

**TOWN OF CRESTED BUTTE  
LAND TRANSFER EXCISE TAX  
EXEMPTION APPLICATION**

**GRANTEE** \_\_\_\_\_

**Exemption Cert. #** \_\_\_\_\_

**Date Issued:** \_\_\_\_\_

This Town of Crested Butte Land Transfer Excise Tax is due at the time of transfer and prior to recording of the applicable deed(s) or other instrument(s). The Town has allowed for the exemption of the RETT's to be addressed on this form.

STATE OF \_\_\_\_\_ )  
 )ss.  
COUNTY OF \_\_\_\_\_ )

The undersigned, as grantor (grantee) of a deed or instrument of transfer from

\_\_\_\_\_ (grantor / aka transferor, seller, etc.) to  
(see reverse for detailed ownership requirements)

\_\_\_\_\_ (grantee / aka transferee, buyer, etc.)  
(see reverse for detailed ownership requirements)

dated \_\_\_\_\_, 20\_\_ transferring the following described property situated in the State of Colorado, County of Gunnison, Town of Crested

(attach copy of legal description here):

does hereby apply for exemption from the payment of the Town's Land Transfer Excise Tax under the authority of Ordinance No. 15, Series 1979 of the Town of Crested Butte.

- State all of applicable exemptions defined in the Crested Butte Municipal Code, Section 4-4-50 that apply.

- The basis of such exemption is as follows (you must be explicit; attach exhibits, documents and substantiation, as required):

Please indicate the type of property by checking on the items below:

- \_\_\_ Deed restricted housing
- \_\_\_ Fractional (timeshare) residential
- \_\_\_ Non-fractional residential
- \_\_\_ Commercial
- \_\_\_ Industrial

**AFFIDAVIT**

I Hereby Certify, Under penalty of Perjury, In Compliance with the Town of Crested Butte Municipal Code, that the Foregoing in True and Correct.

Name of Purchaser (Grantee): \_\_\_\_\_

Signature of Purchaser (Grantee): \_\_\_\_\_  
Signature (if signed by an agent, certificate of agency is required)

Phone Number of Purchaser (Grantee): \_\_\_\_\_

***Notarization of Purchaser(s)' Signatures Is Mandatory:***

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

My commission expires: \_\_\_\_\_  
Notary Public

Address: \_\_\_\_\_

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**PLEASE PROVIDE INDIVIDUAL OWNERSHIP DETAILS AS NOTED BELOW:**

In order to determine the propriety of Land Transfer Exemption requests, the Town of Crested Butte requires documentation of each of the individual owners and their respective %s of ownership, especially when the grantors or grantees are, for example, and not by way of limitation, corporations, LLCs, LLPs, PCs, partnerships, etc. Please indicate the individual full names of the grantors and grantees below and attach substantiating documentation such as, for example, corporate resolutions or partnership agreements which clearly support the individual ownerships and percentages listed below:

**GRANTOR (s) (aka transferors, sellers, etc. - first & last names):**

1: \_\_\_\_\_ % of Ownership = \_\_\_\_\_ %  
2: \_\_\_\_\_ % of Ownership = \_\_\_\_\_ %  
3: \_\_\_\_\_ % of Ownership = \_\_\_\_\_ %  
4: \_\_\_\_\_ % of Ownership = \_\_\_\_\_ %

(if additional space is required, please attach a list of the grantors and percentage of ownership)

TOTAL=100%

**GRANTEE(s) (aka transferees, buyers, etc. - first & last names):**

1: \_\_\_\_\_ % of Ownership = \_\_\_\_\_ %  
2: \_\_\_\_\_ % of Ownership = \_\_\_\_\_ %  
3: \_\_\_\_\_ % of Ownership = \_\_\_\_\_ %  
4: \_\_\_\_\_ % of Ownership = \_\_\_\_\_ %

(if additional space is required, please attach a list of the grantees and percentage of ownership) TOTAL=

100%

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**CERTIFICATE(S) OF EXEMPTION FROM TOWN OF CRESTED BUTTE:**

I hereby certify that the within described transfer of real property is exempt from payments of the Town of Crested Butte's Land Transfer Excise Tax.

Signature of Town Official: \_\_\_\_\_ Date: \_\_\_\_\_

Any person whose claim of exemption, duly applied for under the provisions of Section 4-4-50 of the Crested Butte Municipal Code, is denied by the Town Manager, may immediately appeal to the Crested Butte Town Council for a determination of such exemption and such appeal shall be considered by the Town Council in accordance with Section 4-4-60 of the Crested Butte Municipal Code. In the event of a determination by the Town Council favorable to the appellant, any tax previously deposited, or so much therefore as may be allowed by the Town Manager, shall be promptly refunded to the person paying or depositing the same.

