevertheless, a pipeline leak or damage due to digging or a natural disaster poses a potential hazard.



A 30-inch gas transmission line is inspected as part of our integrity management program.

Natural gas is a highly flammable fuel. It can migrate through underground voids and sewer lines into nearby structures. In enclosed spaces, gas can displace oxygen and cause asphyxiation. Under certain circumstances, leaking gas can create a volatile concentration that can explode from

just a spark. To prevent these hazards, Atmos Energy and other gas pipeline operators conduct extensive "integrity management" programs to continually check pipelines for leaks, corrosion and damage.

Emergency preparedness

Atmos Energy's employees are highly trained to operate natural gas pipelines safely and to control emergencies promptly. They coordinate with local fire departments, other first responders and state One-Call organizations to sponsor pipeline safety training. They also develop detailed emergency response plans. Our primary goal is always to protect the public, our employees and the environment.

Communicating with public officials and others

Besides informing local and state public officials, Atmos Energy is required by federal law to communicate with the general public, emergency officials and excavators to improve awareness about pipeline safety. The company's natural gas distribution operations have long been recognized as industry leaders in safety communication programs.

We conduct an extensive pipeline public awareness program to reach some 23 million adults across

our service territory in eight states. The program has our senior management's full support, is led by a team of company experts and employs leading creative and opinion-research consultants. Atmos Energy also collaborates with other utilities and pipeline operators on more than 40 national and state efforts to expand pipeline safety awareness.



Atmos Energy's natural gas safety advertising reaches approximately 23 million adults in the 1,400 cities and towns that the company serves.

Whether company-sponsored or in a collaborative effort, our safety communications with the public include thousands of radio, television and publication advertisements, safety bill inserts for our customers in English and Spanish, safety information and videos on our website and on social media sites, mailings every two years to all those along our transmission pipeline rights of way, educational programs and promotion of safety awareness at hundreds of community events.

Leak recognition and response

Our advertising and communications emphasize: SMELL for the distinctive “rotten egg” odor we add to make natural gas detectable; LISTEN for an unusual hissing sound near gas appliances or a blowing sound near pipelines; LOOK for dense fog, blowing dirt, a bubbling creek or pond, dry spots in a moist area, or dead vegetation surrounded by green, live plants near gas lines; LEAVE the area immediately and from a safe distance call 911 and Atmos Energy’s emergency number at 1-866-322-8667.



All pipeline operators are required to post markers along rights of way to indicate the presence—but not the exact location—of buried pipelines. Markers come in various shapes and sizes, with those for natural gas always being yellow. They display the type of pipeline, the name of the pipeline operator and the operator’s emergency-contact information.



Lacking specific operator information, anyone who suspects a natural gas leak should always call 911.

One-Call notification requirements

State laws mandate calling 811 at least two working days in advance before digging to have all buried utility lines located. Atmos Energy supports One-Call organizations in all the states where it has pipelines, underwrites training for excavators, builders and developers, and promotes damage prevention efforts as a gold sponsor of the Common Ground Alliance.



**Know what's below.
Call before you dig.**

Right-of-way encroachment

Along cleared rights of way above pipelines, homeowners, businesses, schools and municipalities are not allowed to build, plant or place any barrier. This requirement sometimes requires public officials to enact special zoning ordinances, enforce building codes and monitor the plans for new community developments to protect a pipeline’s safety buffers.

National Pipeline Mapping System

To determine if a major pipeline is located nearby, go online to the National Pipeline Mapping System at <http://www.npms.phmsa.dot.gov/> and search by county name or Zip Code. The NPMS shows only approximate locations of pipelines. Government officials can access more detailed information that is unavailable to the public by applying for security access and an NPMS site password.

Additional information

Atmos Energy provides pipeline safety information online at www.atmosenergy.com/safety. If you have questions or wish to talk to a company compliance manager or area operations supervisor, please call our regional manager of public affairs. Many state and federal pipeline safety resources also are available, such as the regional representatives in the U.S. Department of Transportation’s Office of Pipeline Safety Community Assistance & Technical Services at <http://primis.phmsa.dot.gov/comm/CATS.htm>.

If you smell gas, don’t wait! Leave the area and call Atmos Energy’s emergency number 1-866-322-8667 and 911.

October 19, 2015

Work Session

Affordable Housing Guidelines

Public Hearing

Snowcat Resolution

New Business

First Reading of Budget

Resolution and Funding Agreement for Land Trust for Copley Lake

Ordinance No. 9 - ADUs

Future Work Session Items:

- Vending at the Four Way
- Cemetery Committee (Update and planning future work)
- Camping @ Town Ranch (allow? Not allow? Allow camping in other places?)
- BLM and OBJ Campground/Seasonal Housing Shortage (this could be combined with others – especially the Affordable Housing item at the bottom of this list)
- CBMBA and Trail priorities/signage (basically – what is the future plan for new trails/existing trail completion in the valley? What should be our priorities as a Council?)
- Perimeter Trail – Update, timelines, costs, what does this look like when finished
- Land Trust and Town Preservation Priorities – basically a joint planning/discussion with the CBLT (maybe in Exec Session if they would like) to confer on the priority parcels identified by the CBLT and the priorities of the Town (for planning future open space acquisitions). Maybe even a discussion about purchasing trail easements.
- Elk Avenue Rule Set re: Private Clubs – the whole “private clubs on Elk Avenue” concern that was raised when Irwin obtained a private liquor license for the Scarp Ridge Lodge.
- Affordable Housing/Density/Workforce – Blk 79/80