

**ACH - Automatic Transaction**  
Pay Your Bill the Easy Way

Pay your Sewer and Water bill electronically. Avoid the hassle of writing and mailing checks. Your bill will be automatically debited from your bank account around the 20<sup>th</sup> of every month. You will still receive a monthly billing card with the amount due, however it will state "DO NOT PAY, we will charge your bank account."

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**Town of Crested Butte**

I hereby authorize The Town of Crested Butte to instruct my banking institution to take my payment from the account listed below.

Customer name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Bank account type and number: Checking No. \_\_\_\_\_

: Savings No. \_\_\_\_\_

Financial Institution routing number: \_\_\_\_\_

Sewer & Water account number: \_\_\_\_\_

Effective Date: \_\_\_\_\_

This authority is to remain in effect until the Town has received written notification from me to revoke the authorization. The Town reserves the right to remove a customer from the ACH Automatic Transaction Plan due to non-sufficient fund transactions and account closures. In the event of a return item, the Town will assess a \$15.00 return item fee.

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Signature: \_\_\_\_\_ date: \_\_\_\_\_

**Please attach a voided check or a savings slip to this form and return it to:**

Town of Crested Butte  
Attn: Nancy Talley  
Box 39  
Crested Butte, CO 81224