For More Information, please contact:

Lois Rozman, Finance Director

P.O. Box 39 (mailing)

Address:

507 Maroon Avenue

Crested Butte, CO 81224

Phone: 970.349.5338 E-mail: [loisr@crestedbutte-co.gov](mailto:loisr@crestedbutte-co.gov)

Town of Crested Butte Municipal Code Web Page:

<http://www.colocode.com/crestedbutte.html>

Look in Chapter 4, Article 4

**INSTRUCTIONS:**

**EXEMPTIONS FROM THE TOWN OF CRESTED BUTTE'S LAND TRANSFER EXCISE TAX:**

**In general, the basic substantiation required for a Crested Butte Land Transfer Excise Tax exemption will be detailed legal documents as noted below each section of the Crested Butte Municipal Code provided below.**

**COMMON EXEMPTION REQUESTS:**

In the case of a gift or a **“no change of individual percentage of ownership” and/or “no consideration”** transaction, one or more of the following types of documents may be required:

1) statement on the deed or instrument of transfer itself stating that no consideration in excess of \$500 is being exchanged. (See Exemption (2) below.)

2) Legal documents providing that there has been no change in ownership through the detailed delineation of individual owners and the percentage of ownership which each owner has not changed. Documents such as, for example, and not by way of limitation, partnership and operating agreements agreements for all limited liability companies, limited liability partnerships or similar types of ownership organizations may be required to provide proof of exemption. In the case of corporations, a copy of the corporate resolution stating the individual owners and the percentage of the outstanding stock of the corporation held may be required. In the event any of the owners indicated in any of these documents are other than

individual's names, the Town will require the same type of documentation for such organizations until the actual individual owners' names and percentage of ownership are determined. (See Exemption "Other" below.)

The following has been excerpted (but shall not replace) from the Crested Butte Municipal Code, Section 4-4-50. After each number/subsection, the types of acceptable documentation required are indicated:

(1) Any document wherein the **United States or any agency or instrumentality thereof, the State, any county, city and county, municipality, district or other political subdivision of this State, is either the grantor or grantee;**

- in the event the governmental status of a grantor or grantee is unknown, a legal document providing that the grantor or grantee is in fact a governmental entity, such as a certified copy of the approved and enacted referendum, etc., which created the governmental entity.

(2) Any document transferring title to real property in consequence of a **gift** of such property, where **no consideration** other than love and affection or **charitable donation** is evidenced by the terms of the document of transfer;

- evidentiary documentary proof of the gift or charitable status of the exchange of property such as a statement on the deed or instrument of transfer itself stating that no consideration other than love and affection is being exchanged or that no consideration in excess of \$500 is being exchanged.

(3) Any document, decree or agreement partitioning, terminating or evidencing **termination of a joint tenancy** in real property except where additional consideration of value is paid in connection with such partition or termination;

-evidentiary documentary proof of the partition or termination of such joint tenancy for no compensation such as a statement on the deed or instrument itself that states that the purpose of the deed or instrument of transfer is to partition or terminate the joint tenancy.

(4) Any transfer of title or change of interest in real property by reason of **death, will or decree of distribution;**

-copy of the death certificate and will stating that the grantee is the recipient of such property.

(5) Any transfer made pursuant to business organization, reorganization or restructuring including but not limited to mergers or consolidations of corporations, or by subsidiary to a parent corporation **for no consideration** other than cancellation or surrender of the subsidiary's stock or ownership interest. The transfer of at least 17% of the stock in a corporation or 17% of any ownership interest in a business entity whose assets include real property within the Town shall not be included in this exemption, and such transfer shall be subject to imposition of the Town's Land Transfer Excise Tax;

- a clear notarized, sworn to narrative description of the subject transaction with copies of the substantiating legal documents clearly indicating that there was in fact no consideration exchanged in the corporate transaction other than the surrender of the subsidiary's stock or ownership interest.

(6) Any transfer to make effective any plan confirmed or order by a court of competent jurisdiction under the Federal Bankruptcy Act or in an equity receivership proceeding;

-a copy of the court approved plan and order.

(7) Any transfer made and delivered without consideration for the purpose of confirming, correcting, modifying or supplementing a transfer previously recorded; making minor boundary adjustments, removing clouds of titles; or granting easements, rights-of-way or licenses;

- such deeds or instruments are normally headed at the top with the words **“Correction Deed”**.  
Correction Deeds should evidence that no change in principals or percentage of ownership of principals to the transaction has occurred.

(8) **Any decree or order of a court of record** quieting, determining or resting title, including a final order awarding title pursuant to a condemnation proceeding;  
- a copy of the court decree or order.

(9) Any transfer granting or conveying title to **cemetery lots**;  
- a clear property description on the deed or other instrument indicating that the same is in fact for a cemetery lot.

(10) Any **lease of any real property**, or assignment or transfer of any interest in any such lease, provided that the terms and conditions of such lease do not constitute a de facto conveyance of the subject property. In the latter event the Land Transfer Excise Tax shall be based upon the capitalization at five (5) percent of the average annual rental over the entire term of the lease, including any renewal term, plus the actual consideration, other than rent, paid or to be paid. When the average annual rental cannot be determined, or at the election of the Town Manager, the Land Transfer Excise Tax shall be based upon the assessed value of the property covered by the lease;  
- a copy of the subject lease and a clear indication thru notarized and sworn to statement or other legal document indicting that the lease does not constitute a de facto conveyance or transfer of the property.

(11) Any **mineral transfer or mineral royalty transfer**;  
- a clear indication on the deed or instrument of transfer itself that the same is in fact a “mineral” or “royalty” transfer.

(12) Any **transfer to secure a debt** or other obligation, or transfer **or release of property which is security for a debt** or other obligation;  
- a copy of the actual debt obligations (promissory notes, etc.) stating that the subject property is the specified collateral for the debt obligation.  
- a copy of the signed legal document which releases the security (the subject property) for a debt.

(13) Any **executory contract for the sale of real property**, of less than three (3) years’ duration, under which the purchaser is entitled to or does take possession thereof **without acquiring title thereto**, or any assignment or cancellation of any such contract;  
- copies of adequate legal documents to support the allegation that the purchaser is in fact entitled to the subject property without acquiring title.

(14) Any transfer under execution sale or **foreclosure sale** under a power sale or court decree of lien foreclosure, sheriff’s deed, public trustee deed or treasurer’s deed;  
- copies of the notices of the foreclosure sales, sheriff’s or treasurer’s deed, clearly referencing the subject property.

**It is possible that “Other” reasons not specifically delineated in the Town of Crested Butte Municipal Code may exist:**

**“Other”** may include transfers between trusts and their owners or their beneficiaries and other estate planning. In all cases, the Town of Crested Butte requires a copy of the trust agreement(s) clearly delineating the trust relationships and demonstrating that no consideration was exchanged in such transactions, unless the language

in the deed or instrument of transfer itself states that there is no other consideration other than love and affection.

Legal documents providing that there has been no change in ownership through the detailed delineation of individual owners and the percentage of ownership which each owner holds, both before and after the real estate transaction, in order to substantiate that the percentage of ownership retained by each owner has not changed. This would include copies of partnership and operating agreements for all limited liability companies, limited liability partnerships, or similar types of ownership organizations. In the case of corporations, a copy of the corporate resolution stating the individual owners and the percentage of the outstanding stock of the corporation held. In the event any of the owners indicated in any of these documents are other than individual's names, the Town will require the same type of documentation for such organizations until the actual individual owners' names and percentage of ownership are determined.

### **IRC Section 1031 Exchanges of Property:**

In an Internal Revenue Code Section 1031 exchange of properties, any properties so exchanged are fully subject to the Town's Land Transfer Excise Tax. In the event that a "straw man" (an intermediary person or entity through which a transaction is made for income tax deferment purposes) is used in the transaction, the purchase by the "straw man" in order to set up the transaction would normally be exempted from the Town's Land Transfer Excise Tax and the subsequent exchange of properties would both be subject to the Town's Land Transfer Excise Tax (assuming both properties are located in Crested Butte).

In the event that the transfer for the "straw man" does not take place on the same day as the final exchange of parties, the "straw man's" purchase would be subject to payment of the Town's Land Transfer Excise Tax and, when the exchange actually takes place (assuming it takes place within six (6) months time from the first transaction), the transfer from the "straw man" at that time would be exempted because the "straw man" has already paid the Town the Land Transfer Excise Tax on the first transaction when he acquired the property. If the final exchange does not take place within said six (6) months of the first transaction, the "straw man" exemption no longer applies, it being assumed that the "straw man" actually acquired the title for his or her own use and is in fact required to pay the Town's land Transfer Excise Tax.

### **Similarities between Corporations and LLCs, etc.:**

Deedless property sales may result in the Town's Land Transfer Excise Tax being due and owing. In the case of LLCs and similar types of limited liability business organizations, the following applies: acquiring any interest in a limited liability business organization which owns property in Crested Butte will require the payment of the Town's Land Transfer Excise Tax, whether or not there is an actual deed or similar instrument of transfer present and whether or not there is a transfer of the majority ownership.

### **Trusts and Financial Planning:**

These are some of the most common property transfer transactions in Crested Butte. If the language "for no other consideration other than love and affection" is used on the deed or other instrument of transfer itself, it is automatically exempt from the Town's Land Transfer Excise Tax with no further documentation required. Otherwise, the Town requires copies of the trust documents/agreements, etc., to demonstrate that no consideration has been exchanged.